

## **NOTICE OF MEETING**

A meeting of the **FUNCTIONS SUB-COMMITTEE** will be held at the Welfare Hall, Woodlands Road, Loughor on **MONDAY NEXT the 2<sup>nd</sup> March 2020** at 8.30pm for the transaction of the following business:-

1. Apologies for absence
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the minutes of the Meeting held on the 3<sup>rd</sup> February 2020.
4. To consider matters arising from the minutes, if any.
5. To consider the Clerk's Report
6. To consider any other matters relating to current Council functions.

Dated this 26<sup>th</sup> February 2020.

**N G Havard**  
**Clerk to the Council**

### **DISTRIBUTION**

Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, R. V. Smith, D. Walters, J. Williams, P.M. Williams and R. Williams.

**All other Members for Information only.**

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the meeting of the**  
**FUNCTION SUB-COMMITTEE**  
**held on the 3<sup>rd</sup> February, 2020**

**PRESENT:** Councillor Will Evans(Chair)

Councillors S.Beynon, J. Bowen, Wendy Evans, I. James, P. Parsons, R. V. Smith,  
W. Smith, D. Walters, P. Williams,  
and R. Williams

(Welfare Hall, Loughor: 7.51 pm – 8.16 pm)

**45. APOLOGIES**

There were apologies for absence from Councillors A.Davis,C.Richards and J.Williams.

**46. DECLARATIONS OF INTEREST**

There were no declarations of interests.

**47. MINUTES**

It was **RESOLVED** that the minutes of the meeting held on the 13<sup>th</sup> January 2020 be confirmed as a correct record.

**48. MATTERS ARISING**

There were no matters arising

**49. CLERK'S REPORT**

(i) Cawl a Chan 2020

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that-

- a)Councillor I.James had made arrangements for the meat,rolls and flowers
- b)Councillor S.Beynon would be making Welsh Cakes
- c)Raffle-Councillors to bring prizes
- d)Councillors to act as waiters/waitresses
- e)Councillors D.Walters and R.Williams to check tickets at door
- f)the Clerk and Caretaker to cover the bar

(ii)Annual Dinner 2020

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that-

- a)any invitee who does not reply formally or does not attend the Event is not to be invited next year
- b)two bouquets will be required
- c)Councillor I.James to confirm with the Globe Inn whether they will be able to provide waiter/waitressing service.
- d)any other details to be discussed at the next Meeting

(iii)Awards Evening 2020

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that further nominations were required from Members.

**50. OTHER COUNCIL FUNCTIONS**

The Clerk's Report and verbal update were **NOTED** and it was **FURTHER NOTED** that the Quiz and Curry Night at the Reverend James Public House was likely to be a sell out.

Chair

**Agenda Item 5.**

**LLWCHWR TOWN COUNCIL**

**2<sup>nd</sup> March 2020**

**REPORT OF THE CLERK**

1. Cawl a Chan 2020

The above function was held on Friday the 21<sup>st</sup> February 2020. It was a very successful and enjoyable evening well supported by the Community, the Loughor Town Band were excellent.

The raffle raised £295.93 (was £255.00 last year) which has been paid into the Mayor's Account.

Ticket money to date amounts to £163.00 which has been paid into the main Town Council Account.

Purchases/Ingredients (which Members are requested to note and ratify)-

T. Hughes-butcher                      £55.54

Farmfoods-vegetables                £23.35

Additional alcohol/soft drinks      £165.30

Bar Takings £229.00 paid into main Town Council Account

The tablecloths have been sent to be laundered and it would be useful to grant delegated powers to the Mayor, Deputy Mayor, and Chair of the Welfare Hall Management Committee/Trustees in conjunction with the Clerk to agree the amount of the fee and settle same.

2. Annual Dinner 2020

The Council has resolved to host an Annual Dinner in the Welfare Hall on the 17<sup>th</sup> April 2020.

An updated Guestlist is attached and Members may wish to consider same.

Invites are in the process of being sent out.

The Mayor has booked the musical entertainment and guest speaker for the Event.

Catering will be supplied by the Globe Inn-a Carvery.Councillor I.James to enquire of the Globe Inn whether they would be able to supply waiters/waitresses for the Event.

It is intended that the raffle proceeds be paid into the Mayor's Account and the bar takings be paid into the main Town Council Account.

Two bouquets need to be ordered-what date?

The Clerk and Caretaker will cover the bar.

Any other arrangements to be discussed?

3. Awards Evening 2020

The Council has resolved to host an Awards Evening on the 1<sup>st</sup> May 2020.

The Clerk has so far received nominations for an Award from three Members.

The West Street Gymnastics Centre have confirmed that they will be able to stage a performance on the evening.

Members are requested to put forward further nominations.

4. Other Council Functions

The Quiz and Curry Night at the Reverend James Public House will be on Thursday the 12th March 2020.

There are no unsold tickets.

**Dated this 26<sup>th</sup> February,2020.**

**Clerk to the Council**