

## **NOTICE OF MEETING**

A meeting of the **FUNCTIONS SUB-COMMITTEE** will be held at the Welfare Hall, Woodlands Road, Loughor on **MONDAY NEXT the 13<sup>th</sup> January 2020** at 8.30pm for the transaction of the following business:-

1. Apologies for absence
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the minutes of the Meeting held on the 2<sup>nd</sup> December 2019.
4. To consider matters arising from the minutes, if any.
5. To consider the Clerk's Report
6. To consider any other matters relating to current Council functions.

Dated this 7<sup>th</sup> January 2020.

**N G Havard**  
**Clerk to the Council**

### **DISTRIBUTION**

Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, R. V. Smith, D. Walters, J. Williams, P.M. Williams and R. Williams.

**All other Members for Information only.**

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the meeting of the**  
**FUNCTION SUB-COMMITTEE**  
**held on the 2<sup>nd</sup> December ,2019**

**PRESENT:** Councillor Will Evans(Chair)  
Councillors J. Bowen, Wendy Evans,H.Huelin, C.Phillips, C.Richards, R.V.Smith,  
W.Smith,J.Williams,P.Williams,  
and R.Williams

(Welfare Hall, Loughor: 8.06 pm – 8.14 pm)

**33. APOLOGIES**

There were apologies for absence from Councillors  
S.Beynon,A.Davis,I.James,P.Parsons,K.Roberts,and D.Walters.

**34. DECLARATIONS OF INTEREST**

There were no declarations of interests.

**35. MINUTES**

It was **RESOLVED** that the minutes of the meeting held on the  
4<sup>th</sup> November 2019 be confirmed as a correct record.

**36. MATTERS ARISING**

There were no matters arising

**37. CLERK'S REPORT**

(i) Cawl a Chan 2020

The Clerk's Report was **NOTED**.

(ii) Annual Dinner 2020

The Clerk's Report was **NOTED**

The Mayor further reported that he had booked the musical entertainment  
for the Event namely Jonathan A. Lycett at a cost of £180.00 and it was  
**RESOLVED** that such payment be authorised.

(iii) Awards Evening 2020

The Clerk's Report was **NOTED**

**38. OTHER COUNCIL FUNCTIONS**

The Mayor reported that he has organised a Quiz and Curry Night at the  
Reverend James Public House at 7.00 pm on Thursday 5<sup>th</sup> March 2020;the  
details were as follows-

1-the catering would be for 72 people

2-the quiz would be 12 teams of 6 people

3-the cost would be £6.00 a ticket of which £3.00 would go towards the  
Curry

4-Councillors C.Richards and H.Huelin had kindly agreed to arrange the  
Posters and tickets

5-It was also intended to hold a raffle

6-all proceeds would go towards the Mayor's Charity

Chair

**Agenda Item 5.**

**LLWCHWR TOWN COUNCIL**

**13<sup>th</sup> January 2020**

**REPORT OF THE CLERK**

1. Cawl a Chan 2020

The Council has resolved to host a Cawl a Chan in the Welfare Hall on Friday the 21<sup>st</sup> February 2020. The Loughor Town Band have been booked for the Event.

The Committee may wish to confirm-

a) admission price –in 2019 it was £3.00 and the Mayor would wish the price to remain the same.

b) format of the Event's Poster-the Mayor and Clerk have conferred and it is suggested that it be based on last year's design with the Mayor as principal contact. The same applies to the tickets-both designs are attached for Member's information.

The Clerk will bring both the posters and tickets to the Meeting for distribution to Members.

d) confirm raffle proceeds to be paid into the Mayor's Account and bar takings into the main Town Council Account?

e) catering and waiter/waitress arrangements

f) any other arrangements –tables of 10 people?

2. Annual Dinner 2020

The Council has resolved to host an Annual Dinner in the Welfare Hall on the 17<sup>th</sup> April 2020 .

An updated Guestlist based on last year's Event is attached and Members may wish to consider same. Invitations have been forwarded to the M.P., A.M., Lord Mayor and Gorseinon's Mayor.

The Mayor has booked the musical entertainment and guest speaker for the Event.

Catering will be supplied by the Globe Inn-a Carvery

It is intended that the raffle proceeds be paid into the Mayor's Account and the bar takings be paid into the main Town Council Account.

Invites-

a) Date of Event-17<sup>th</sup> April

b)send invites out Monday 2<sup>nd</sup> March?  
c)Need replies by Saturday 21<sup>st</sup> March?  
d)draw up possible Reserve List-Wednesday 25<sup>th</sup> March?  
Flowers-how many bouquets?  
Waiters/Waitresses?  
The Clerk and Caretaker will cover the bar.

3. Awards Evening 2020

The Council has resolved to host an Awards Evening on the 1<sup>st</sup> May 2020. There is no action required at this stage though thought will need to be given to suitable recipients. The Committee may wish also to give some thought as to whether Members would require a Display eg West Street Gymnastics.

4. Other Council Functions

The Mayor has confirmed that the Quiz and Curry Night at the Reverend James Public House has now been moved to Thursday the 12th March 2020.Councillor Christine Richards has prepared a poster and tickets for the Events copies of which are enclosed for Members information.

**Dated this 8<sup>th</sup> January,2020.**

**Clerk to the Council**