

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the FUNCTIONS SUB-COMMITTEE to be held on MONDAY the 4th April,2022 commencing at 8.15 pm. at the Welfare Hall,Woodlands Road,Loughor and to be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams. Press and Public are invited to attend online but should give prior notice to the Clerk at clerk@llwchwrtauncouncil.gov.uk and detail any question they wish to submit.The agenda will be as follows-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the Minutes of the Meeting held on the 7th March,2022.
4. To consider matters arising from the Minutes,if any.
5. To consider the Clerk's Report.
6. To consider any other matters relating to current Council functions.

Dated this 31st March, 2022.

**N G Havard
Clerk to the Council**

DISTRIBUTION

Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, R. V. Smith, D. Walters, J. Williams ,P.M.Williams and R.Williams.

All other Members for Information only.

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of the Functions Sub Committee

held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 7th March 2022.

PRESENT: Councillor Jeff Bowen (Chair)

Councillors S.Beynon, Wendy Evans, Will Evans, I. James, P. Parsons, C. Phillips, C. Richards, K. Roberts, R. V. Smith, W. Smith, D. Walters (remote attendance) J. Williams and R. Williams.

(At the Welfare Hall and by Remote Access: 7.33 pm – 8.01 pm)

51. APOLOGIES

There were apologies for absence from Councillors A. Davis and P. Williams.

52. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

53. MINUTES

It was **RESOLVED** that the Minutes of the Meeting held on the 7th February, 2022 be confirmed as a correct record.

54. MATTERS ARISING

There were no matters arising.

55. CLERK'S REPORT

(i) Council Events-Annual Dinner

The Clerk's Report was **NOTED** and it was **RESOLVED** that in respect of the Annual Dinner the following arrangements would be put in place-

a) two bouquets would be ordered for the Lady Mayoress and the wife of the Guest of Honour.

b) Mayor to arrange Guest of Honour

c) catering to be supplied by the Globe Inn

d) waiters/waitresses to be organised by Members

e) Clerk and Caretaker to cover bar

f) raffle proceeds to be paid into the Mayor's Account and bar takings to be paid into main Town Council Account.

g) Invites to be sent out by the 14th March and replies by the 4th April.

h) seating arrangements to be determined by the Mayor and the Chair of the Welfare Hall Management Committee/Trustees.

i) Councillor Robert Smith to be Master of Ceremonies.

(ii) Awards Evening

The Clerk's Report was **NOTED** and it was **RESOLVED** that

a) the West Street Gymnastics Centre be invited to carry out a performance

b) Members forward nominations to the Clerk

56. OTHER COUNCIL FUNCTIONS

It was **NOTED**

- a)that a Craft Fayre will be held at the Welfare Hall on the 2nd April and
- b)that a Jubilee Community Picnic will be held at Parc Williams on the 5th June

And it was **RESOLVED** that a Grant of £1,000.00 be awarded to the Friends of Parc William.

Chair

Agenda Item 5.

LLWCHWR TOWN COUNCIL

4th April,2022

REPORT OF THE CLERK

1.ANNUAL DINNER 2022

The Council has resolved to host an Annual Dinner in the Welfare Hall on the 22nd April,2022. Members discussed arrangements at the last Meeting of the Sub Committee but Members may wish to discuss any final arrangements including possibly-

- a)waiter/waitress arrangements
- b)Guest of Honour confirmed as Mr.Mal Pope
- c)today is the last day for receipt by the Clerk of Invitations-the Clerk will confirm the numbers attending with the Mayor and the Chair of the Welfare Hall Management Committee/Trustees after this Meeting

2.AWARDS EVENING 2022

The Council has resolved to host an Awards Evening in the Welfare Hall on the 29th April,2022.

The Clerk sets out as Appendix 1 the number and name of nominations so far received for a Council Award-this information has not been made public.

Members may wish to discuss final arrangements for the Event including-

- a-Master of Ceremonies

b-entertainment/presentations-West Street Gymnastics Centre have confirmed that they will be performing a demonstration.

3.ANY OTHER COUNCIL EVENTS

- (i)On the 2nd April a Craft Fayre was held at the Welfare Hall with the proceeds going to the Mayor's and other local Charities.
- (ii)On Sunday 5th June a Jubilee Tea Party will be held at Parc Williams .

Dated this 31st March,2022.

Clerk to the Council