

NOTICE OF MEETING

A meeting of the WELFARE HALL MANAGEMENT COMMITTEE /TRUSTEES will be held on Monday next the 26th April,2021 commencing at 7.00pm .

The Meeting will be held on a remote basis in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings)(Wales) Regulations 2020 and by means of Microsoft Teams.Press and Public are invited to attend online but should give prior notice to the Clerk at clerk@llwchwrtauncouncil.gov.uk and detail any question they wish to submit.The agenda will be as follows-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their interest relates to and to signify whether their interest is such that they remain and vote / remain and not vote / withdraw).
3. To confirm the Minutes of the previous meeting held on the 12th April,2021 (copy enclosed).
4. To consider matters arising from the Minutes, if any.
5. To consider the Report of the Clerk (copy attached).
6. Any other matter which the Chair determines to be urgent.

Dated this 21st April,2021

Nigel G Havard
Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Welfare Hall Management Committee /Trustees

held on a remote basis in accordance with the provisions of the Local Authorities(Coronavirus)(Meetings)(Wales) Regulations 2020 and by means of Microsoft Teams held on the 12th April,2021.

Present: Councillor I.James(Chair)
Councillors S.Beynon,J. Bowen,Wendy Evans,
Will Evans,H.Huelin,P.Parsons, C.Phillips,C.Richards,R. V.Smith,W.Smith,D.Walters,and
J.Williams.

(Remote Access: 7.00 pm – 7.12 pm)

89. APOLOGIES

There were apologies for absence from Councillors A.Davis,R.Williams and P.Williams.

90. DECLARATIONS OF INTEREST

There were no declarations of interest.

91. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the 1st March,2021 be confirmed as a correct record.

92. MATTERS ARISING

There were no matters arising.

93. REPORT OF THE CLERK

(a)Payments

It was **NOTED** that the following payments have been made by Direct Debit-

Virgin Media	£75.60
E.On(Gas)	£596.20
E.On(Electricity)	£125.16

(b)Users of the Welfare Hall

The Clerk's Report and verbal update were **NOTED** and it was **FURTHER NOTED** that when the Welfare Hall was in a position to be re-opened it would be the intention of the Town Council to invite existing User Groups and potential User Groups to social events including coffee mornings with the general intent of encouraging more use of the Hall.

(c)Charitable Radio

The Clerk's Report was **NOTED** and it was **RESOLVED** that-

(i)the Clerk would approach the Company for practical details

- (ii)subject thereto Councillor C.Phillips was prepared to engage in a podcast and/or radio interview
- (iii)the wording of such podcast to be discussed between the Clerk and Councillor C.Phillips and
- (iv)further Report to be taken to Town Council Meeting

(d)Kitchen Boiler

The Clerk's Report was **NOTED**.

(e)Environmental Issues in the Hall

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Glasdon equipment as noted in the Report be purchased for the sum indicated.

(f)Receipts and Payments

The Clerk's Report was **NOTED** .

94. URGENT ITEMS

There were no urgent items.

Chair

Agenda Item 5

LLWCHWR TOWN COUNCIL

WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES

Date 26th April ,2021

Report of the Clerk

CONTENTS

1-Payments

The following payment needs to be authorised-

Caretaker's annual telephone allowance

£50.00

2-Users of the Welfare Hall

The current Restrictions imposed by the Welsh Government mean the Welfare Hall remains unavailable to Users-the position will be kept under review.

3-Environmental Issues in the Hall

The recycling bin has now been ordered;the original price quoted (including VAT)was £388.08 but it appears that the graphics are extra thus the total price is £414.52.

As to insulation the Clerk has now received the Report of the Caretaker as follows-

“All external doors and windows are uPVC double glazed units;some doors have no glass(kitchen,Chamber,former Police Office,woodwork).Some doors have both panel and glass(side exits,front)-the exception is the wooden double fire doors to woodwork.

Small front roof is basic 100 mm roll out between joist insulation(circa 1994).Main Hall high ceiling has no visible sign of loft insulation but the apex under the slates is tongue and groove timber lined.There is a fan assisted vent tunnel that runs the full length of the room and a vent at each end;the fan has not worked for years.Some lighting in the high roof space would be useful;I think there are some but they are no longer working.”

The Clerk then enquired whether the Caretaker had any particular recommendations and/or would be able to carry out any work himself.

The Caretaker has replied-

“It’s not really an area I know much about sorry and definitely would not be able to fit it.The more research done the better on how the roof is meant to work and the positives and negatives of insulating it.Get a professional survey done,is the best route,so we have an idea on what to do and how the building is affected by the process and what grants may be available for it.”

Members views are sought generally and specifically whether a professional surveyor should be engaged and/or an electrician hired to restore lighting.

If it assists Members the Clerk sets out below extracts from the website of a Company called EnergyLink

“Why do I need a Survey?”

There are certain criteria that your home must meet to be able to claim grant for Home Insulation. The surveyor will assess whether your home meets this criteria and will verify your grant entitlement.

The surveyor will assess whether your property is physically suitable for Cavity Wall, External Wall or Loft Insulation. This will include checking for damp problems, which need to be dealt with before Insulation is installed, and looking for factors such as adequate ventilation and loft access.

The Loft Insulation Survey

There are a number of factors to check, including:

- Depth of Insulation already installed (must be under 4 inches/100 mm).
- Size of the area which needs to be insulated.
- Whether ventilation is adequate.
- Whether there is any damp present.
- Size of the hatch (must be 16 inches/40 cm square).
- Headroom is sufficient. Should be at least 4 foot/1.2 m.
- Position of the hatch in relation to tanks and pipes.
- Amount of pipework to be insulated.
- Number of cold water tanks to be insulated.

The following is an extract from a Company called Surveying Cymru-the Clerk has requested details as to any costs involved in an initial survey-

“

LOFT INSULATION

Loft insulation is one of the easiest methods of improving the energy efficiency of your home and we install it in just a couple of hours, making it a swift and convenient way for you to reduce your heating bills.

Our handy guide below explains what you can expect when our loft insulation specialists arrive.

1. One of our helpful surveyors will visit your property, at your convenience, to advise on what type and depth of insulation will be suitable for your loft.
2. We will then provide you with a quote for installing the insulation and advise you of any grants that may be available to assist with the cost of the insulation. Should you be eligible for a grant, it may be necessary to carry out further steps, such as a technical survey or Energy Performance Certificate (EPC), before the funding can be claimed.
3. We'll arrange a time with you for one of our fully trained installation crews to come and install the loft insulation at your convenience. On arrival, we will show you our identification and lay dust sheets to ensure your home remains clean and tidy
4. Our installation technicians will check where the joists are before putting any weight on them and use boards to walk or crawl on where necessary. We will also thoroughly check the loft space for cables, lights or ventilation issues that must be accommodated during the loft insulation installation
5. Insulation is laid or blown (depending on the insulation type recommended for your loft) between the joists
6. Vent wedges are fitted to ensure air flow in the loft space
7. If required, pipes and cold water tanks are fitted with loft insulation and the loft hatch is draught proofed. We can also install new loft hatches and loft ladders making access to your loft space easier and safer
8. You may want boarding laid over all or part of the insulation so the loft becomes a useable space for storage
9. The crew cleans up and you are informed the job is complete
10. You enjoy increased energy efficiency for your home and a reduction in your heating bills.

4-Receipts and Payments

The current receipts and payments are attached.

Dated this 21st April,2021

Clerk to the Council