

**CYNGOR TREF LLWCHWR**  
**LLWCHWR TOWN COUNCIL**

**Minutes of the meeting of the**  
**BUDGET WORKING PARTY SUB COMMITTEE**  
**held on 7<sup>th</sup> January 2019**

**PRESENT:** Councillors J.Bowen, William Evans, I. James,C.Phillips,C.Richards and R.Smith.

(Welfare Hall, Loughor: 7.00 p.m. – 7.45 p.m.)

1. **APPOINTMENT OF CHAIRMAN**  
Councillor C.Richards was appointed Chair
2. **APOLOGIES FOR ABSENCE**  
There were no apologies for absence .
3. **DECLARATIONS OF INTEREST**  
There were no declarations of interest.
4. **EXCLUSION OF THE PRESS AND PUBLIC**  
It was **RESOLVED** that the press and public would not be excluded from the meeting during the discussion of the next item.
5. **THE REPORT OF THE CLERK**
  - a)The Clerk reported that the Council had to set its Budget for 2019/2020 and Swansea Council required this information by the 31<sup>st</sup> January 2019 and that the proposed dates for the payment of the precept are 30/04/19,31/08/19 and 31/12/19.
  - b)Welfare Hall Budget**
    - i)the following points were **NOTED** in the Clerk’s Report-
      - there would be a loss of income as Davies Dancing had now ceased
      - the Caretakers salary would need to increase as stated in the Report to accord with the National Minimum Wage;there would also be a corresponding increase in Tax/N.I.payments
      - Employer’s pension contributions would rise to 3%.
      - the amount of deficit/grant funding in this year’s budget would be £19,018.00
      - the main focus of the Council’s proposed expenditure was likely to include Building,repair,refurbishment and decoration Works (“Works”)to the Welfare Hall
    - ii)the proposed Welfare Hall Budget was attached to the Report
  - c)Main Town Council Account**
    - i)the following points were **NOTED** in the Clerk’s Report-
      - there would be a budget provision for all Members to claim their Allowance
      - the insurance case was proceeding and there would be no provision for an increase in premiums this year.
      - there would be no decrease in the amount of Grants provision

- the Clerk's salary would increase automatically in April 2019 with a corresponding increase in Tax/N.I and expenses.
  - office costs generally were likely to increase
  - the Council had recently authorised a loan to a local club
- ii)the proposed Town Council Budget was attached to the Report

**d)Moving Forward**

- i) the following points were **NOTED** in the Clerk's Report-
  - in view of the amount currently held in the Town Council Account and that there would be a further three precept payments during 2019 it was suggested that a specific and realistic amount for the Works set out in Paragraph 5 b) i) above should be set out as earmarked reserves
- ii)last year's precept was £83,300.00 which equated to £24.50 per Band D property.Inflation would increase this amount to £85,300.00.However in view of likely increased expenditure and to keep the precept at a reasonable level the Clerk had proposed a precept of £86,324.00 which equates to £25.37 per Band D property which is an approximate increase of 3.55%.

**e)Earmarked Reserves**

The Clerk set out a detailed analysis of likely income and expenditure in the forthcoming 12 months and taking into account guidance from OneVoiceWales suggested an earmarked reserve of £50,000.00 for the proposed Works set out in Paragraph 5 b) i) above

**f)Resolutions**

The Sub-Committee **RESOLVED** and recommended to Council that-

- (1)the Budget for the Welfare Hall as attached to the Report be accepted
- (2)the Budget for the Town Council as attached to the Report be accepted
- (3)the Precept for 2019/2020 be set at £86,324.00
- (4) the salary of the Caretaker be increased as set out in the Report
- (5)having carefully considered the Clerk's Report that the sum of £50,000.00 be designated as earmarked reserves for the purposes of the Works

.....  
Chair

