

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Functions Sub-Committee to be held on MONDAY the 6th December, 2021 commencing at 8.15 pm. at the Welfare Hall, Woodlands Road, Loughor and to be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams. Press and Public are invited to attend online but should give prior notice to the Clerk at clerk@llwchwrtowncouncil.gov.uk and detail any question they wish to submit. The agenda will be as follows-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the Minutes of the Meeting held on the 1st November, 2021
4. To consider matters arising from the Minutes, if any.
5. To consider the Clerk's Report.
6. To consider any other matters relating to current Council functions.

Dated this 2nd December, 2021.

**N G Havard
Clerk to the Council**

DISTRIBUTION

Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, R. V. Smith, D. Walters, J. Williams, P.M. Williams and R. Williams.

All other Members for Information only.

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of the Functions Sub Committee

held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 1st November ,2021.

PRESENT: Councillor Jeff Bowen (Chair)

Councillors A.Davis,S.Beynon,Wendy Evans,
Will Evans,H.Huelin,I.James,P.Parsons,C.Phillips, C.Richards, K.Roberts,R.V.Smith, W.Smith,
J.Williams and R.Williams.

(At the Welfare Hall and by Remote Access: 7.45 pm – 7.48 pm)

27. APOLOGIES

There were apologies for absence from Councillors D.Walters and P.Williams.

28. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

29. MINUTES

It was **RESOLVED** that the Minutes of the Meeting held on the 4th October, 2021 be confirmed as a correct record.

30. MATTERS ARISING

There were no matters arising.

31. CLERK'S REPORT

(i)Council Events

The Clerk's Report was **NOTED** and it was **RESOLVED** that the following Council Events would be held on the dates specified in the Report namely-

- | | |
|---------------------|---------------------------------------|
| (i)Cawl a Chan | Friday 18 th February,2022 |
| (ii)Annual Dinner | Friday 22 nd April,2022 |
| (iii)Awards Evening | Friday 6 th May,2022 |

32. OTHER COUNCIL FUNCTIONS

Councillor I.James confirmed that the Craft Fayre to be held on the 6th November would commence at 10.00 am and finish at 1.00 pm;also raffle prizes were required.

Chair

Agenda Item 5.

LLWCHWR TOWN COUNCIL

6th December, 2021

REPORT OF THE CLERK

1. Cawl a Chan

As Members will be aware this Council Event is scheduled for Friday the 18th February, 2022; the Loughor Town Band has been booked.

Members may wish to discuss other arrangements concerning the Event including-

- i) Poster-a suggested Poster is included as Appendix 1-Members may wish to consider whether they would wish to amend the design
 - ii) similarly a suggested ticket design is set out in Appendix 2
 - iii) are the ticket prices to remain at £3.00?
 - iv) the Mayor of Gorseinon and Consort are customarily invited-are there any other specific guests who need to be invited?
 - v) the Clerk sets out an extract of the Minutes of the Sub-Committee of March 2019-
"It was RESOLVED that from henceforth all ticket money receipts would be paid into the Mayor's Account but that the bar takings would remain payable into the main Town Council Account "
- Members may wish to consider the above arrangements and also whether eg any proceeds from a raffle should be paid into the Mayor's Account.
- v) catering arrangements

2-Other Council Events

As Members will be aware a Christmas Fayre was held on the 4th December at the Welfare Hall-the proceeds raised will go to the Loughor Town Hall renovation project.

The other scheduled Council Events are-

- i)-Annual Dinner Friday 22nd April, 2022
- ii)-Awards Evening Friday 6th May, 2022

Members may wish to consider arrangements for the Events.

Dated this 2nd December, 2021.

Clerk to the Council