

COUNCIL SUMMONS

You are hereby summoned to attend a meeting of the LLWCHWR TOWN COUNCIL to be held at the Welfare Hall, Woodlands Road, Loughor and to be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Google Meet on Monday NEXT the 1st November, 2021 commencing at 7.15pm.

Press and Public are invited to attend online but should give prior notice to the Clerk at clerk@llwchwrtaowncouncil.gov.uk and detail any question they wish to submit. The agenda will be as follows-

1. Mayor's Announcements
2. Apologies for absence.
3. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed.)
4. To confirm the Minutes of the Meeting of Council held on the 4th October, 2021 (copy enclosed)
5. To consider matters arising from the Minutes, if any.
6. To receive the Minutes of the meeting of the Welfare Hall Management Committee/Trustees held on the 4th October, 2021 (copy enclosed)
7. To receive the Minutes of the Functions Sub-Committee held on the 4th October, 2021 (copy enclosed).
8. To receive a report on current policing activity.
9. To consider correspondence received, if any.
10. To receive reports from Members attending meetings/functions.
11. To consider the Report of the Clerk (copy enclosed).
12. To consider the Planning Report (copy enclosed).
13. Any other business which the Chair determines to be urgent.
14. To consider passing a resolution to exclude the press and public during consideration of the next item of business due to the confidential nature of the matters to be considered.
15. To consider the Further Report of the Clerk (copy attached).

Dated this 28th October, 2021

N.G. Havard
Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of Llŵchwr Town Council held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Google Meet held on the 4th October ,2021.

PRESENT: Councillor Jeff Bowen (Chair)

Councillors A.Davis,S.Beynon,Wendy Evans,
Will Evans,H.Huelin,I.James,P.Parsons,C.Phillips, C.Richards, K.Roberts,R.V.Smith,
W.Smith,D.Walters,and J.Williams.

(Remote Access: 7.03 pm – 8.17 pm)

64. MAYORS ANNOUNCEMENTS

(i)On the 22nd September the Mayor presented a Council Grant of £500.00 to the Loughor Town Band.Councillor Christine Richards was also in attendance in her capacity as President of the Band.

65. APOLOGIES

There were no apologies for absence.

66. DECLARATIONS OF INTEREST

The following declarations of interest were made:-

Councillor C.Richards declared an interest in Minute 74 (c)(ii)

Councillor Peter Parsons declared an interest in Minute 74 (c)(ii)

Councillor Cynthia Phillips declared an interest in Minute 74 (c)(ii)

67. MINUTES OF COUNCIL

It was **RESOLVED** that the Minutes of the Meeting of Council held on the 6th September,2021 be confirmed as a correct record.

68. MATTERS ARISING

There were no matters arising.

69. WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES

The Minutes of the Meeting of the Welfare Hall Management Committee/ Trustees held on the 6th September,2021 were noted and agreed.

70. FUNCTIONS SUB COMMITTEE

The Minutes of the Meeting of the Functions Sub Committee held on the 6th September, 2021 were noted and agreed.

71. POLICE REPORT

Sgt.Paul Rees was in attendance and made his Report.

72. CORRESPONDENCE

No correspondence had been received.

73. MEMBERS REPORTS

There were no Reports from Members.

74. REPORT OF THE CLERK

(a) Police Matters

Sgt.Rees had made his Report.

(b) Accounts for Payment

It was **RESOLVED** that the following payment be authorised-
Community Mag(Swansea Ltd) £96.00

It was **NOTED** that the following payment had been made by Direct
Debit-
BNP Paribas £112.00

(c) Grants

(i)Garden Village Bowling Club

The Clerk's Report was **NOTED** and it was **RESOLVED** that a Grant
in the sum of £200.00 be awarded.

(ii)Loughor Events Committee

The Clerk's Report was **NOTED** and it was **RESOLVED** that a
Grant in the sum of £250.00 be awarded.

(d)Council Newsletter-

The Clerk's Report was **NOTED** and it was **RESOLVED** that the
payments to Centurion be authorised.

(e)Covid-19 Memorial

The Clerk's Report was **NOTED**.

(f)Local Government and Elections (Wales) Act 2021

The Clerk's Report was **NOTED** and it was **RESOLVED** that
the Clerk investigate the possibility of hosting a hybrid meeting at the Welfare
Hall using existing technology.

(g)SA4 Community Magazine

The Clerk's Report was **NOTED**.

(h)City and County of Swansea Statement of Principles Gambling Act 2005
(Gambling Policy)Review

The Clerk's Report was **NOTED**.

(i)Mudiad Meithrin(Welsh Early Years)

The Clerk's Report was **NOTED** and it was **RESOLVED** that the poster referred to in the Report would (subject to space)be placed in the Council's Noticeboards and website.

(j)Boundary Commission for Wales

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk write to the Commission as follows-

“The proposals are not logical and do not take into account community ties.The core of the former Llŵchwr UDC area should be kept intact in one constituency, including Loughor, Kingsbridge, Gorseinon and Penyrheol, Pontarddulais, Penllergaer and Pontlliw and preferably also Gowerton and Llangyfelach.”

(k)Remembrance Sunday

The Clerk's Report and verbal update were **NOTED** and it was **RESOLVED** that the Clerk liaise with the Police and the Royal British Legion with particular regard to road closures.

75. PLANNING REPORT

1- The Council considered the following planning applications upon which the observations of the Town Council had been requested

(i) 2021/2053 Lower Loughor - Area 2

Loughor Boating Club, Loughor, Swansea, SA4 6TW

Loughor Boating Club- Single storey rear extension

It was **RESOLVED** that there would be no objection.

(ii) 2021/2073 Kingsbridge - Area 2

30 Ffordd Bryngwyn, Gorseinon, Swansea, SA4 4EB

Mr & Mrs Lewis- Two storey front extension, single storey rear extension and detached garage/sunroom

It was **RESOLVED** that the Council would object on the following grounds-

1-unacceptable impact on visual amenity

2-not in conformity with street scene,out of character and of different materials

3-in front of building line

(iii) 2021/1820 Lower Loughor - Area 2

Land To The South West Of Beili Glas Farm , Loughor , Swansea,
Pobl Group And Jehu Group-Residential development of 103 dwelling
units comprising 18 detached dwellings, 22 pairs of semi-detached
dwellings, 21 linked dwellings and 20 one bedroom apartments in 6
no. two storey blocks with associated access, landscaping, drainage
and associated works

It was **RESOLVED** that the Council would object on the following
grounds-

1-not in conformity with LDP-103 dwellings instead of 60

2-issues of capacity in a non strategic housing site

3-access to development site will cause adverse traffic and highways
conditions

4-risk of deterioration of water quality

5-loss of local flora and fauna particularly hazel trees and woodpeckers

6-drainage issues generally

76. URGENT ITEMS

There were no urgent items.

77. EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that the press and public be excluded from the
meeting during the discussion of the next item due to the confidential
nature of the matter under discussion.

78. FURTHER REPORT OF THE CLERK

(a) Payments

It was **RESOLVED** that the payments referred to in the Report be authorised

(b) Receipts and Payments

The Clerk's Report was **NOTED**

Chair

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

**Minutes of the Welfare Hall Management Committee/Trustees
held on a remote basis in accordance with the provisions of the Local Government and
Elections (Wales) Act 2021 and by means of Google Meet held on the 4th October ,2021.**

Present: Councillor I.James(Chair)
Councillors A.Davis,S.Beynon,J. Bowen,Wendy Evans,Will Evans,H.Huelin,P.Parsons,
C.Phillips,C.Richards,K.Roberts,R.V.Smith,W.Smith,D.Walters,and J.Williams.

(Remote Access: 8.18 pm – 8.23 pm)

21. APOLOGIES

There were no apologies for absence.

22. DECLARATIONS OF INTEREST

There were no declarations of interest.

23. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the 6th September,2021 be confirmed as a correct record.

24. MATTERS ARISING

With regard to Minute No.19 (e)the Mayor clarified that he was still studying the Fire Regulations which is a lengthy document but hopes to make a Report in the November Meeting.

25. REPORT OF THE CLERK

(a)Payments

The following payment was authorised-

United

£56.79.

(b)Users of the Welfare Hall

The Clerk's Report and verbal update were **NOTED** and it was **RESOLVED** that permission would not be granted to hold the Concert/Show referred to in the Report.

(c)Receipts and Payments

The Clerk's Report was **NOTED** .

26. URGENT ITEMS

There were no urgent items.

Chair

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Functions Sub Committee

held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Google Meet held on the 4th October ,2021.

PRESENT: Councillor Jeff Bowen (Chair)

Councillors A.Davis,S.Beynon,Wendy Evans,
Will Evans,H.Huelin,I.James,P.Parsons,C.Phillips, C.Richards, K.Roberts,R.V.Smith,
W.Smith,D.Walters,and J.Williams.

(Remote Access: 8.24 pm – 8.33 pm)

21. APOLOGIES

There were no apologies for absence.

22. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

23. MINUTES

It was **RESOLVED** that the Minutes of the Meeting held on the 6th September, 2021 be confirmed as a correct record.

24. MATTERS ARISING

There were no matters arising.

25. CLERK'S REPORT

(i) Council Events

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that –

a)the dates referred to in the Clerk's Report be brought to the next Meeting of the Sub Committee for further consideration

b)Councillor I.James confirmed that the Craft Fayre due to be held at the Welfare Hall on the 6th November would be proceeding;Members discussed the arrangements.The funds raised will go the Mayor's Charities namely the Loughor Inshore Lifeboat and Centurion Lifesavers.It was noted that there would be a further Christmas Fayre to be held in the Welfare Hall on the 4th December;funds raised would go the Loughor Town Hall renovation project.

26. OTHER COUNCIL FUNCTIONS

No other matters were discussed

Chair

Agenda Item 11

LLWCHWR TOWN COUNCIL

Date 1st November,2021

REPORT OF THE CLERK

CONTENTS

1-Police Matters

2-Accounts for Payment

3-Christmas Lights In Globe Field

4-Remembrance Events

5-Active Travel(Wales) Act 2013

6-Independent Remuneration Panel for Wales

7-Covid-19 Memorial

Dated this 28th October,2021

Agenda Item 11

LLWCHWR TOWN COUNCIL

FULL COUNCIL

Date 1st November,2021

Report of the Clerk

CONTENTS

1-Police Matters

Sgt.Rees has sent the following e mail-

“I’ll be attending quarterly. Any issues in the meantime let me know.”

2-Accounts for Payment

The following payments need to be authorised-

Clarity Copiers(incl.VAT)	£39.82
Community Mag(Swansea) Ltd.(SA4 Magazine)(incl.VAT)	£96.00

3-Christmas Lights in Globe Field

As Members will be aware the Lights are currently in storage in the Welfare Hall.

The Council have an agreement with Lighthouse for the Company to remove the Lights, test them and set them up in Globe Field;they then remove them and store them in the Welfare Hall in January.

This year’s fee has already been paid.

Members are asked to confirm,subject to the Contractor’s availability what date they would prefer the Lights to be set up in Globe Field,what times the Lights should run and what date they should be taken down.

4-Remembrance Events

The Clerk has been in communication with the Police ,Royal British Legion and the Church Authorities in order to establish what Remembrance Events will be held this year.

Members may be aware that up until this year the local Police had adopted an unofficial policy of stopping the traffic between St.David’s Church to the War Memorial to allow the Parade to

pass as well as the two other roads adjacent to the Memorial. The Police also exercised general traffic management.

The Police's policy has now changed.

The Clerk sets out the initial e mail from Sgt. Rees-

Good afternoon all,

I have been in contact with our planning department regarding this year's parades. From the conversation and the attached document, it is clear that a lot are not going ahead this year or are being greatly reduced.

The below overview has been sent to me and is a corporate response for the division;

FOLLOWING IS A BRIEF OVERVIEW AND READY RECKONER FOR REMEMBRANCE EVENTS IN WESTERN BCU.

Protocols for parades MUST be;-

1. **Organiser of parade requests road closure order via highways local authority**
2. Organiser of parade provides evidence of public liability insurance to the minimum value of £5 million
3. Organiser of the parade will provide a risk assessed route plan highlighting vulnerable points
4. Organiser of the parade will ensure that they have staff/marshalls to control point 3 above
5. SWP officers/PCSO will only ***assist*** with the management and safety of the parade whilst it is in motion through the route
6. It is at the local polices' discretion if junctions are 'policed'

Note: all of the above must be adhered to in order to protect our personnel involved in the event

We also will be supplying officers at this time to COP26 in Scotland, who in turn will have to be 'backfilled' in their normal duties by officers on rest days.

Please advise on what you decide to do regarding the day and I will arrange for our presence and assistance wherever possible.

Thanks in advance,

Paul.”

The Clerk then entered into some protracted negotiations with the Royal British Legion as to who should be the “Organiser” for the purposes of the Parade.

This resulted in the Clerk receiving the following communication from the Legion-

“The Royal British Legion is not, never has been, and cannot be, the “Organiser” of Remembrance Parades.

Gareth Hughes

Secretary, Gorseinon & Loughor Branch



In view of the limited time available before Remembrance Sunday and in order that third parties should be aware of the Council’s position the matter was discussed by the Mayor, Deputy Mayor, the Chair of the Welfare Hall Management Committee/Trustees and Councillor Will Evans and as a result the following statement was delivered to the Police, the Legion and the Church Authorities-“

“Llŵchwr Town Council has been informed that, unlike in previous years where the Police operated an unofficial system of road closures and traffic management, the Police now require the “Organiser” of a Remembrance Day Parade to acquire a formal road closure

order, insurance cover to a value of £5 million, a risk assessment by a qualified Health & Safety Officer and marshalls. Taking into account the overall cost required to meet these provisions and the fiduciary duty the Council owes to the local taxpayers the Council has reluctantly and regretfully concluded that it cannot undertake the role of "Organiser".

The Town Council will therefore play no role and will not organize nor have any part in any Remembrance Day Parade nor have any responsibilities to any local groups or organisations who take part or are involved in such Parades.

The Mayor of the Town Council will however lay a Wreath at the Loughor War Memorial at 11.00 am on Remembrance Sunday and attend at Kingsbridge Cemetery at 2.00 pm; similarly the Deputy Mayor will lay a Wreath at St. Catherine's Church."

The Clerk received the following response from the Police-

"Nigel,

Your response is noted and I have passed it on to the relevant Police officers and departments.

There will be a Police officer at the Loughor war memorial to lay a wreath.

Regards

Paul"

The following response has been received from the Church (please note that the Clerk did enquire if the Mayor and other Members would receive an invitation to the Service at St. Davids)-

"Thank you Nigel.

Yes, we would be delighted to see the Mayor and some councillors. The church has a risk-assessed limit of 45 attenders because of the continuing Covid rates (and I would suggest warm clothing, as we keep a door open to maximise ventilation). There will be a service at 10am, before the assembly with the Police band at 10.45 for the informal walk down to the Monument, where there will be the Silence and the usual prayer and ceremonies of wreath laying.

I note your Statement (below), and agree that any gathering will be informal. We will see if we can find some people to help with stewarding and warning traffic at the Monument for the sake of safety.

With thanks,

Andrew Knight"

Members will be aware that previously the Town Council had engaged the services of the South Wales Police Band-unfortunately due to the circumstances outlined above that engagement has now been cancelled.

The Clerk has subsequently enquired of both the Legion and Police/Town Band if a Bugler is available for the Service at the War Memorial;Members may wish to consider this issue.If the Council do engage a Bugler then the customary fee payable is £40.00-Members wish to consider the fee payable.

The Clerk has ordered three small Wreaths for the Mayor,the Mayoress and the Deputy Mayor-it is customary to make a £100.00 donation to the Royal British legion-can Members confirm that they wish to authorize this payment.

5-Active Travel (Wales)Act 2013

The Clerk has received the following e mail from OVW-

“ Dear Chair

Unitary authorities are currently consulting with members of the public and key stakeholders, including Community and Town Councils on their Active Travel Plans. These plans aim to improve the network of travel routes available for walking and cycling in support of the Welsh Government’s 15-year ambition for a comprehensive network of safe, direct, cohesive, comfortable and attractive walking and cycling routes within and connecting to key settlements across Wales. Walking and cycling provide a practical response in helping Wales meet its environmental and health imperatives. By delivering high quality networks of routes more people will be able to regularly walk and cycle instead of using a car.

The Active Travel (Wales) Act 2013 requires local authorities to consult with members of the public and key stakeholders when updating their active travel network maps. It also requires local authorities to engage with all persons who have requested that they be consulted and places a duty on local authorities to promote active travel.

As these Plans are the responsibility of Unitary Authorities and therefore localised, One Voice Wales will not be responding to them as an umbrella organisation. These consultations represent a significant opportunity to influence how active travel networks, routes and facilities will be developed over the long-term, so that they meet local people’s needs not just for leisure, but for everyday journeys such as links to schools, shops, or workplaces. One Voice Wales therefore considers it opportune and important for Community and Town Councils to have an input to these plans by responding to their Unitary Authority’s consultation.

Yours sincerely

Mr Lyn Cadwallader

Chief Executive “

The Clerk sets out the relevant extract from Swansea Council’s Website and Members are requested to confirm whether they wish to give any views as to the consultation.

“Active Travel (Wales) Act 2013



The Active Travel (Wales) Act aims to make it easier for people to walk and cycle in Wales, specifically to promote walking and cycling as viable modes of transport for everyday journeys such as to the shops, work or college.

[Have your say on the draft Active Travel Network Map](#)

It places a legal duty upon local authorities in Wales to map, plan for and promote active travel journeys.

Find out more about our current projects: [Current active travel schemes](#)

As part of the act we are required to produce two maps:

- **The Existing Route Map** (approved by the Welsh Government in August 2016)
This map sets out the existing infrastructure for walking and cycling within the areas covered by the Active Travel Act.
 [Existing route map \(approved 2016\) \[1MB\]](#)
- **The Integrated Network Map** (approved by the Welsh Government in February 2018)
This map show the routes which we intend to deliver over the next fifteen years (up to 2033).
 [Integrated network map \(approved 2018\) \[1MB\]](#)

The Existing Route Map and Integrated Network Map will be reviewed and updated periodically as part of requirements of the act.

We also prepare annual reports which are submitted to the Welsh Government to monitor the costs and use of Active Travel within the City and County of Swansea. “

6-Independent Remuneration Panel for Wales

The Clerk has received the following letter-

“ Dear Colleague

Independent Remuneration for Wales – Draft Annual Report 2022/2023

The Panel's draft Annual Report for 2022/23 is attached. We would appreciate and welcome comments during the consultation period which ends on 26 November 2021. Elections for principal councils and community and town councils will take place in May 2022, so the next Report of the Panel will coincide with the new municipal term. For several years payments to elected members of the 22 principal councils has not kept pace with the original comparator that was used to set the basic salary, or any other public sector comparison.

The Panel has decided this is an opportune time to rectify this situation and to reinstate the link to the average Welsh earnings (based on 3 days). The draft Report also sets out changes to the remuneration framework for community and town councils following an extensive consultation exercise which we undertook earlier in the year.

We look forward to receiving comments on the proposals contained in the draft Report and will consider all of the responses prior to producing the final Report for publication in February 2022.

Yours sincerely

John Bader

Chair"

The Clerk has also received the following information from the Panel and Members are requested as to whether they wish to make any representations whether as individual Members or as a Council as a whole.

"You can find the report by using the following link:

[Independent Remuneration Panel for Wales Draft Annual Report - February 2022](#)

Section 13 relates specifically to Community and Town Councils.

Draft determinations for 2022 - 2023 include:

- Community and Town Council Groupings - five groups established based on the size of the council's electorate, replacing the three current groups.

- Continuation of the mandatory payment of £150 as a contribution to costs and expenses for members of community and town councils, except for those councils in Group 5 where it will be optional.
- The introduction of an attendance allowance which is optional for all Councils.
- The application of the remuneration framework by relevant group is attached. This can be found at table 11 on pages 48 and 49 of the draft annual report.

Implementation of the Panel's Determinations

For the period 1 April 2022 to 8 May 2022, all of the determinations contained in the Independent Remuneration Panel for Wales' Annual Report 2021/2022 will continue to apply in respect of principal councils and community and town councils.

With effect from 9 May 2022, the determinations set out in this Report will apply to principal councils and community and town councils,

The Panel would be grateful if you could make your members aware of the contents of the report and make any comments you may have on the draft to:

IRPMailbox@gov.wales

By no later than **26 November 2021**. “

7-Covid-19 Memorial

The Clerk has requested some updated quotations from the Slate Workshop but they are not yet to hand-the Clerk may be able to give a verbal update.

Dated this 28th October,2021.

Agenda Item 12

LLWCHWR TOWN COUNCIL

Date 4th October,2021

PLANNING REPORT

1-Planning Applications

At the time of writing this Report ,notification has been received of the following Planning applications upon which the observations of the Town Council are requested:-

(i)2021/2391 Upper Loughor Area 2

14 Glebe Road,Loughor

Russell Price- Two storey side extension with attached garage, part two storey/part single storey rear extension, 2 front rooflights, fenestration alterations and rear steps and raised patio area

(ii) 2021/2531 Kingsbridge - Area 2

4 Maes De Braose, Gorseinon, Swansea, SA4 6AA

Mr and Mrs B John-: Part two storey/part single storey rear extension and addition of first floor side window

(iii) 2021/2532 Upper Loughor - Area 2

5 Banfield Terrace, Loughor, Swansea, SA4 6TF

Mathew Vice – Mitchell- Two storey rear extension

(iv) 2021/2469 Kingsbridge - Area 2

10 Belgrave Close, Gorseinon, Swansea, SA4 4BQ

Mr & Mrs Jeff & Norma Skidmore- Single storey rear extension and detached outbuilding

(v) 2021/2488 Kingsbridge - Area 2

119 Loughor Road, Gorseinon, Swansea, SA4 6RA

Ceri Hall- Two storey side extension, single storey rear extension with first floor balcony above and

associated privacy screens and balustrade, and replacement front porch

Agenda Item 15

LLWCHWR TOWN COUNCIL

Date 1st November,2021.

FURTHER REPORT OF THE CLERK

CONTENTS

1-Payments

2-Receipts and Payments

