

NOTICE OF MEETING

A meeting of the **FUNCTIONS SUB-COMMITTEE** will be held at the Welfare Hall, Woodlands Road, Loughor on **MONDAY NEXT the 3rd February 2020** at 8.30pm for the transaction of the following business:-

1. Apologies for absence
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the minutes of the Meeting held on the 13th January 2020.
4. To consider matters arising from the minutes, if any.
5. To consider the Clerk's Report
6. To consider any other matters relating to current Council functions.

Dated this 28th January 2020.

N G Havard
Clerk to the Council

DISTRIBUTION

Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, R. V. Smith, D. Walters, J. Williams, P.M. Williams and R. Williams.

All other Members for Information only.

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the meeting of the
FUNCTION SUB-COMMITTEE
held on the 13th January, 2020

PRESENT: Councillor Will Evans(Chair)
Councillors J. Bowen, Wendy Evans, P. Parsons, C. Richards, R. V. Smith,
J. Williams, P. Williams,
and R. Williams

(Welfare Hall, Loughor: 8.10 pm – 8.40 pm)

39. APOLOGIES

There were apologies for absence from Councillors
S.Beynon,H.Huelin,I.James,C.Phillips,K.Roberts,W.Smith and D.Walters.

40. DECLARATIONS OF INTEREST

There were no declarations of interests.

41. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the
2nd December 2019 be confirmed as a correct record.

42. MATTERS ARISING

There were no matters arising

43. CLERK'S REPORT

(i) Cawl a Chan 2020

The Clerk's Report was **NOTED** and it was **RESOLVED** that
a)the raffle generally will be discussed at the next Meeting
b)the raffle takings will be paid into the Mayor's Account and the bar
takings into the Town Council Account

(ii)Annual Dinner 2020

The Clerk's Report was **NOTED** and it was **RESOLVED** that
the details would be discussed at the next Meeting.

(iii)Awards Evening 2020

The Clerk's Report was **NOTED** and it was **RESOLVED** that
the Council would request the West Street Gymnastics Centre whether
they would be prepared to put on a performance on the Evening.

It was also **NOTED** that members had suggested several local
people for awards-details to be confirmed

44. OTHER COUNCIL FUNCTIONS

The Clerk's Report was **NOTED**

Chair

Agenda Item 5.

LLWCHWR TOWN COUNCIL

3rd February 2020

REPORT OF THE CLERK

1. Cawl a Chan 2020

The Council has resolved to host a Cawl a Chan in the Welfare Hall on Friday the 21st February 2020. The Loughor Town Band have been booked for the Event.

The Committee may wish to confirm-

- a) any arrangements in respect of the raffle
- b) catering and waiter/waitress arrangements
- c) any other arrangements – tables of 10 people?

The Clerk currently holds 42 unsold tickets being Nos. 79-120.

2. Annual Dinner 2020

The Council has resolved to host an Annual Dinner in the Welfare Hall on the 17th April 2020 .

An updated Guestlist is attached and Members may wish to consider same.

The Mayor has booked the musical entertainment and guest speaker for the Event.

Catering will be supplied by the Globe Inn-a Carvery

It is intended that the raffle proceeds be paid into the Mayor's Account and the bar takings be paid into the main Town Council Account.

Invites-

- a) Date of Event-17th April
- b) send invites out Monday 2nd March?
- c) Need replies by Saturday 21st March?
- d) draw up possible Reserve List-Wednesday 25th March?

Flowers-how many bouquets?

Waiters/Waitresses?

The Clerk and Caretaker will cover the bar.

3. Awards Evening 2020

The Council has resolved to host an Awards Evening on the 1st May 2020.

The Clerk has so far received nominations for an Award from three Members.

The West Street Gymnastics Centre have confirmed that they will be able to stage a performance on the evening.

4. Other Council Functions

The Mayor has confirmed that the Quiz and Curry Night at the Reverend James Public House has now been moved to Thursday the 12th March 2020.

The Clerk currently holds 5 unsold tickets.

Dated this 28th January,2020.

Clerk to the Council