

## **NOTICE OF MEETING**

**A meeting of the WELFARE HALL MANAGEMENT COMMITTEE /TRUSTEES will be held on Monday next the 18<sup>th</sup> January,2021 commencing at 7.00pm .**

**The Meeting will be held on a remote basis in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings)(Wales) Regulations 2020 and by means of Microsoft Teams.Press and Public are invited to attend online but should give prior notice to the Clerk at [clerk@llwchwrtdowncouncil.gov.uk](mailto:clerk@llwchwrtdowncouncil.gov.uk) and detail any question they wish to submit.The agenda will be as follows-**

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their interest relates to and to signify whether their interest is such that they remain and vote / remain and not vote / withdraw).
3. To confirm the Minutes of the previous meeting held on the 7<sup>th</sup> December, 2020 (copy enclosed).
4. To consider matters arising from the Minutes, if any.
5. To consider the Report of the Clerk (copy attached).
6. Any other matter which the Chair determines to be urgent.

Dated this 13<sup>th</sup> January,2021

Nigel G Havard  
Clerk to the Council

**Agenda Item 5**

**LLWCHWR TOWN COUNCIL  
WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES  
Date 18<sup>th</sup> January,2021**

## Report of the Clerk

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#### 1-Payments

The following payments have been made by Direct Debit

Virgin Media (December)	£75.60
E.On(Electricity)	£124.97

The following payments need to be authorised-

O'Brien's-Fire Alarm(incl.VAT)	£240.00
O'Brien's-Intruder Alarm(incl.VAT)	£276.00
Platinum Gas Services (incl.VAT)	£195.01

#### 2-Users of the Welfare Hall

The Clerk has now written to the Users of the Hall to confirm the Town Council's readiness to re-open the Welfare Hall once Welsh Government Regulations permit. The Clerk also enquired of Users whether they would be prepared to be official organisers for their own events(as referred to in previous Welsh Government advice) and carry out their own risk assessments.All Users would also have to abide by the Council's Covid-19 Precaution Policy. Welsh Wood Crafts are the only User group to so far reply and have confirmed their willingness to abide by the above terms. The Welfare Hall remains closed for the time being under current Welsh Government restrictions but the matter will be kept under review.

#### 3-Cooker and Combi Boiler and main Worcester Boiler

The above items were serviced,by Platinum Gas Services, on the 11<sup>th</sup> January,in the presence of the Caretaker and observing social distancing rules and other Covid-19 precautions;there are no specific issues to report.

#### 4-Fire and Intruder Alarm Checks

The Council's Contractor O'Brien's Security Systems Limited carried out an inspection on both systems on the 17<sup>th</sup> December 2020.Batteries were replaced in both systems otherwise there are no comments and the systems are operative.

#### 5-Receipts and Payments

The current receipts and payments are attached.

Members may also wish to note that the Clerk has transferred £10,000.00 from the main Town Council Account to the Welfare Hall Account.

**Dated this 13<sup>th</sup> January,2021**

**Clerk to the Council**