

NOTICE OF MEETING

A meeting of the **WELFARE HALL MANAGEMENT COMMITTEE /TRUSTEES** will be held on Monday next the 7th March,2022 commencing at 7.00pm at the Welfare Hall,Woodlands Road,Loughor and to be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams. Press and Public are invited to attend online but should give prior notice to the Clerk at clerk@llwchwrtaowncouncil.gov.uk and detail any question they wish to submit.The agenda will be as follows-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the Minutes of the Meeting held on the 7th February,2022.
4. To consider matters arising from the Minutes,if any.
5. To consider the Clerk's Report.
6. Any other matter which the Chair determines to be urgent.

Dated this 3rd March,2022.

**N G Havard
Clerk to the Council**

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of the Welfare Hall Management Committee/Trustees held at the Welfare Hall,Woodlands Road,Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 7th February,2022.

PRESENT: Councillor I.James (Chair)

Councillors J.Bowen,Wendy Evans,
Will Evans,H.Huelin,P.Parsons,C.Phillips, C.Richards, R. V.Smith, W.Smith, J.Williams
P.Williams and R.Williams.

(At the Welfare Hall and by Remote Access: 7.05 pm – 7.48 pm)

45. APOLOGIES

There were apologies for absence from Councillors S.Beynon,K.Roberts and D.Walters.

46. DECLARATIONS OF INTEREST

Councillor C.Richards declared an interest in Minute 49(f) and withdrew from the Meeting while the matter was discussed.

47. MINUTES

It was **RESOLVED** that the minutes of the Meeting held on the 17th January,2022 be confirmed as a correct record.

48. MATTERS ARISING

There were no matters arising.

49. REPORT OF THE CLERK

(a)Payments

It was noted that the following payment had been made by Direct Debit-
Virgin Media £75.60

(b)Users of the Welfare Hall

The Clerk's Report and verbal update were **NOTED** and it was **RESOLVED** that the Council's Covid-19 Precaution Policy be amended as follows-

- (i)that the Kitchen be opened to Users from the 1st March but with a maximum of two people at any one time permitted and Users to clean up afterwards.A Notice to this effect to be placed by the kitchen.
- (ii)birthday and children's parties to be permitted from 1st March but no bouncy castles permitted and the organiser of such parties to carry out a risk assessment to be approved by the Council plus all such organisers to formally confirm that they will conform with the Council's Covid-19 Precaution Policy.

(c)Flooding at the Hall

The Clerk's Report and verbal update were **NOTED** and it was **RESOLVED** that if the third Contractor did not indicate shortly that it intended to carry out a site visit then the Council would proceed to receive quotations from the other two Contractors.

(d)Liftech

The Clerk's Report was **NOTED**.

(e) Refurbishment Works

The Clerk's Report and the verbal updates from the Mayor and the Clerk were **NOTED**.

(f) Old Gates

The Clerk's Report was **NOTED** and it was **RESOLVED** that the gates be sold to the prospective purchaser in the sum of £200.00 and that the proceeds be allocated for the purchase of new gates and to be of the same design as the car park gates.

(g) Covid-19 Memorial

The Clerk's Report and verbal update were **NOTED** and it was **FURTHER NOTED** that the Caretaker would affix the Memorial to the exterior wall of the Welfare Hall and it was **RESOLVED** there would be an official ceremony to unveil the Plaque and that the Clerk invite the BBC,ITV and the Evening Post to such ceremony.

(h) Receipts and Payments

The Clerk's Report was **NOTED**.

(i) The Family and Therapy Place

The Clerk's Report and verbal update by Anne Robinson, Local Area Coordinator were **NOTED** and it was **RESOLVED** that there were practical difficulties in offering the organisation space in the Welfare Hall and that in the meantime the Clerk should approach the Gorseinon Car Scheme to enquire if there was likely to be any opportunity for the organisation to share the office space with the Car Scheme.

50. URGENT ITEMS

There were no urgent items.

Chair

Agenda Item 5

LLWCHWR TOWN COUNCIL

WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES

Date 7th March,2022

Report of the Clerk

1-Payments

The following payment has been made by Direct Debit

Virgin Media

£75.60

2-Users of the Welfare Hall

Members may be aware that Welsh Government Guidance and Regulations were amended on the 28th February as follows-

“Face coverings are now only mandatory in some indoor public places across Wales.

What has changed?

You must still wear face coverings in shops, health and social care settings and on public transport.

There is no longer a legal requirement for you to wear a face covering in other indoor public places.

We strongly recommend that you still wear face coverings even where you don't have to. COVID-19 is still a risk, and we must continue to do what we can to limit the spread.

You may have COVID-19 but not know it if you do not have symptoms. Wearing a face covering can help prevent you passing it to others.

What is the legal requirement?

You must wear face coverings in retail premises, health and social care settings and on public transport.

Continuing to wear face coverings in these settings helps to protect others. Clinically vulnerable people may have less of a choice in attending these places.

What about other types of indoor public place?

You do not have to wear face coverings in other indoor public places.

Despite it not being a legal requirement it is strongly advised that both employees and customers wear a face covering indoors.

Managers of premises may ask you to wear a face covering. They can ask you to do this because they have looked at how to manage the risks for their business. If this is the case, you are asked to comply unless you are otherwise exempt from wearing a face covering.

The following types of premises are not included, so face coverings do not have to be worn there, though we strongly recommend you consider wearing one:

Gyms, fitness and sports centres (please see separate section on exercising)

Community centres

Leisure and entertainment venues, such as cinema, theatre, concert hall, bowling alleys

Museums

Hotel and holiday accommodation

Visitor attractions

Places of worship

Bingo halls”

Members are therefore requested as to whether they wish to amend the Council’s Covid-19 Precaution Policy so as to permit entry into the Welfare Hall without the requirement on any user or visitor to wear a face mask.

It is possible that there may be further relaxations in the Welsh Government Guidance and Regulations .It is suggested that possibly delegated power is granted to the Mayor,the Chair of the Welfare Hall Management Committee and the Deputy Mayor in conjunction with the Clerk to consider any announcements made by the Welsh Government and to amend the Council’s Covid-19 Precaution Policy as appropriate.

Members will be aware that birthday parties are permitted in the Hall from the 1st March provided the organisers carry out a risk assessment acceptable to the Council.The Clerk has received a specific request as to whether bouncy castles should be permitted in the Hall-would the Members wish to consider the matter further.

Also at the time of writing this Report the Clerk is due to meet the Deputy Mayor and Annita McCarthy of Loughor OAP's in order to assist the OAP's in producing their organisations risk assessment with a view to the OAP's rejoining the Hall on their old Wednesday slot.

3-Flooding at the Hall

As Members will be aware authority has previously been granted to install a flood barrier gate at the entrance to the basement to prevent flooding to the Welsh Woods Crafts area. The gate was ordered through Nautilus and the final quote is as below-

“ Nautilus 200 Reveal Fix

920mm x 600mm	£431.25 +VAT
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Packaging and shipping	£120 +VAT
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Please note this does not include installation”

An issue has arisen as to installation as Nautilus is based in Nottingham and because of the distance do not wish to install the gate. The Clerk has enquired of the Caretaker if he is aware of a suitable builder or firm and may be able to give a verbal update at the Meeting.

Members will also, of course, be aware that it is intended to carry out major works to prevent flooding underneath the Hall itself.

Three firms were approached.

Company A made a site inspection and said they would submit a proposal to the Clerk- no proposal has been received despite reminders.

Company B did make a site visit but seemed uninterested and have made no further contact.

Company C have made no contact at all.

The Clerk has enquired again of the Caretaker if he is aware of any other suitable builder or firm and may be able to give a verbal update at the Meeting.

4-Welfare Hall Roof

Members will be aware that due to the recent storms it appears that some tiles may have become dislodged. The Caretaker asked for a local roofer to attend and he has done so and replaced some of the tiles; unfortunately however there are a number of tiles possibly 10 in

number that are inaccessible except with scaffolding. The current position is therefore we are waiting for a call from the roofer to confirm when the scaffolding will be available. The Clerk has no indication yet of the costs involved.

5. Refurbishment Works

The Mayor will give a verbal update at the Meeting.

6. Old Gates

The Clerk has placed the advert on the website, Spar in Loughor, Llewitha Notice Board, the Post Office in Garden Village as well as being forwarded to all Members.

No bids have yet been received.

7- Receipts and Payments

The current receipts and payments are attached.

Dated this 3rd March, 2022.

Clerk to the Council.