

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Meeting of the Welfare Hall Management Committee/Trustees held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 4<sup>th</sup> April, 2022.**

**PRESENT:** Councillor I. James (Chair)

Councillors S. Beynon, J. Bowen, A. Davis, Wendy Evans,  
Will Evans, H. Huelin (remote attendance), P. Parsons, C. Phillips,  
C. Richards, R. V. Smith, W. Smith, D. Walters,  
J. Williams (remote attendance), P. Williams and R. Williams.

(At the Welfare Hall and by Remote Access: 7.10 pm – 7.25 pm)

**57. APOLOGIES**

There were no apologies for absence.

**58. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**59. MINUTES**

It was **RESOLVED** that the minutes of the Meeting held on the 7<sup>th</sup> March, 2022 be confirmed as a correct record.

**60. MATTERS ARISING**

There were no matters arising.

**61. REPORT OF THE CLERK**

**(a) Payments**

It was noted that the following payment had been made by Direct Debit-  
Virgin Media £75.60

The following payment had been authorised  
S. Beynon £12.98

**(b) Users of the Welfare Hall**

The Clerk's Report and verbal update were **NOTED** and it was **RESOLVED** that

(i) the Hall would be offered for hire to the St. John Ambulance at an annual fee of £600.00 (with the intention that the Town Council would make an Annual Grant of £600.00 to St. John Ambulance to cover such hire costs) on a Wednesday evening

between 5.30 pm to 9.00 pm.

(c) Welfare Hall Roof

The Clerk's Report and verbal update were **NOTED** and it was **RESOLVED** that payment of the Contractor's Invoice be authorised.

(d) Refurbishment/Fire Safety Works

The Clerk's Report and the verbal updates from the Mayor and the Clerk were **NOTED** and it was **RESOLVED** that-

- (i) the Clerk approach Swansea Council to ascertain if that Authority keeps an Approved List of Contractors
- (ii) the Caretaker to appoint an electrician to install an additional light outside the Chamber
- (iii) an evacuation plan to be prepared by the Mayor and the Chair of the Welfare Hall Management Committee/Trustees

(e) Flood Prevention Works

The Clerk's Report and the verbal updates from the Mayor and the Clerk were **NOTED** and it was **RESOLVED** that-

- (i) the Clerk approach Swansea Council to ascertain if that Authority keeps an Approved List of Contractors.

It was **FURTHER NOTED** that the Clerk had been in correspondence with the manufacturer of the flood barrier gates; the manufacturer refused to accept a Town Council cheque and if the matter is to proceed then payment can only be made by the Clerk using his personal credit card and thereafter to be reimbursed by the Council; the current position is that the Caretaker is to confirm that he can fix the gates himself or is able to find a Contractor who could do so.

(f) Cooker, Combi Boiler and main Worcester Boiler

The Clerk's Report was **NOTED** and it was **RESOLVED** that payment of the Contractor's Invoice be authorised.

(g) Old Gates

The Clerk's Report was **NOTED** and it was **RESOLVED** that the gates be donated or possibly sold for scrap.

(h) Receipts and Payments

The Clerk's Report was **NOTED**.

**62. URGENT ITEMS**

The Chair of the Welfare Hall Management Committee/Trustees stated that she had met with the Caretaker at the recent Craft Fayre and had discussed the following items-

- (i) the cooker is in need of cleaning-Clerk and Caretaker to liaise

- (ii) some of the chairs have been stacked in the Welfare Hall for some time and have become dusty and need cleaning-Clerk and Caretaker to liaise
- (iii) the Caretaker may have to adjust the timing as to when the heating goes off and on according to the current usage in the Hall. Thermostat does not appear to be working in the Hall
- (iv) Welsh Wood Crafts have enquired whether it will be possible to have a water supply in the basement; Caretaker check if any infrastructure
- (v) door to kitchen and cupboard door will need changing-will form part of the refurbishment/fire safety Works

### **Chair**