

## **COUNCIL SUMMONS**

**You are hereby summoned to attend a meeting of the LLWCHWR TOWN COUNCIL to be held at the Welfare Hall, Woodlands Road, Loughor and to be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams on Monday NEXT the 5<sup>th</sup> September, 2022 commencing at 7.15pm.**

**Press and Public are invited to attend online but should give prior notice to the Clerk at [clerk@llwchwrtaowncouncil.gov.uk](mailto:clerk@llwchwrtaowncouncil.gov.uk) and detail any question they wish to submit. The agenda will be as follows-**

- 1.** Mayor's Announcements
- 2.** Apologies for absence.
- 3.** To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed.)
- 4.** To confirm the Minutes of the Meeting of Council held on the 4<sup>th</sup> July, 2022 (copy enclosed).
- 5.** To consider matters arising from the Minutes, if any.
- 6.** To receive the Minutes of the meeting of the Welfare Hall Management Committee/Trustees held on the 4<sup>th</sup> July, 2022 (copy enclosed).
- 7.** To receive the Minutes of the Functions Sub-Committee held on the 4<sup>th</sup> July, 2022. (copy enclosed).
- 8.** To receive the Minutes of the Lantern Parade Meeting held on the 10<sup>th</sup> August, 2022 (copy enclosed).
- 9.** To receive a report on current policing activity.
- 10.** To consider correspondence received, if any.
- 11.** To receive reports from Members attending meetings/functions.
- 12.** To consider the Report of the Clerk (copy enclosed).
- 13.** To consider the Planning Report (copy enclosed).
- 14.** Any other business which the Chair determines to be urgent.
- 15.** To consider passing a resolution to exclude the press and public during consideration of the next item of business due to the confidential nature of the matters to be considered.
- 16.** To consider the Further Report of the Clerk (copy attached).

**Dated this 1<sup>st</sup> September, 2022**

**Clerk to the Council**

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Meeting of Llŵchwr Town Council held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 4<sup>th</sup> July, 2022.**

**PRESENT:** Councillor Jeff Bowen (Chair)

Councillors M.Davis, I.James, P.Parsons, A.Phillips, C.Phillips, C.Richards, (remote attendance), R.V.Smith, W.Smith, D.Walters, N.Walters, J.Williams, M.Williams and R.Williams.

(At the Welfare Hall and by Remote Access: 7.12 pm – 7.39 pm)

**34. MAYORS ANNOUNCEMENTS**

- (i) On the 7<sup>th</sup> June the Mayor and Mayoress attended a Service at Penuel Baptist Chapel-it was a lovely Service and the Mayor and Mayoress received a warm welcome.
- (ii) Following an invitation from Councillor Robert Smith the Mayor and Mayoress again attended Penuel Baptist Chapel on the 8<sup>th</sup> June for a further Service-the new President was installed at this Service. There was an excellent translator at the Service.
- (iii) On the 13<sup>th</sup> June the Mayor attended upon Mrs.Val Thomas to present her with a Council Award on the occasion of her 90<sup>th</sup> birthday and to present a belated Award to her husband John who was 90 last year.
- (iv) On the 29<sup>th</sup> June the Mayor presented a Council Grant of £200.00 to Parc Williams Bowling Club-it was much appreciated.
- (v) On the 1<sup>st</sup> July the Mayor presented a Council Grant in the sum of £200.00 to Casllwchwr Ladies Bowls Club.

**35. APOLOGIES**

There were apologies for absence from Councillors A.Davis, S.Beynon and K.Roberts.

**36. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**37. MINUTES OF COUNCIL**

It was **RESOLVED** that the Minutes of the Meeting of Council held on the 6<sup>th</sup> June, 2022 be confirmed as a correct record.

**38. MATTERS ARISING**

In respect of Minute 29(f) it was **NOTED** that-

- (i) the Clerk had written to the Head of Estates of Swansea Council enquiring whether permission would be given for the Town Council to install a new NoticeBoard on the foreshore
- (ii) Councillors Judith and Michael Williams had cleaned the NoticeBoard opposite the Reverend James public house.

**39. WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES**

The Minutes of the Meeting of the Welfare Hall Management Committee/ Trustees held on the 6<sup>th</sup> June,2022 were noted and agreed.

**40. FUNCTIONS SUB COMMITTEE**

The Minutes of the Meeting of the Functions Sub Committee held on the 6<sup>th</sup> June,2022 were noted and agreed.

**41. POLICE REPORT**

PCSO Iestyn Davies had submitted his Report by e mail which was **NOTED**.

It was **RESOLVED** that the Clerk write to the Crime Commissioner for the South Wales Police area expressing the dissatisfaction of the Town Council with respect to the level of community policing in the Loughor area;the number of officers on duty are not sufficient.Councillors have been informed by residents that crimes are not being reported “because there is no point in doing so.”

**42. CORRESPONDENCE**

An e mail had been received from Councillor Andrew Stevens concerning the Decky Memorial Rugby Tournament-the e mail invited the Mayor to present medals and was also a general invitation for all Members;there was also a request for Grant funding.

It was **RESOLVED** that the Council would award a Grant of £300.00.

**43. MEMBERS REPORTS**

There were no Reports from Members.

**44. REPORT OF THE CLERK**

(a) Police Matters

The Police had presented their Report.

(b) Accounts for Payment

It was **RESOLVED** that the following payments be authorised-

Microsoft Teams	£4.56
ALCC	£50.00

(c)Grants

(i)Friends of Gower Commons

The Clerk’s Report was **NOTED**.

(d)SA4 Community Magazine

The Clerk’s Report was **NOTED**.

(e)Plenary Powers during the Recess

The Clerk’s Report was **NOTED** and it was **RESOLVED** that delegated power be granted to the Clerk in conjunction with the Mayor(or Deputy Mayor in his

absence) together with the Chair of the Welfare Hall Management Committee/Trustees during the August Recess to deal with any matters appertaining to the Council.

(f) Dogs Trust

The Clerk's Report was **NOTED** and it was **RESOLVED** that Trust's Poster be placed on the Council's website.

**45. PLANNING REPORT**

**1-** The Council considered the following planning applications upon which the observations of the Town Council had been requested

(i) 2022/1357 Llwchwr Area 1

175 West Street, Gorseinon, Swansea, SA4 4AQ

Miss K L Matthews- Rear dormer (application for a Certificate of Proposed Lawful Development)

It was **RESOLVED** that there would be no objection.

(ii) 2022/1395 Llwchwr - Area 1

22 Heol Cae Copyn, Loughor, Swansea, SA4 6SF

Mr. and Mrs. D. Lewis- Proposal: Two storey rear/side extension, single storey side extension, single storey front extension, front porch, two side dormers, conversion of garage to ancillary living accommodation and raised front hardstanding to provide off road parking

It was **RESOLVED** that there would be no objection.

(iii) 2022/1360 Llwchwr - Area 1

52 Pengry Road, Loughor, Swansea, SA4 6PN

Mr Steven Elliott- Retention of vehicle access and hardstanding

It was **RESOLVED** that there would be no objection.

(iv)2022/1431 Llwchwr - Area 1

87 Bryn Road, Loughor, Swansea, SA4 6PR

Mrs. Rhian Pennock- Change of use of one room in residential dwelling to a barbers (application for a Certificate of Proposed Lawful Development)

It was **RESOLVED** that the Town Council would object to the proposal on the grounds that the proposed Application is a commercial activity in a residential area.

#### **46. URGENT ITEMS**

Members discussed the following matters-

(i)Members would wish to see lights installed in a further tree in Globe Field and the Clerk is to make enquiries with Swansea Council(for permission to install) and the Council's Contractor(quotations).

(ii)An e mail had been received from Mr.Roddy Lewis as follows-

“As you may know, Sunday 10<sup>th</sup> July 2022 is “Sea Sunday” when we remember all the seafarers worldwide, who transport 90% of the world's goods and fuel, day and night, 365 days a year. We also wish to show our appreciation to the Loughor Inshore Team for all their dedication in serving the community locally in so many ways.

As part of our Sea Sunday Service, members of the Parish of Casllwchwr and Gorseinon, St David's and St Catherine's church, would like to gather at the Lifeboat Station, Gwydr Place, at 2.30pm for a short service of Blessing the Lifeboat, Hovercraft and Crew.

We would like to extend an invitation to the Mayor of Llwchwr, Cllr Jeff Bowen, Mrs Bowen and the Councillors to join us if they are free to do so.

Following this short gathering, the church service will then continue at St David's, Loughor at 3pm, for those who wish to attend.

Please confirm if the Mayor is able to attend, and we apologise for the short notice.

Many thanks and best wishes,

Roddy Lewis,”

(iii)Councillor David Walters confirmed that his appointment as Community Governor at Tre Uchaf Primary School has now been ratified.

#### **47. EXCLUSION OF THE PRESS AND PUBLIC**

It was **RESOLVED** that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.

**48. FURTHER REPORT OF THE CLERK**

(a) Payments

It was **RESOLVED** that the payments referred to in the Report be authorised

(b) Receipts and Payments

The Clerk's Report was **NOTED**

**Chair**

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Meeting of the Welfare Hall Management Committee/Trustees held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 4<sup>th</sup> July, 2022.**

**PRESENT:** Councillor I. James (Chair)

Councillors J. Bowen, M. Davis, P. Parsons, A. Phillips, C. Phillips, C. Richards (remote attendance), R. V. Smith, W. Smith, D. Walters, N. Walters, M. Williams, J. Williams, and R. Williams.

(At the Welfare Hall and by Remote Access: 7.00 pm – 7.10 pm)

**7. APOLOGIES**

There were apologies for absence from Councillors S. Beynon, A. Davis, and K. Roberts.

**8. DECLARATIONS OF INTEREST**

The following declarations of interest were made:-

Councillor C.Richards declared an interest in Minute 11(e )  
Councillor R.Smith declared an interest in Minute 11(e )  
Councillor R.Williams declared an interest in Minute 11(e )

**9. MINUTES**

It was **RESOLVED** that the minutes of the Meeting held on the 6<sup>th</sup> June,2022 be confirmed as a correct record.

**10. MATTERS ARISING**

There were no matters arising.

**11. REPORT OF THE CLERK**

(a)Payments

It was noted that the following payment had been made by Direct Debit-  
Virgin Media £75.60

(b)Users of the Welfare Hall

The Clerk's Report and verbal update were **NOTED**.

(c )Refurbishment/Fire Safety Works

The Clerk's Report and the verbal updates from the Mayor and the Clerk were **NOTED**.

(d )Flood Prevention Works

The Clerk's Report and the verbal updates from the Mayor and the Clerk were **NOTED**.

( e)Loughor Town Band

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Town Band would be permitted to stage a Concert on a Saturday afternoon in September at nil fee.

(f)Assistant Caretaker

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk enquire generally if the applicant still wished to proceed;if he did then the appropriate Sub Committee would need to be convened.

(g)Receipts and Payments

The Clerk's Report was **NOTED**.

**12. URGENT ITEMS**

There were no urgent items.

**Chair**

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Meeting of the Functions Sub Committee  
held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance  
with the provisions of the Local Government and Elections (Wales) Act 2021 and by means  
of Microsoft Teams held on the 4<sup>th</sup> July 2022.**

**PRESENT:** Councillor Jeff Bowen (Chair)

Councillors M.Davis, I. James, P. Parsons,  
A. Phillips, C. Phillips, C. Richards, (remote attendance), R. V. Smith, W. Smith,  
D. Walters, N. Walters, J. Williams, M. Williams and R. Williams.

(At the Welfare Hall and by Remote Access: 7.40 pm – 7.47 pm)

**7. APOLOGIES**

There were apologies for absence from Councillors A. Davis, S. Beynon and K. Roberts.

**8. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**9. MINUTES**

It was **RESOLVED** that the Minutes of the Meeting held on the 6<sup>th</sup> June, 2022,  
be confirmed as a correct record.

**10. MATTERS ARISING**

There were no matters arising.

**11. CLERK'S REPORT**

**(i) Council Events**

The Clerk's Report was **NOTED** and it was **RESOLVED** that the 2023 dates for the  
Cawl a Chan, the Annual Dinner and Awards Evening would be confirmed at the  
September Meeting of the Sub Committee.

**(ii) Other Events**

It was **NOTED** that the following Events would be taking place-



- (a)Community Picnic at Parc Williams on the 17<sup>th</sup> July
- (b)Lantern Parade 24<sup>th</sup> November 2022
- ( c)Light Up Loughor 25<sup>th</sup> November 2022

It was **RESOLVED** that the Clerk

- (a)arrange for the Council's Christmas Lights to be switched on the 23<sup>rd</sup> November 2022
- (b)enquire if the Loughor Town Band are available on the 23<sup>rd</sup> November

## **12. OTHER COUNCIL FUNCTIONS**

No other matters were discussed.

### **Chair**

#### **LANTERN PARADE MEETING 10<sup>TH</sup> August,2022.**

##### **Present:**

**GTC-Cllrs.M.Curtice,J.Curtice,P.Morgan and Clerk-J.Millard**

**LTC-Cllrs.I.James & S.Beynon and Clerk N.Havard**

**PCSO S.Herbert**

**M.Lewis-Radio Tircoed**

**Apologies-Cllr.N.Walters.**

##### **1-Introductions etc**

Cllr. M.Curtice was elected Chair.

Brief-pull together the arrangements for the Parade.

Date-24<sup>th</sup> November commencing at 6.30 pm from Lime Street Car Park.

Route-same as previously

Theme-Father & Mother Christmas,switch on lights,Lantern Parade

Budget-JM reported costs have risen generally by 20% eg fireworks

**ACTION-LTC to consider at its September Meeting increasing its Budget contribution from £3,000.00 to £3,500.00.**

**CCS Members may wish to also consider making a contribution.**

Insurance-covered by GTC's public liability cover.

## **2-Licences etc**

Licences-JM has commenced process to obtain authority from CCS to use car park and road closures.

Fireworks-Pendragon confirmed delivery in Rugby Ground.15 minute display high in the sky.

## **3-Marshalls etc**

Marshalls-JM has contacted SafeStyle Security and engaged 25 plus 1 professional marshalls for road junctions-usually a 6 hour shift starting at 3.30pm.;initially they erect the barriers and assign the Marshalls.Overall control of Event Senior Marshall and linked to Police

**ACTION-Police to confirm identity of Senior Officer present and in overall control with Senior Marshall.**

Assistants required-need list of Councillors and helpers assigned to tasks eg catering in Centre,setting up in car park

**ACTION-Each Council to supply list of helpers.**

## **4-Risk Assessments etc.**

Risk Assessments-JM has previous ones-use previous format and change dates.

Fire Authority will do own assessment and JM will liaise with St.John Ambulance.Ruth Lewis now retired?NH to provide contact name

SAG Meeting-JM not know yet if he will be called to a Meeting.

**ACTION-Police to confirm whether they require to see Risk Assessments.**

JM has written to the Police who have confirmed resources will be available.

## **5-Xmas Lights etc**

Xmas lights-switched on day before

NB Xmas Tree Lights switched on night of Event

Bethal Church Pastor John Williams confirmed there will be free refreshments

Grotto-Cllr.I James waiting to hear from Contractor

Father Xmas-both Town Mayors in Mayor's car

Father Xmas-Mark Richards

Mother Xmas-Sandra Beynon

Barriers-GTC use Knight Benchley for xmas tree barriers including second tree in Penyrheol

Asda-Need confirmation they will supply mince pieces and selection boxes at reduced prices

**ACTION-Cllrs.J.Curtice and P.Morgan to contact Jane**

## **6-Sleigh etc**

Sleigh-JM written to CCS to see if we can use one used in Morryston Carnival

**ACTION-Cllt J.Curtice to check with CCS if Sleigh available,is it suitable and price**

Fall back-road train

Mayor's Car-

**ACTION-JM to contact Pat Griffiths to see if there is access to convertible car**

Radio Tircoed-available-same equipment-PA Available and will advertise Event

**ACTION-Mike Lewis to confirm if vehicle part of Parade**

Rugby Club-

**ACTION-JM to obtain permission to use Club Ground for fireworks**

Lewis Jones-to be advised of date and they will put catering in place and possible entertainment eg fun fair.No events in car park itself-outside could be market traders but may need Licences.

## **7-Pantos etc**

Panto-JM has contacted 2 Pantos who have confirmed attendance namely Penyrheol Theatre and Jermin.

JM to contact Gorseinon College-not contact Llanelli

Crazy Town-still around but use different name-Christine Richards may know as they attended the Picnic in Parc Williams

Bus

**ACTION -JM to contact Clare Hier to see if bus available**

Smaller Groups-can expect several to turn up eg Brownies particularly after Event been advertised on FaceBook.

Format-A,B and C columns

Bands-360 Squadron will be at front as they have received the Freedom of the Town;Swansea Pipe band will also be on board

Samba Tawe

**ACTION-Cllr Jan Curtice enquire with Morriston Carnival if they are still going**

Police Horses-ideally Event would like 2 horses-sometimes they are right at the front of the Parade and sometimes mingle in advance

**ACTION-PCSO Sue Herbert to confirm with Chief Police Officer if horses available**

St.John Ambulance-tent in car park;no ambulance in Parade

Loughor Lifeboat-will probably bring Hovercraft on trailer-Councillor Jeff Bowen to confirm

Fire Station-

**ACTION-Cllr.Jan Curtice to confirm if Cadets and Fire Engine will be in attendance.**

ATC Cadets-will be in attendance

West Street Gym-expected to be in attendance

Andrew Stevens-JM will ask about tractor

Circus Eruption-JM to contact

Bug Karate Team-probably will just turn up

**9-Schools etc**

Schools -JM to send letter to every School that workshops are being arranged

Rugby Pitch clearance-Cllr.Jeff Bowen to arrange with Penyrheol School

Workshops-2 each organized by GTC and LTC;GTC on Saturday 12 and 19<sup>th</sup> and LTC on Friday 11<sup>th</sup> and 18<sup>th</sup>.

Materials needed-Cllrs J.Curtice and I.James to check

Marketing-once details finalized JM to arrange Fliers with Kingsbridge Printing and distribute in shops.

JM to amend banners.

## **10-Next meeting**

**Tuesday 6<sup>th</sup> September at 10.00 am at Chamber Room,Welfare Hall,Loughor.**

### Agenda Item 12

## LLWCHWR TOWN COUNCIL

Date 5<sup>th</sup> September,2022

### REPORT OF THE CLERK

## CONTENTS

1-Police Matters

2-Accounts for Payment

3-Grants

4-Remembrance Sunday

5-NoticeBoard at the Foreshore

6-Operation London Bridge

7-Delegated Powers during the August Recess

8-Lantern parade

9-Arnold Baker on Local Government Administration

**Dated this 1<sup>st</sup> September,2022.**

## **Agenda Item 12**

### **LLWCHWR TOWN COUNCIL**

#### **FULL COUNCIL**

**Date 5<sup>th</sup> September,2022**

#### **Report of the Clerk**

### **CONTENTS**

#### **1-Police Matters**

The Clerk has e-mailed Sgt.Paul Rees but at the time of writing this Report the Clerk has not received any Police Report or confirmation that the Police will be in attendance.

#### **2-Accounts for Payment**

The following Accounts need to be authorised-

Microsoft Teams	£4.56
OVW -Members Training	£105.00

#### **3-Grants**

##### **a)ChromaMusic Community(to be provided for under S.145( LGA 1972)**

The Clerk has received the following request for Grant assistance;the Group have previously received a Grant from the Town Council as follows-

January 2022-£100.00

“First of all we would like to thank the Town Council for their kind donation towards the work of ChromaMusic Community Group. We were delighted to welcome the Mayor and Mayoress to our inaugural concert on 19th March. It was a great success in bringing musicians together to enable the community to reflect on the last two years and look forward to the future.

Currently we have the training orchestra which have carried on meeting and learning new repertoire. We have plans to start a community choir in October which will be open to all, particularly targeting Loughor and Gorseinon. We have some exciting community projects in the pipeline, such as an Autumn concert on 23rd October and a Christmas concert on the 10th December.

We are hoping to buy some uniform for both the choir and orchestra and to offer bursaries to anyone who cannot afford our weekly subs, especially in these difficult times.

ChromaMusic Community Group was formed in 2021 with the aim of giving people the opportunity to come together to make music.

ChromaMusic Community Group was founded in response to the desire to reach out and develop a musical community available for people of all ages and abilities. Although focusing on music is a primary element of ChromaMusic Community, it is an embedded concept that this group is about more than music and provides connection and care for those involved, seeking to help people grow as individuals and realise the full potential within them. With a foundation of Christian principles and inspiration, ChromaMusic values all people no matter what their background and embodies a pastoral and music linked chaplaincy for the community aimed at helping people through the challenges of life, to find their voice and let their light shine. The emphasis is to encourage people to play, participate, progress and perform.

### Play

Play and make music freely, from those who have never played any instrument, sung or made music before, up to those who are seasoned professionals. ChromaMusic Community exists to help people find the enjoyment and love of making music and sound.

### Progress

Progress in their own personal development as they find their musical and creative voice, learn how to play, create music with instruments or vocals, or further develop their skills and talent.

### Participate

Participate in a creative community, collaborating to make music and connecting with others, whilst using music as a means to communicate, gather people together and bridge gaps in our communities.

### Perform

Perform in appropriate safe settings to help develop confidence and empower people not just for music making but for other areas of their life. As people find that they can deliver a musical piece to an audience it enables a self-belief that goes far beyond the music room.

Many Thanks ,

Alida Watters,

Chair of ChromaMusic Community Group”

The Group have also provided their latest Bank Statement which shows a balance of £306.00 on the 1<sup>st</sup> August.

b)Casllwchwr Ladies Bowling Club

The Clerk has received the enclosed letter which is set out for Members information.



# Casllwchwr Ladies Bowling Club Loughor

(Parc Williams Loughor)

Affiliated to the Welsh Ladies Bowling Association and the Carmarthenshire County Ladies Bowling Association.

Club Secretary:  
Hilary Bevan  
55 Bryn Road  
Loughor  
Swansea SA4 6PG  
Tel: 01792 539114  
Mobile: 07772736269  
E.mail: hilary.bevan@yahoo.co.uk

27<sup>th</sup> July 2022

To: The Mayor, Councillor Jeff Bowen and members of Llŵchwr Town Council

I am writing on behalf of Casllwchwr Ladies Bowls Club to thank you for the generous Grant Award cheque of £200 which was presented to our Club members by Mayor, Councillor Jeff Bowen at Parc Williams Bowling Green on Friday 1<sup>st</sup> July.

The Town Council's financial support of our club is very much appreciated by all our lady bowling members.

Yours sincerely



Hilary Bevan  
Club Secretary

c)-Loughor Event Committee-(to be provided for under S.144 Local Government Act 1972).

The Clerk has received the following request for Grant assistance-

**“LOUGHOR EVENT COMMITTEE**

Working for the Loughor Community

Secretary:

Mr John Butler

Chairperson:

Mr Geraint Bowen

Treasurer:

Mrs Moira Pritchard

Dear Mr Havard,

We are writing to ask if Llŵchwr Town Council would consider supporting us again this year with a grant for our Light Up Loughor event.

Our first Light Up Loughor community event was held in November, 2018 and was a huge success followed in 2019 with an even bigger event. Of course 2020/2021 will be remembered as the years of covid, where our lovely tree was lit up but only with the legally allowed numbers in attendance.

This year we are planning to welcome everyone back again to start the Christmas season in a joyous and happy community gathering, with a Christmas Tree erected in the grounds of St David's Church, and lit up on Friday 25<sup>th</sup> November at 5.30pm or 6pm (time to be confirmed) until twelfth night.

The event is in the early planning stages, and we hope that it will once again involve the local school children of Treuchaf, Casllŵchwr, Pontybrenin Welsh and English, with Loughor Lifeboat, possibly a Fire Engine, Loughor Town Band, craft stalls, refreshments, and entertainment for families and of course, a visit from Santa.

The event is for the whole community of Loughor and district to celebrate the start of the Christmas season in a traditional way. We do not wish to and cannot compete in any way or detract from the wonderful Gorseinon Lantern Parade, which draws in many people from the local surrounding villages. Our main aim is to have a Christmas Tree in the village of Loughor and involve the local community in a joyous evening.

A 22 ft tree, erected, insured and maintained, lit up until 12th night, and removed from site, will cost approx. £1500 including VAT (actual price to be confirmed as fuel and machinery costs are rising. We will be approaching local businesses for sponsorship, as well as fund raising ourselves

to cover some of the other costs such as general insurance, hire of marquee, floodlights, first-aid and other necessities to make the event a safe and secure one.

We would like to ask the Llchwyr Town Council if it is possible to arrange to switch on the Christmas lights at the Welfare Hall and the Globe field at the same time, to make the "Light Up Loughor" theme appropriate.

We are delighted that some of our local councillors have joined us in the organising of the evening. We would also take this opportunity of formally inviting our Mayor Cllr Jeff Bowen and Mrs Bowen to attend the event, and all the council members to join us in the celebration.

Yours sincerely,

Moira Pritchard

TREASURER"

The Committee has supplied financial information as follows-

**Select Statement - 30652280421468**

LOUGHOR EVENTS COMMITTEE  
 9 NICHOLAS COURT  
 GORSEINON  
 SWANSEA  
 WEST GLAMORGAN  
 SA4 4PR

Branch Name: LEEDS CITY CTR  
 Sort Code: 306522  
 Account no: 80421468

account statement  
 TREASURERS ACCOUNT  
 LOUGHOR EVENTS COMMITTEE

Sheet: 14 Of 14  
 Date issued: 31/12/2021

Date	Activity	Paid out	Paid in	Balance
01Oct21				544.56
04Oct21	FPI RICHARDS J&H XMASCRICHARDS 615737927590400101 404331 10 04OCT21 09:57		40.00	584.56
07Oct21	DEP 500022		30.00	614.56
07Oct21	DEP 500023		695.22	1,309.78
11Oct21	DEP 500024		250.00	1,559.78
28Oct21	CHQ 000030	75.00		1,484.78
05Nov21	DEP 500025		10.00	1,494.78
16Nov21	FPI MONMOUTHSHIRE BUIL 9792737045516111HN 400530 10 16NOV21 15:54		227.00	1,721.78
17Nov21	BGC THE BLAKEMORE FOUN AFB DONATION		100.00	1,821.78
22Nov21	DEP 500026		10.00	1,831.78
06Dec21	DEP 500027		10.00	1,841.78
14Dec21	CHQ 000031	1,242.00		599.78
14Dec21	DEP 500028		817.00	1,416.78
14Dec21	DEP 500028		75.00	1,491.78
20Dec21	CHQ 000032	296.99		1,194.79
	<b>TOTAL PAYMENTS/RECEIPTS:</b>	<b>1,613.99</b>	<b>2,264.22</b>	

BGC-Bank Giro Credit BP-Bill Payments CHG-Charge CHQ-Cheque(s) COM-Commission COR-Correction CPT-Cashpoint CSH-Cash CSQ-Cash/Cheque(s) DD-Direct Debit DEB-Debit card DEP-Deposit DR-Overdrawn Balance EUR-Euro Cheque IB-Internet Banking MPI-Mobile Payment In MPO-Mobile Payment Out PAY-Counter withdrawal PSV-Paysave SAL-Salary SCR-Refund Debit SDC-Collection Credit SDD-Collection Debit SDR-Reversal Credit SO-Standing Order SUR-Excess Management Reversal

The Committee has previously received Grant assistance from the Town Council as follows-

April 2018	£200.00
June 2019	£200.00
August 2020	£200.00
October 2021	£250.00

#### **4-Remembrance Sunday**

Members will recall that in respect of last year's Services the Town Council were informed by the Police that they would no longer be carrying out the well established practice of informally enforcing temporary road closures by means of the attendance of uniformed Officers along the Procession route from St.David's Church to the Monument and thereafter the temporary closure of the roads surrounding the Monument itself thereby permitting the Laying of the Wreaths.

The Clerk sets out below the e mail received from the Police last year

““ FOLLOWING IS A BRIEF OVERVIEW AND READY RECKONER FOR REMEMBRANCE EVENTS IN WESTERN BCU.

Protocols for parades MUST be;-

- 1. Organiser of parade requests road closure order via highways local authority**
2. Organiser of parade provides evidence of public liability insurance to the minimum value of £5 million
3. Organiser of the parade will provide a risk assessed route plan highlighting vulnerable points
4. Organiser of the parade will ensure that they have staff/marshalls to control point 3 above
5. SWP officers/PCSO will only assist with the management and safety of the parade whilst it is in motion through the route

6. It is at the local polices' discretion if junctions are 'policed'

Note: all of the above must be adhered to in order to protect our personnel involved in the event"

The Clerk has e mailed Sgt.Rees to confirm whether the above Statement is still the position of the Police.Sgt.Rees has responded as follows-

"Nigel,

I've asked for some clarity from our force planning department and I'll get back to you once I get a reply.

Thanks

Paul"

The Clerk may be able to give a verbal update at the Meeting.

Members will also recall that last year the Royal British Legion made it clear that they were not prepared to be the organizer of the local Remembrance Day Services and Events.The Clerk sets out below the Statement sent to the Town Council.The Clerk has e mailed the Gorseinon Secretary of the Legion to clarify what role the Legion will play this year and/or whether they will provide standard bearers or buglers.No response has been received at the time of writing this Report but the Clerk may be able to give a verbal update.

#### **"ORGANISATION OF REMEMBRANCE PARADES:**

##### **POSITION OF THE ROYAL BRITISH LEGION**

###### **BACKGROUND**

We know that branches and members are proud to play an active part in Remembrance services and parades every year and are only too happy to support local authorities in their planning for such important community events. Whilst the Legion often plays an active support role, Remembrance events are a civic matter and most local authorities show a great deal of support for Remembrance. However, every year a number of Legion branches report they are being asked to organise and/or bear the costs of road closures and policing.

###### **ROLE OF LEGION BRANCHES AND COUNTIES**

Organisation of parades brings with it a range of responsibilities and liabilities which could result in significant charitable funds being diverted away from our vital welfare work. As a result, whilst Legion branches, or counties or districts, may support councils in their planning of local Remembrance services and parade routes, they may not assume responsibility for the design and delivery of parade routes, especially the organisation and deployment of Temporary

Traffic Management Orders (TTMOs) or the contracting of traffic management services, where the liabilities can run into millions of pounds.

#### ROAD CLOSURES

Where a branch, or county or district, has to be the Event organiser (because the Civic Authorities refuse) they may take this role but there can be no street Parade, no road closure and, therefore, no need for a Temporary Traffic Management Operation (TTMO) unless this aspect of the event is owned by a Civic Authority. Whilst the branch can be involved in determining a Parade route, it should not itself contract with a third party and may not take responsibility for the design, planning and deployment of a TTMO. On the day of the Parade, the RBL and its volunteers must not engage in the deployment, management or removal of any TTMO. This includes, for example, placing barriers, directing traffic or driving vehicles that are involved in the TTMO.

#### INSURANCE

Our Public Liability Insurance covers only these risks which are within the Legion's control (e.g. if a Standard is dropped and injures an attendee). Other incidents happening due to conditions outside our control, for example when someone trips up over a raised paving stone, are the local authority's responsibility.

#### SUMMARY

The Legion is clear that while our branches are very willing to assist in the organisation of local Remembrance parades and services, for instance through the provision of Standard Bearers or the identification of local veterans, responsibility for both their funding and delivery rests with civic authorities. In short, Remembrance parades and services are important community events supported by the Legion, not Legion events supported by the community”

Councillor Richards has suggested that the Council ask Mr.Redvers Jones to play the bugle at the Monument same as last year-the fee was £40.00.Members are asked to confirm the position and authorize payment of the fee.

For Members information the Clerk sets out an e mail received from the Reverend Andrew Knight-

“I am "on duty" in St David's, for a Service of Remembrance at 10am in church, followed by a walk to the Memorial and Act of Remembrance at 11. I remember that in 2021 the police declined to be present, but we managed by informally walking (as opposed to having a formal procession) from the first event to the second. If the same situation, ie no police presence, and no national insurance cover, obtains, I would suggest that we do the same again. With due care it worked well.”

It has also been suggested that the Clerk obtain a Quotation for Insurance cover;the Clerk subsequently contacted Eastside Insurance;a Proposal Form has been received-the Clerk has completed the Form but not returned it to the Company pending clarification of the Town

Council's role. The Form presupposes that the Town Council would be the organizer. It seems that the role of the organizer would involve at the least obtaining road closure orders, risk assessments, engaging marshalls and volunteers. It is not known at this time whether the Town Council could obtain adequate insurance cover and if it could the amount of the premium.

Members are asked to confirm generally the role of the Council and Members.

## **5-NoticeBoard at the Foreshore**

The Clerk has been in communication with the Head of Estates of Swansea Council seeking approval, as landowner, for the Town Council to site a new NoticeBoard. The Head of Estates requested details of the NoticeBoard and location - these have been confirmed as 52.5" x 42.5" (same size as the NoticeBoard in Llewitha) and to be located close to the new Playground and Mint Pod; it is possible a site visit may be required to confirm the exact location. The Head of Estates has also advised that Planning permission may be required and the Clerk will follow up this point with the Planning Department of Swansea Council once the exact location of the NoticeBoard has been confirmed.

The Clerk has also requested a quotation from the Contractor who supplied the Llewitha NoticeBoard.

The Clerk May be able to give a verbal update at the Meeting.

## **6-Operation London Bridge**

The Clerk has received the following e mail from the Council's website supplier and Members are requested to confirm whether they wish to purchase the package on offer

### **"What Is Operation London Bridge?"**

Operation London Bridge is the plan for what will happen in the United Kingdom in a sad event of the death of Queen Elizabeth II. It involves planning from government institutions, media, transport and police. Operation London Bridge also affects local councils. You can read more about it in our blog posts [Operation London Bridge](#) and [Protocols on the Deaths of Senior Royals](#).

### **How Can Smaller Authorities Comply?**

When the announcement is made from Buckingham Palace, each local authority ought to appropriately change their website to commemorate the Queen. This includes providing a



landing page with a black background. The page should contain an official image, key dates and a button or a link to the main site.

### **The Service That We Offer**

We currently offer a service which will make your website compliant with the requirements set in the Operation London Bridge. After purchasing the service you will have the option to have a black page with a portrait of HM The Queen and accompanying text, including the Queen's year of birth, year of death, and a simple button to allow visitors to continue to the main website for the duration of the days between the Queen's passing and funeral. On that page will be a link that will take users to your normal home page.

We currently offer the Operation London Bridge service for £35.00 plus VAT. Please note that this price will increase to £50.00 plus VAT when purchasing on the day to cover additional costs. "

### **7-Delegated Powers during the August Recess**

Apart from any specific Delegated Decisions referred to in this Report and that contained in the Clerk's Report to the Welfare Hall Management Committee/Trustees the following Decisions were made-

- a)the Council's Insurance with Zurich was renewed for a year at a premium of £2,471.17.
- b)the Welfare Hall to be hired to an organisation called Jolly Fun on the 9<sup>th</sup> and 10<sup>th</sup> December.
- c)to change the date of the Loughor Town Band Concert from September to the 1<sup>st</sup> October.
- d)A poster for Mental Health Support Group for women has been uploaded to the Council's website.
- e)the Welfare Hall was closed during the Caretaker's holiday leave.

The following Planning Applications were received during the Recess

i)

2022/1340/FUL	<b>Date Registered:</b>	29.06.2022
<b>Electoral Division:</b>	Llwchwr - Area 1	<b>Status:</b> Being Considered
<b>Map Ref:</b>		257109 198832
<b>Development Type:</b>		Minor Retail A1-A3

**Location:** Loughor Foreshore Car Park, Loughor,  
Swansea,  
**Proposal:** Siting of mobile catering unit  
**Applicant:** Mr. Colin Rotondo **Agent**

**Decided- Objection**-there is already a van selling drinks food and ice cream in the foreshore car park and am against granting another vendor. It's a car park not an area for catering. There is already a caterer supplying what the community needs.

ii) **Application No:** 2022/1642/FUL **Date Registered:**11.07.2022

**Electoral Division:** Llchwyr - Area 1 **Status:** Being Considered

**Map Ref:** 257971 197732

**Development Type:** Householder

**Location:** 57 Waun Road, Loughor, Swansea, SA4 6QN

**Proposal:** Alterations to roof including front gable, rear dormer, two front rooflights, one rear rooflight and single storey rear extension

**Applicant:** Mrs Amy Birtwistle **Agent:** Mr Owen Lloyd

**Decided-No Objection**

iii) **Application No:** 2022/1651/S73 **Date Registered:**15.07.2022

**Electoral Division:** Llchwyr - Area 1 **Status:** Being Considered

**Map Ref:** 258742 198069

**Development Type:** Variation of Conditions

**Location:** Rear Of 149 Belgrave Road, Gorseinon, Swansea, SA4 6RB

**Proposal:** Detached dwelling (Variation of condition 1 of planning permission 2017/1498/FUL granted 31st August 2017) to extend the period in which to implement the planning permission by a further 5 years

**Applicant:** Mr and Mrs Lenihan **Agent:** Mr Thomas Gronow

**Decided-No Objection**

iv) **Application No:** 2022/1671/FUL **Date Registered:**14.07.2022

**Electoral Division:** Llchwyr - Area 1 **Status:** Being Considered

**Map Ref:** 259093 198272

**Development Type:** Householder

**Location:** 29 Libanus Road, Gorseinon, Swansea, SA4 4AN

**Proposal:** Replacement garden room

**Applicant:** Mr and Mrs Stephen and Gemma Simms

**Agent:** Matthew Browning

**Decided-No Objection**

v)

2022/1588/FUL	<b>Date Registered:</b>	20.07.2022
<b>Electoral Division:</b>	Llchwyr - Area 1	<b>Status:</b> Being Considered
<b>Map Ref:</b>	258103 198180	
<b>Development Type:</b>	Householder	
<b>Location:</b>	32 Belgrave Road, Gorseinon, Swansea, SA4 6RF	
<b>Proposal:</b>	Part two storey, part single storey, part first floor rear extension	
<b>Applicant:</b>	Mr D Bhambra	<b>Agent:</b> Mr Mark Stock

**Decided-No Objection**

vi)

**Application No:** 2022/1804/NMA      **Date Registered:** 26.07.2022  
**Electoral Division:** Llchwyr - Area 1      **Status:** Being Considered  
**Map Ref:** 256529 198213  
**Development Type:** NMA  
**Location:** Loughor Boating Club, Gwydr Place, Loughor, Swansea, SA4 6TW  
**Proposal:** Single storey rear extension - Non Material Amendment to planning permission 2021/2053/FUL granted 26th October 2021 to allow for amendment of the roof design and replacement of window with doors in rear elevation  
**Applicant:** Mr Steve Kissick      **Agent:** Mr Steve Kissick

**Decided-No Objection**

vii)

**Application No:** 2022/1895/TPO      **Date Registered:** 08.08.2022  
**Electoral Division:** Llchwyr - Area 1      **Status:** Being Considered  
**Map Ref:** 258882 197813  
**Development Type:** Tree Preservation Orders  
**Location:** 61 Loughor Road, Gorseinon, Swansea, SA4 6AY  
**Proposal:** To fell one Oak tree covered by TPO 562  
**Applicant:** Mr Sean Whatley      **Agent:**

**Decided- Objection.** Application for the oak tree-against cutting it down they need a tree surgeon to trim it; it was there before the new houses were built and the people who moved in knew that. Needs to be properly trimmed.

viii)

**Application No:** 2022/1929/FUL      **Date Registered:** 11.08.2022  
**Electoral Division:** Llchwyr - Area 1      **Status:** Being Considered

**Map Ref:** 258729 198253  
**Development Type:** Householder  
**Location:** 31 Glynrhosyn, Gorseinon, Swansea, SA4 6HX  
**Proposal:** Two storey side extension with rear balcony and privacy screen, extension of front driveway and widening of vehicular access  
**Applicant:** Mr & Mrs Gary & Teresa Elsey  
**Agent:** Mr Keith Thomas

### **Decided-No Objection**

ix)

**Application No:** 2022/1893/PLD  
**Electoral Division:** Llchwyr - Area 1  
**Map Ref:** 258289 198323  
**Development Type:** All Others (CPLDS, Prior etc)  
**Location:** 10 Belgrave Close, Gorseinon, Swansea, SA4 4BQ  
**Proposal:** Single storey rear extension (application for a Certificate of Proposed Lawful Development)  
**Applicant:** Mr And Mrs Jeff And Norma Skidmore

### **Decided-No Objection**

### **8-Lantern Parade**

At the Lantern Parade Meeting held on the 10<sup>th</sup> August the Clerk to Gorseinon Town Council reported that costs had increased generally by 20% since the last Parade eg fireworks; consequently he requested that the Llchwyr Town Council Members consider increasing the Town Council's contribution from £3,000.00 to £3,500.00.

The current Budget provision is £3,000.00 and any increase would need to come out of General Reserves.

Members are asked to consider if they wish to increase the Town Council's contribution and authorise payment.

## **9-Arnold-Baker on Local Government Administration**

The 13<sup>th</sup> Edition of this encyclopedia is now available.

It has been described by the publisher as

“The 'yellow book' remains the key text in this area of law and the best way for local councils to have easy access to a comprehensive statement of their legal obligations.”

The price is £164.99 and Members are asked to confirm whether they wish to authorise its purchase.

**Dated this 1<sup>st</sup> September,2022.**

**Agenda Item 13**

### **LLWCHWR TOWN COUNCIL**

**Date 5<sup>th</sup> September,2022**

#### **PLANNING REPORT**

##### **1-Planning Applications**

At the time of writing this Report, notification has been received of the following Planning application upon which the observations of the Town Council are requested: -

(i)

<b>Application No:</b>	2022/1932/NMA	<b>Date Registered:</b>	22.08.2022
<b>Electoral Division:</b>	Llwchwr - Area 1	<b>Status:</b>	Being Considered

<b>Map Ref:</b>	259961 197860		
<b>Development Type:</b>	NMA		
<b>Location:</b>	Land North Of Garden Village Swansea,		
<b>Proposal:</b>	(Non Material Amendment to planning permission 2019/2905/RES granted 5th July 2021) to vary condition 1 (plans) to amend the surface water outfall route and to change the location of the strategic highway drain		
<b>Applicant:</b>	Ms Kate Harrison	<b>Agent:</b>	Mr Luke Grattarola

Agenda Item 16

LLWCHWR TOWN COUNCIL

Date 5<sup>th</sup> September,2022.

FURTHER REPORT OF THE CLERK

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1-Payments

2-The Clerk

3-Receipts and Payments

