

## NOTICE OF MEETING

**You are hereby summoned to attend a meeting of the Functions Sub-Committee to be held on MONDAY the 17th January, 2022 commencing at 8.15 pm. at the Welfare Hall, Woodlands Road, Loughor and to be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams. Press and Public are invited to attend online but should give prior notice to the Clerk at [clerk@llwchwrtauncouncil.gov.uk](mailto:clerk@llwchwrtauncouncil.gov.uk) and detail any question they wish to submit. The agenda will be as follows-**

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the Minutes of the Meeting held on the 6<sup>th</sup> December, 2021
4. To consider matters arising from the Minutes, if any.
5. To consider the Clerk's Report.
6. To consider any other matters relating to current Council functions.

**Dated this 13<sup>th</sup> January, 2022.**

**N G Havard  
Clerk to the Council**

### **DISTRIBUTION**

Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, R. V. Smith, D. Walters, J. Williams, P.M. Williams and R. Williams.

**All other Members for Information only.**

**CYNGOR TREF LLWCHWR**

## LLWCHWR TOWN COUNCIL

### Minutes of the Meeting of the Functions Sub Committee held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 6<sup>th</sup> December, 2021.

**PRESENT:** Councillor Jeff Bowen (Chair)  
Councillors A.Davis, S.Beynon, Wendy Evans,  
Will Evans, H.Huelin, I.James, P.Parsons, C.Phillips, C.Richards, K.Roberts, R. V.Smith,  
W.Smith, D.Walters J.Williams P.Williams and R.Williams.

(At the Welfare Hall and by Remote Access: 8.05 pm – 8.07 pm)

#### **33. APOLOGIES**

There were no apologies for absence.

#### **34. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

#### **35. MINUTES**

It was **RESOLVED** that the Minutes of the Meeting held on the 1<sup>st</sup> November, 2021 be confirmed as a correct record.

#### **36. MATTERS ARISING**

There were no matters arising.

#### **37. CLERK'S REPORT**

##### (i) Council Events

The Clerk's Report was **NOTED** and it was **RESOLVED** that as regards the

Cawl a Chan-

a) the Poster be updated by Councillor Kelly Roberts

b) the ticket design remains the same

c) ticket price remains at £3.00

d) the Mayor of Gorseinon and Consort to be invited

e) the receipts from the ticket sales and raffle to be paid into the Mayor's Account and

the receipts from the bar to be paid into the main Town Council Account.

f) the catering arrangements to be discussed at the January Meeting of the

Sub-Committee

(ii) Other Council Events

The Clerk's Report was **NOTED** and it was **FURTHER NOTED**

a) the Caterer had been booked for the Annual Dinner and

b) the Mayor had hopefully secured the services of a local musician to attend

the

Council's Awards Evening

**38. OTHER COUNCIL FUNCTIONS**

No other functions were discussed.

**Chair**

**Agenda**

**Item 5.**

**LLWCHWR TOWN COUNCIL**

**17<sup>th</sup> January, 2022**

**REPORT OF THE CLERK**

**1. Cawl a Chan**

Members will be aware that as regards the Covid-19 pandemic Wales moved to Alert level 2 in December 2021.

As a precautionary measure the Clerk contacted OVW as follows-

"Hi Paul,

The Council, before Covid, used to host an annual event each February called

Cawl a Chan,

This used to consist of about 100 people who were served lamb stew followed by

a recital of Welsh songs by the Loughor Town Band.

The Council would wish to proceed with this event this year if possible.

I enclose what I think is the latest relevant Welsh Guidance.

Prima facie the event cannot proceed because it would involve more than

30

people-however that applies to organized activities.

However I think organized activities refers to eg exercise classes rather than what

is anticipated by the Cawl a Chan.

I think our event comes under the Guidelines applicable to restaurants so I would

appreciate your advice if you think that the event can proceed on the basis of the

regulations applicable to restaurants eg

Table service

Tables of 6

Contact tracing

Face masks

Social distancing

Specific risk assessment.

Regards

Nigel”

The Clerk received the following reply

“Hi Nigel,

I am attaching the latest position from the Welsh Government.

In my opinion the event you describe would be considered to be an organised indoor event which would be restricted to 30 persons in attendance. I would not think that it would be regarded as equivalent to the rules applying to restaurants.

You might want to seek the view of the regulatory services team in the City and County of Swansea to see what view they have.

Regards,

Paul”

The Welsh Government Guidance is set out below-

“

In line with the latest scientific and public health advice on responding to the omicron variant, these are the key rules in place in law:

1. Businesses, employers and other organisations must continue to undertake a specific coronavirus risk assessment and take reasonable measures to

minimise exposure to, and the spread of, coronavirus. From 26 December all businesses will be required to put in place measures to maintain 2m social distancing, this could include measures such as physical barriers and one way systems.

2. Everyone must self-isolate for 7 days if they test positive for COVID-19. You should take a Lateral Flow Test (LFD) on day 6 and day 7. If either LFD is positive, you should remain in isolation until 2 negative LFDs or after day 10, whichever is sooner. The rules for close contact of someone who has tested positive are in the Self-isolation guidance.

3. Everyone aged 11 and over must continue to wear face-coverings in indoor public places, including in hospitality settings such as restaurants, pubs or cafes where they should be worn except when seated.

4. From 20 December people must work from home where reasonably practicable for them to do so. Employers must allow or require their employees to work from home unless there is a clear business or well-being need that would make working from home impractical, in line with their duties to take reasonable measures.

5. From 26 December organised events and gatherings must not take place for more than 30 people indoors and 50 people outdoors. Professional sporting events can take place but no more than 30 people indoors or 50 outdoors may attend not counting those working or providing voluntary services at the event.

6. From 26 December, licenced premises must ensure there is physical distancing between individual households or groups of up to six people from a maximum of six households (not including children under 11 from any of those households or carers of anyone present) at their premises and must provide table service only.”

The First Minister made a further Statement on the 6<sup>th</sup> January,2022

“

**First Minister Mark Drakeford has asked people to keep taking steps to protect each other and keep Wales safe from the wave of Omicron cases.**

He has confirmed alert level 2 measures will stay in place in Wales following the outcome of the latest regulations review.

Cases of coronavirus have risen sharply to their highest ever levels as the Omicron wave has surged across Wales in the post-Christmas period. The latest figures show there are more than 2,200 cases per 100,000 people in Wales.

First Minister Mark Drakeford said:

The Omicron wave means we are all facing a difficult month ahead of us. We are already seeing extremely high case rates in communities and we must be

prepared for cases to rise even higher, just as they have elsewhere in the UK.

“This variant may not be as severe as we had initially feared but the speed at which it is travelling and its infectiousness continue to be cause for concern.

“That makes it vital that we all take action to keep each other safe. The things which have helped to protect us all throughout the pandemic will continue to protect us now.

“This includes getting vaccinated and making your booster a priority, limiting the number of people you meet who you don’t live with, and taking a lateral flow test before going out and mixing with others.

“Together, we will keep each other safe and we will keep Wales safe.  
At alert level 2 people must:

- Wear a face covering (unless there is a reasonable excuse not to wear one) in all indoor public places, including when not seated in a pub, café or restaurant.
- Meet no more than five other people at a café, restaurant, pub or other public premises (unless with their household of a larger number). This applies to both outdoor and indoor areas of the premises.
- Work from home if they can.
- Self-isolate for seven days if they test positive for COVID-19. People should take a lateral flow test on day six and day seven. If either test is positive they should remain in isolation until two negative lateral flow tests or after day 10, whichever is sooner.
- Not take part in an organised event indoors of more than 30 people or outdoors for more than 50 people. All organised events must be organised by a responsible body and have a risk assessment.

People are also being encouraged to follow strengthened guidance to help them stay safe at home, this includes limiting the number of people they meet who they don’t live with, to flow before you go by taking a lateral flow test before going out, meeting people outdoors wherever possible and making sure indoor spaces are well ventilated.”

As suggested by OVW the Clerk has contacted the regulatory services of Swansea Council for their comments;the Clerk is currently awaiting a reply but prima facie the Cawl a Chan under the current Guidance from the Welsh Government cannot proceed.

Members views are sought generally.

2-Other Council Events

As Members will be aware the other scheduled Council Events are-

i)-Annual Dinner      Friday 22<sup>nd</sup> April,2022

ii)-Awards Evening    Friday 6<sup>th</sup> May,2022

Members may wish to consider arrangements for the Events.

**Dated this 13<sup>th</sup> January,2022.**

**Clerk to the Council**