

## **NOTICE OF MEETING**

**You are hereby summoned to attend a meeting of the Functions Sub-Committee to be held on MONDAY the 1<sup>st</sup> March,2021 commencing at 8.15 pm**

**The Meeting will be held on a remote basis in accordance with the provisions of the Local Authorities (Coronavirus) (Meetings)(Wales) Regulations 2020 and by means of Microsoft Teams.Press and Public are invited to attend online but should give prior notice to the Clerk at [clerk@llwchwrtauthority.gov.uk](mailto:clerk@llwchwrtauthority.gov.uk) and detail any question they wish to submit.The agenda will be as follows-**

1. Apologies for absence
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the minutes of the Meeting held on the 1<sup>st</sup> February,2021.
4. To consider matters arising from the minutes, if any.
5. To consider the Clerk's Report
6. To consider any other matters relating to current Council functions.

Dated this 24<sup>th</sup> February,2021.

**N G Havard  
Clerk to the Council**

### **DISTRIBUTION**

Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, R. V. Smith, D. Walters, J. Williams ,P.M.Williams and R.Williams.

**All other Members for Information only.**

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Functions Sub Committee**

**held on a remote basis in accordance with the provisions of the Local Authorities(Coronavirus)(Meetings)(Wales) Regulations 2020 and by means of Microsoft Teams held on the 1<sup>st</sup> February,2021.**

**PRESENT:** Councillor Will Evans(Chair)  
Councillors Councillors S.Beynon,J. Bowen,Wendy  
Evans,H.Huelin,I.James,P.Parsons, C.Richards,K.Roberts,R.V.Smith, J.Williams.

(Remote Access: 7.51 pm – 7.54 pm)

**5. APOLOGIES**

There were apologies for absence from Councillors A.Davis,C.Phillips,D.Walters, R.Williams and P.Williams.

**6. DECLARATIONS OF INTEREST**

There were no declarations of interests.

**7. MINUTES**

It was **RESOLVED** that the minutes of the meeting held on the 18<sup>th</sup> January,2021 be confirmed as a correct record.

**8. MATTERS ARISING**

There were no matters arising.

**9. CLERK'S REPORT**

(i)Annual Dinner & Awards Evening 2021

The Clerk's Report was **NOTED**.

**10. OTHER COUNCIL FUNCTIONS**

No other matters were discussed.

Chair

**Agenda Item 5.**

**LLWCHWR TOWN COUNCIL**

**1<sup>st</sup> March 2021**

## **REPORT OF THE CLERK**

1. Annual Dinner & Awards Evening 2021

Members may wish to discuss arrangements for these two Events or, in light of the current Covid-19 restrictions, defer such discussions until the April Meeting of the Sub Committee.

**Dated this 24th February, 2021.**

**Clerk to the Council**