

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Annual General Meeting of  
Llchwyr Town Council  
held on a remote basis in accordance with the provisions of the Local  
Government and Elections (Wales) Act 2021 and by means of Microsoft Teams  
held on the 17<sup>th</sup> May, 2021**

**PRESENT:** Councillor Will Evans(Chair)  
Councillors S.Beynon,J. Bowen,Wendy  
Evans,H.Huelin,I.James,P.Parsons, C.Phillips,C.Richards,R. V.Smith,  
W.Smith,D.Walters,and J.Williams.

(Remote Access 7.01 p.m. – 7.27 p.m.)

**1. MAYOR’S ANNOUNCEMENTS**

a)The Mayor was pleased to announce that Her Majesty the Queen had sanctioned with effect from the 22<sup>nd</sup> April 2021 the Appointment to Dame of Ruth Lewis BEM in respect of the Most Venerable Order of the Hospital of St.John of Jerusalem-the Mayor and Councillors offered their congratulations and it was Resolved that the Clerk send a further letter of congratulations.

b)The Mayor announced that he had made,on the 11<sup>th</sup> May,two Grant Presentations outside the Welfare Hall and,observing Covid-19 Regulations to respectively the Loughor Town Trust in the sum £6,186.33 and accepted by Councillor Ron Williams in his role as Chair of the Trust and Councillor Ireen James in her role as Secretary of the Trust and the sum of £500.00 to Heart of the Community @LoughorRugbyFootballClub as represented by Marc O’ Kelly the Chair.

c)The Mayor congratulated the three local Members of the Senedd who had been re-elected in the recent Elections namely Rebecca Evans for Gower,Julie James for Swansea West and Mike Hedges for Swansea East as well two local Councillors in the Castle and Llansamlet Wards of Swansea Council.

**2. APOLOGIES**

There were apologies for absence from Councillors  
A.Davis,K.Roberts,P.Williams and R.Williams

**3. DECLARATIONS OF INTEREST**

Councillor Jeff Bowen declared a prejudicial interest in minute 11 and left the Meeting while the item was discussed.

**4. ELECTION OF MAYOR FOR THE MUNICIPAL YEAR 2021/2022**

The Mayor asked for nominations for the Office of Mayor. It was moved by Councillor C. Richards and seconded by Councillor C. Phillips that Councillor Jeff Bowen be elected Mayor for the Municipal Year 2021/2022.

The motion was unanimously carried.

Councillor Jeff Bowen formally accepted and was duly installed and accepted the Chain of Office of Mayor.  
(Councillor Jeff Bowen Chair)

Councillor Jeff Bowen signed the Declaration of Acceptance of Office of Mayor of Llŵchwr Town Council.

Mrs. Mary Bowen was installed as Mayoress and presented with the Chain of Office of Mayoress by the Mayor, Councillor Jeff Bowen.

**5. INAUGURAL SPEECH OF THE MAYOR**

The Mayor, Councillor Jeff Bowen, thanked Councillor C. Richards for proposing him and Councillor C. Phillips for seconding the proposal. Councillor Bowen thanked Members for their support in electing him to the Office of Mayor and that he was honoured and privileged to undertake the duties and responsibilities of the office. The Mayor looked forward to meeting as many of the community and for as busy a year as possible. The Mayor stated he wished to promote the Loughor Inshore Rescue Lifeboat and Centurion LifeGuard Club-the Mayor noted that safety in the water had been a concern of his for many years.

The Mayor further noted that he would not be able to carry out his duties in the forthcoming year without the support of the Mayoress.

The Mayor concluded by thanking Members for the great honour of nominating him to be Mayor.

**6. ELECTION OF DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2019/2020**

The Mayor, Councillor Jeff Bowen asked for nominations for the Office of Deputy Mayor for the Municipal Year 2021/2022. It was moved by Councillor R. Smith and seconded by Councillor W. Smith that Councillor Peter Parsons be elected as Deputy Mayor for the Municipal Year 2021/2022.

The motion was unanimously carried.

Councillor Peter Parsons formally accepted and was installed and accepted the Chain of Office of Deputy Mayor. The Mayor welcomed the Deputy and looked forward to working with him.

Councillor Peter Parsons signed the Declaration of Acceptance of Office of Deputy Mayor of Llŵchwr Town Council.

The Deputy Mayor said he was honoured to serve as Deputy and thanked Members for their support.

**7. VOTE OF THANKS TO THE OUTGOING MAYOR**

The Mayor called upon Councillor R.V.Smith to propose a vote of thanks to the outgoing Mayor, Councillor William Evans. Councillor R.V.Smith said he had great pleasure in proposing a vote of thanks on behalf of the Council. Councillor Evans had now been Mayor for the past two years; he was the only Councillor who had accomplished this but there had of course been extremely unusual circumstances in the last 12 months. Prior to March 2020 the Mayor had hosted the signature Events of the Town Council such as the Annual Dinner and Cawl a Chan as well as the Quiz at the Reverend James. Councillor Smith also noted the Councillor Will Evans as Mayor had presided over the long held aspiration of the Town Council to unveil the Christmas Lights. Councillor Evans had also raised a large sum of money for his Charity despite the pandemic as well as raising money for eg foodbanks. Councillor Smith thanked the outgoing Mayor and Mayoress for their efforts and wished them a peaceful year of rest.

**8. PRESENTATION TO THE IMMEDIATE PAST MAYOR**

The Mayor stated that the immediate past Mayor had been presented with a framed photograph of himself and would be presented in the near future with a Past Mayor's medallions and pin badges. The Mayor paid tribute to the manner in which he had undertaken his duties and responsibilities as Mayor throughout the Municipal Year.

**9. RESPONSE BY THE IMMEDIATE PAST MAYOR**

The immediate Past Mayor, Councillor William Evans thanked Councillor R.V.Smith for the vote of thanks and his kind words. It had been a unique two years and he wished to thank all his fellow Councillors for their help and support as well as the Clerk. It had been a difficult period during the pandemic but Councillor Evans was pleased that money had been raised for the Town Hall Restoration Fund. The Mayor wished to thank the Mayoress for her unwavering support.

Councillor Evans concluded by offering his best wishes to the new Mayor, Councillor Jeff Bowen.

**10. MINUTES**

(a) The minutes of the Annual Meeting of Council held on the 15<sup>th</sup> October 2020 were **NOTED** by the Council.

(b) It was **RESOLVED** that the Minutes of the Meeting of Council held on the 26<sup>th</sup> April 2021 be confirmed as a correct record. There were no matters arising.

(Councillor Jeff Bowen left the meeting while the following item was under discussion and the meeting was chaired by Councillor Peter Parsons for this item).

**11. MAYOR'S ALLOWANCE**

It was **RESOLVED** that the Mayor's Allowance for 2021/2022 be £700.00.

**12. DATES OF TOWN COUNCIL MEETINGS IN 2021/2022**

It was **RESOLVED** that meetings of the Town Council in the 2021/2022 Municipal Year be held at 7.15pm on the following dates at the Welfare Hall, Loughor.

Monday 7 June 2021	Monday 1 November 2021	Monday 4 April 2022
Monday 5 July 2021	Monday 6 December 2021	Monday 25 April 2022
<i>August recess</i>	Monday 17 January 2022	Monday 16 May 2022 (Annual Meeting)
Monday 6 September 2021	Monday 7 February 2022	
Monday 4 October 2021	Monday 7 March 2022	

### 13. APPOINTMENT OF COMMITTEES

It was **RESOLVED** that

- (a) the Welfare Hall Management Committee shall comprise all Members of the Council;
- (b) the Functions Sub-Committee shall comprise Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I James, P. Parsons, C. Phillips, C. Richards, R. V. Smith, D Walters J.Williams,P.M. Williams and R. Williams.
- (c) the Budget Working Party shall comprise Councillors J. Bowen, William Evans, I.James,P.Parsons, C. Phillips, R V Smith, C. Richards and the Chair of the Welfare Hall Management Committee.
- (d) the Joint Working Party with the Town Trust shall comprise Councillors Wendy Evans, C. Phillips, R. V. Smith, D. Walters, and P.M. Williams.
- (e) Regalia and Plate Sub-Committee shall comprise Councillors J. Bowen, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, R. V. Smith, P.M.Williams and R. Williams.
- (f) Newsletter and IT Sub-Committee shall comprise Councillors J. Bowen, William Evans, I. James, C. Richards, W. Smith, D. Walters, J. Williams and R. Williams.
- (g) Health and Safety and Working Practices Sub-Committee shall comprise Councillors J. Bowen, William Evans, H.Huelin,I.James, C. Phillips, D. Walters, P. M. Williams and R. Williams.

- (h) Projects Sub-Committee membership shall comprise Councillors J.Bowen, Wendy Evans, William Evans, I.James, P. Parsons, C. Richards, W. Smith, D. Walters, J. Williams, P. M. Williams and R. Williams.
- (i) Ad Hoc Pay and Performance Sub-Committee shall comprise Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, H.Huelin,I. James, C. Richards, P. M. Williams and R. Williams.

**14. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES**

It was **RESOLVED** that

- (a) the Council’s representatives on the One Voice Wales Area Committee be Councillor Ireen James and the Clerk.
- (b) the Council’s representative on the One Voice Wales Larger Councils Committee be Councillor Ireen James.
- (c) the Council be represented at meetings of the Gorseinon and Llŵchwr Lantern Parade by Councillors S.Beynon, I. James, P. M. Williams and the Clerk.
- (d) the Council be represented on the Community and Town Councils’ Forum by the Mayor and the Clerk.

**15. APPOINTMENT OF INTERNAL AUDITOR**

It was **RESOLVED** that Mr Lyn Llewelyn be appointed internal auditor for the Municipal Year 2021/2022.

**16. ATTENDANCE OF MEMBERS 2020/2021**

It was **NOTED** that a list of attendances by Members for the Municipal Year 2020/2021 was presented to Council.

**17. ANNUAL INVESTMENT STRATEGY 2021/2022, FINANCIAL RISK ASSESSMENT 2021/2022 and ASSET REGISTER 2021/2022**

It was **RESOLVED** that the above Strategy,Assessment and Register be adopted.

**18 URGENT ITEMS**

There were no urgent items.

Chair

