

COUNCIL SUMMONS

You are hereby summoned to attend a meeting of the LLWCHWR TOWN COUNCIL to be held at the Welfare Hall, Woodlands Road, Loughor and to be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams on Monday NEXT the 25th April, 2022 commencing at 7.15pm.

Press and Public are invited to attend online but should give prior notice to the Clerk at clerk@llwchwrTownCouncil.gov.uk and detail any question they wish to submit. The agenda will be as follows-

1. Mayor's Announcements
2. Apologies for absence.
3. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed.)
4. To confirm the Minutes of the Meeting of Council held on the 4th April, 2022.
(copy enclosed)
5. To consider matters arising from the Minutes, if any.
6. To receive the Minutes of the meeting of the Welfare Hall Management Committee/Trustees held on the 4th April, 2022 (copy enclosed)
7. To receive the Minutes of the Functions Sub-Committee held on the 4th April, 2022.
(copy enclosed).
8. To receive a report on current policing activity.
9. To consider correspondence received, if any.
10. To receive reports from Members attending meetings/functions.
11. To consider the Report of the Clerk (copy enclosed).
12. To consider the Planning Report (copy enclosed).
13. Any other business which the Chair determines to be urgent.
14. To consider passing a resolution to exclude the press and public during consideration of the next item of business due to the confidential nature of the matters to be considered.
15. To consider the Further Report of the Clerk (copy attached).

Dated this 21st April, 2022

Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of Llchwyr Town Council held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 4th April, 2022.

PRESENT: Councillor Jeff Bowen (Chair)

Councillors S.Beynon, A.Davis, Wendy Evans,
Will Evans, H.Huelin (remote attendance), I.James, P.Parsons, C.Phillips, C.Richards, R.V.Smith,
W.Smith, D.Walters, J.Williams (remote attendance), P.Williams and R.Williams.

(At the Welfare Hall and by Remote Access: 7.26 pm – 8.04 pm)

157. MAYORS ANNOUNCEMENTS

- (i) The Mayor and the other Members congratulated Councillor Kelly Roberts on her obtaining a Ph.D-her subject was a thesis critically examining the relationships between concessionary bus travel and its implications for the health and wellbeing of older people in maintaining social connectivity and improved quality of life.
- (ii) On the 18th March the Mayor presented a Council Grant in the sum of £200.00 to the Gorseinon Visually Impaired Group
- (iii) On the 22nd March the Mayor and Mayoress unveiled, in front of Members, the Council's Covid Memorial Plaque situated on the outside wall of the Welfare Hall.
- (iv) On the 30th March the Mayor met with Councillor Christine Richards and Friends of Parc William to present to them a Council Grant of £1,000.00 to be utilised towards the cost of hosting a Queen's Jubilee Picnic on the 5th June.
- (v) The Mayor attended a Craft Fayre held on the 2nd April at the Welfare Hall and wished to thank all the Members who had contributed to the Fayre's success as well as Nia the organiser. There was very good feedback from the stallholders.

158. APOLOGIES

There were no apologies for absence.

159. DECLARATIONS OF INTEREST

Councillor J.Bowen declared an interest in minute 167 (d) and withdrew from the meeting while the matter was discussed.

Councillor I.James declared an interest in minute 168 1 (i) and withdrew from the meeting while the matter was discussed.

Councillor R.Smith declared an interest in minute 168 1 (i) and withdrew from the meeting while the matter was discussed.

160. MINUTES OF COUNCIL

It was **RESOLVED** that the Minutes of the Meeting of Council held on the 7th March, 2022 be confirmed as a correct record.

161. MATTERS ARISING

There were no matters arising.

162. WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES

The Minutes of the Meeting of the Welfare Hall Management Committee/ Trustees held on the 7th March,2022 were noted and agreed.

163. FUNCTIONS SUB COMMITTEE

The Minutes of the Meeting of the Functions Sub Committee held on the 7th March,2022 were noted and agreed.

164. POLICE REPORT

The Police had made their Report by means of e mails from Sgt.Rees and PCSO I.Davies.

165. CORRESPONDENCE

No correspondence had been received.

166. MEMBERS REPORTS

There were no Reports from Members.

167. REPORT OF THE CLERK

(a) Police Matters

The Police Report by e mails had been received-the Police will be asked to attend the June Meeting of the Town Council when new Members will be present.

(b) Accounts for Payment

It was **RESOLVED** that the following payment be authorised-

Microsoft Teams £4.56

(c)Grants

(i)Kids Cancer Charity

The Clerk's Report was **NOTED**.

(ii)Ty Hafan

The Clerk's Report was **NOTED**.

(iii)St.John Ambulance

The Clerk's Report to the Meeting of the Welfare Hall Management Committee/Trustees and verbal updates from both the Clerk and Members were **NOTED** and it was **RESOLVED** that a Grant of £600.00 be awarded.

(d)Proposals for Mayor and Deputy Mayor for the Municipal Year 2022/2023

Councillor R.Smith was nominated as Chair for this item

The Clerk's Report was **NOTED** and it was **RESOLVED** that-

i)Councillor J.Bowen be nominated to serve as Mayor and

- ii) Councillor D. Walters be nominated to serve as Deputy Mayor
- (e) Defibrillators
The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk liaise with the HeartBeat Trust as to training.
- (f) Bank Signatories
The Clerk's Report was **NOTED** and it was **RESOLVED** that a further Report be brought back to the June Meeting.

168. PLANNING REPORT

1- The Council considered the following planning applications upon which the observations of the Town Council had been requested

- (i) 2022/0314 Kingsbridge - Area 2
Ysgol Gynradd Gymraeg Pontybrenin , Loughor Road, Gorseinon, Swansea, SA4 6AU

Mr. Scourfield- Siting of one storage container and two freestanding canopies

It was **RESOLVED** that there would be no objection.
- ii) 2022/0325 Kingsbridge - Area 2

Harvester Restaurant, Victoria Road, Gowerton, Swansea, SA4 3AB

Mr. Firth- Four internally and one externally freestanding post mounted signs, one internally illuminated fascia sign, one non-illuminated welcome fascia sign

It was **RESOLVED** that there would be no objection.
- iii) 2022/0399 Kingsbridge - Area 2

48 Belgrave Road, Gorseinon, Swansea, SA4 6RF

Mr & Mrs Jonathan Roberts- Single storey rear extension and fenestration alterations

It was **RESOLVED** that there would be no objection.
- iv) 2022/0539 Upper Loughor - Area 2

26 Waun Road, Loughor, Swansea, SA4 6QN

Mr Steve Proud- To crown reduce and crown lift one Oak tree covered by TPO 517

It was **RESOLVED** that there would be no objection.

v) 2022/0610 Upper Loughor - Area 2

Land South Of Glebe Road, Glebe Road, Loughor, Swansea

Mrs Francesca Evans- Non Material Amendment to planning permission

2021/0112/FUL granted 2nd September 2021 to allow for the submission of amended

plans for the Beech House Type on Plot 9 on the approved layout (re-numbered as

Plot 101) to reduce the height of the first floor bathroom window by 150mm

It was **RESOLVED** that there would be no objection.

vi) 2022/0546 Kingsbridge - Area 2

56 Belgrave Road, Gorseinon, Swansea, SA4 6RF

Mr Christopher Woodley- Single storey side extension and single storey rear extension

It was **RESOLVED** that there would be no objection.

vii) 2022/0505 Upper Loughor - Area 2

Land Adjacent To 6 Pen Y Cae Lane, Loughor, Swansea, SA4 6RX

Mr David Barnes- Detached dwelling (Variation of condition 1 of planning permission 2017/0816/S73 granted 15th June 2017) to extend the period of time for commencement by a further 5 years

It was **RESOLVED** that there would be no objection.

viii) 2022/0440 Kingsbridge Area 2

Land Adjacent To, 125 West Street, Gorseinon, Swansea, SA4 4AG

Fox Property Developments- Detached dwelling (Details of access, appearance, landscaping, layout and scale and discharge of conditions 10 relating to a Construction Environmental Management Plan and 11 relating to a Lighting Strategy pursuant to outline Planning Permission 2020/0765/OUT granted 26th November 2020)

It was **RESOLVED** that there would be no objection.

ix) 2022/0638 Upper Loughor - Area 2

51 Waun Road, Loughor, Swansea, SA4 6QN

Mr Robert Hughes-Two storey rear extension, first floor side extension, side roof extension, alterations to fenestration and rear extension to garage to form a garden room

It was **RESOLVED** that there would be no objection.

169. URGENT ITEMS

There were no urgent items.

170. EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.

171. FURTHER REPORT OF THE CLERK

(a) Payments

It was **RESOLVED** that the payments referred to in the Report be authorised

(b) Receipts and Payments

The Clerk's Report was **NOTED**

Chair

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of the Welfare Hall Management Committee/Trustees held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 4th April, 2022.

PRESENT: Councillor I. James (Chair)

Councillors S. Beynon, J. Bowen, A. Davis, Wendy Evans,
Will Evans, H. Huelin (remote attendance), P. Parsons, C. Phillips,
C. Richards, R. V. Smith, W. Smith, D. Walters,
J. Williams (remote attendance), P. Williams and R. Williams.

(At the Welfare Hall and by Remote Access: 7.10 pm – 7.25 pm)

57. APOLOGIES

There were no apologies for absence.

58. DECLARATIONS OF INTEREST

There were no declarations of interest.

59. MINUTES

It was **RESOLVED** that the minutes of the Meeting held on the 7th March, 2022 be confirmed as a correct record.

60. MATTERS ARISING

There were no matters arising.

61. REPORT OF THE CLERK

(a) Payments

It was noted that the following payment had been made by Direct Debit-
Virgin Media £75.60

The following payment had been authorised
S. Beynon £12.98

(b) Users of the Welfare Hall

The Clerk's Report and verbal update were **NOTED** and it was **RESOLVED** that

(i) the Hall would be offered for hire to the St. John Ambulance at an annual fee of £600.00 (with the intention that the Town Council would make an Annual Grant of £600.00 to St. John Ambulance to cover such hire costs) on a Wednesday evening between 5.30 pm to 9.00 pm.

(c) Welfare Hall Roof

The Clerk's Report and verbal update were **NOTED** and it was **RESOLVED** that payment of the Contractor's Invoice be authorised.

(d) Refurbishment/Fire Safety Works

The Clerk's Report and the verbal updates from the Mayor and the Clerk were **NOTED** and it was **RESOLVED** that-

- (i) the Clerk approach Swansea Council to ascertain if that Authority keeps an Approved List of Contractors
- (ii) the Caretaker to appoint an electrician to install an additional light outside the Chamber
- (iii) an evacuation plan to be prepared by the Mayor and the Chair of the Welfare Hall Management Committee/Trustees

(e) Flood Prevention Works

The Clerk's Report and the verbal updates from the Mayor and the Clerk were **NOTED** and it was **RESOLVED** that-

- (i) the Clerk approach Swansea Council to ascertain if that Authority keeps an Approved List of Contractors.

It was **FURTHER NOTED** that the Clerk had been in correspondence with the manufacturer of the flood barrier gates; the manufacturer refused to accept a Town Council cheque and if the matter is to proceed then payment can only be made by the Clerk using his personal credit card and thereafter to be reimbursed by the Council; the current position is that the Caretaker is to confirm that he can fix the gates himself or is able to find a Contractor who could do so.

(f) Cooker, Combi Boiler and main Worcester Boiler

The Clerk's Report was **NOTED** and it was **RESOLVED** that payment of the Contractor's Invoice be authorised.

(g) Old Gates

The Clerk's Report was **NOTED** and it was **RESOLVED** that the gates be donated or possibly sold for scrap.

(h) Receipts and Payments

The Clerk's Report was **NOTED**.

62. URGENT ITEMS

- The Chair of the Welfare Hall Management Committee/Trustees stated that she had met with the Caretaker at the recent Craft Fayre and had discussed the following items-
- (i) the cooker is in need of cleaning-Clerk and Caretaker to liaise
 - (ii) some of the chairs have been stacked in the Welfare Hall for some time and have become dusty and need cleaning-Clerk and Caretaker to liaise
 - (iii) the Caretaker may have to adjust the timing as to when the heating goes off and on according to the current usage in the Hall. Thermostat does not appear to be working

- in the Hall
- (iv) Welsh Wood Crafts have enquired whether it will be possible to have a water supply in the basement; Caretaker check if any infrastructure
 - (v) door to kitchen and cupboard door will need changing-will form part of the refurbishment/fire safety Works

Chair

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

**Minutes of the Meeting of the Functions Sub Committee
held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance
with the provisions of the Local Government and Elections (Wales) Act 2021 and by means
of Microsoft Teams held on the 4th April 2022.**

PRESENT: Councillor Jeff Bowen (Chair)

Councillors A.Davis, S.Beynon, Wendy Evans, Will Evans,
H.Huelin(remote access) J.James, P.Parsons, C.Phillips, C.Richards, R.V.Smith, W.Smith ,
D.Walters, J.Williams(remote access), P.Williams and R.Williams.

(At the Welfare Hall and by Remote Access: 8.05 pm – 8.24 pm)

57. APOLOGIES

There were no apologies for absence.

58. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

59. MINUTES

It was **RESOLVED** that the Minutes of the Meeting held on the 7th March, 2022 be confirmed as a correct record.

60. MATTERS ARISING

There were no matters arising.

61. CLERK'S REPORT

(i) Council Events-Annual Dinner

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that

- a)the waiters/waitresses would be family members of Members and/or volunteers in respect of such schemes as the Duke of Edinburgh and
- b)the Clerk would send the list of Acceptances and non attendees in respect of the Guest List to the Mayor and Chair of the Welfare Hall Management Committee/Trustees.

(ii)Awards Evening

The Clerk's Report was **NOTED** and it was **RESOLVED** that

- a)the West Street Gymnastics Centre be invited to carry out a performance at the commencement of the Evening at 7.00 pm
- b)the list of Nominations for Awards be finalised

62. OTHER COUNCIL FUNCTIONS

It was **NOTED**

- a)that a Craft Fayre had been held at the Welfare Hall on the 2nd April.It had been a great success and stall holders had commented that the Hall was an excellent venue. The Mayor and the Chair of the Welfare Hall Management Committee/Trustees thanked all Councillors who had attended and who had donated raffle prizes.The Event had raised £430.00 towards the Mayor's Charities and
- b)that a Jubilee Community Picnic will be held at Parc Williams on the 5th June

Chair

Agenda Item 11

LLWCHWR TOWN COUNCIL

Date 25thApril,2022

REPORT OF THE CLERK

CONTENTS

1-Police Matters

2-Accounts for Payment

3-Grants

Dated this 21st April,2022.

Agenda Item 11

LLWCHWR TOWN COUNCIL

FULL COUNCIL

Date 25th April,2022

Report of the Clerk

CONTENTS

1-Police Matters

The Clerk has e-mailed Sgt.Rees but at the time of this Report the Clerk has not received any Police Report or confirmation that Sgt.Rees will be in attendance.

2-Accounts for Payment

The following Accounts need to be authorised-

Microsoft Teams	£4.56
Civic Expenditure	£39.95

3-Grants

a)Loughor Inshore Rescue

The Clerk has received the following request.

The organisation is a registered Charity-they have previously received funding from the Town Council (Mayor's Awards)as follows

April 2017 £1,000.00

May 2018 £1,400.00

The organisation's financial details are set out below.

"Dear Nigel

Loughor Lifeboat is one of around 63 independent Lifeboats set up around the country, who are not part of the RNLI and receive no funding from them, although we work and provide a rescue service in the same way. We cover the Loughor Estuary and surrounding communities with operational safety cover and education through community engagement. The crew are also trained as Water First Responders and can provide assistance to communities in the event of flooding.

Recently we have a new addition to our fleet being an Ultralight Hovercraft specialising in rescues within the intertidal environment in and around the Loughor Estuary. This means we are in a position to provide a response at all states of tide. We have a target go live date of the 1st of June 2022 and would love for you to come visit us for the official launch.

Whilst the Hovercraft has been purchased and now fitted with state-of-the-art navigation and communications equipment, we are making the final push to raise the necessary funds to cover the cost of First Aid Pack and ancillary equipment.

We would be very grateful for any donation which would assist in the purchase of such equipment, vital for the operation of our rescue asset. Allowing us to provide emergency cover 24/7.

If you would like to join us on the 1st of June please let us know via email so that we can forward you a formal invitation with all the details.

Kind Regards

Darren Wilson

Coxswain Loughor Independent Rescue Boat"

E mail received in respect of Finance

"Afternoon Nigel

I have now got the most recent statement from our treasurer attached.

He did ask me to highlight that we have had two very large outgoings recently that will be deducted from our most recent bank account to the sum of £13,332. These consist of our

annual insurance and Hovercraft Comms equipment. The remaining outgoings are baseline outgoings. “



THE TREASURER
 LOUGHOR INSHORE RESCUE SERVICE
 GWYDR PLACE
 LOUGHOR
 SWANSEA
 SA4 6TW

Your Community Account

At a glance

Date	Description	Money out £	Money in £	Balance £
26 Feb	Start Balance			29,666.26
9 Mar	DD Direct Debit to P1C Collections Ref: Ovlrl	37.32		29,628.94
17 Mar	DD Direct Debit to BT Group PLC Ref: CB15623279-000077	46.59		29,582.35
22 Mar	Cheque Issued Ref: 200609	213.62		29,368.73
29 Mar	Cheque Issued Ref: 200608	78.00		29,290.73
30 Mar	Balance carried forward			29,290.73
	Total Payments/Receipts	375.53	0.00	

26 Feb - 30 Mar 2022

Start balance	£29,666.26
Money out	£375.53
▶ Commission charges	£0.00
Money in	£0.00
▶ Gross interest earned	£0.00
End balance	£29,290.73

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Dated this 21st April,2022.

Agenda Item 13

LLWCHWR TOWN COUNCIL

Date 25th April,2022

PLANNING REPORT

1-Planning Applications

At the time of writing this Report, notification has been received of the following Planning applications upon which the observations of the Town Council are requested: -

i) 2021/2835 Kingsbridge - Area 2

152 Loughor Road, Gorseinon, Swansea, SA4 6QX

Mrs Elizabeth Thomas- Single storey rear extension

ii) 2022/0737 Upper Loughor - Area 2

57 Waun Road, Loughor, Swansea, SA4 6QN

Mrs Amy Birtwistle- Increase in ridge height and eaves height to provide first floor living accommodation with front gable, upper floor side window, four front rooflights, four rear rooflights, single storey rear extension and alterations to fenestration

iii) 2022/0831 Lower Loughor - Area 2

21 Castle Street, Loughor, Swansea, SA4 6TU

Mrs Wendy Williams- Addition of pitched roof to single storey front elevation

iv) 2022/0801 Upper Loughor - Area 2

Land South Of Glebe Road, Loughor, Swansea, SA4 6SR

Mrs Francesca Evans-Non-material Amendment to Planning Permission 2013/0617 granted 5th September 2017 to further amend the wording of Condition 7, so that Condition 7 only applies to those plots 73-74 inclusive still awaiting validation.

LLWCHWR TOWN COUNCIL

Date 25th April,2022.

FURTHER REPORT OF THE CLERK

CONTENTS

1-Payments

2-Receipts and Payments