

NOTICE OF MEETING

A meeting of the **WELFARE HALL MANAGEMENT COMMITTEE /TRUSTEES** will be held at the **Welfare Hall, Woodlands Road, Loughor on Monday next the 2nd December 2019** commencing at 7.00pm for the transaction of the following business:-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their interest relates to and to signify whether their interest is such that they remain and vote / remain and not vote / withdraw).
3. To confirm the Minutes of the previous meeting held on the 4th November 2019 (copy enclosed).
4. To consider matters arising from the Minutes, if any.
5. To consider the Report of the Clerk (copy attached).
6. Any other matter which the Chairman determines to be urgent.

Would members please ensure that they sign the Attendance Register.

Dated this 25th November ,2019

Nigel G Havard
Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Welfare Hall Management Committee /Trustees

Meeting held on the 4th November ,2019

Present: Councillor I.James(Chair)

Councillors S.Beynon, J. Bowen, Will Evans, Wendy Evans,
P.Parsons, C.Phillips, C.Richards, R.V.Smith, W.Smith, J.Williams, P.Williams
and R.Williams

(Welfare Hall, Loughor: 7.00pm – 7.15pm)

27. APOLOGIES

There were apologies for absence from Councillors
A.Davis, H.Huelin, K.Roberts, and D.Walters.

28. DECLARATIONS OF INTEREST

There were no declarations of interest.

29. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the
7th October 2019 be confirmed as a correct record.

30. MATTERS ARISING

There were no matters arising.

31. REPORT OF THE CLERK

(a) Payments

It was **NOTED** that the following payments have been made by Direct
Debit-

Virgin Media (October)	£70.80
NPower(Gas)	£123.54
NPower(Electricity)	£69.31

The following payments were authorised- Swansea Council-Trade Waste Services	£364.00
United-supplies	£91.78

(b) Repairs/Refurbishment to the Welfare Hall

The Clerk's Report was **NOTED** and it was **RESOLVED** that-

i) the Clerk be authorised to obtain quotations for the work necessary to
refurbish/paint the reception area, toilets and the area underneath the
balcony

ii) the emergency stairs to the side of the Chambers be tidied and that
the edge of the stairs be painted and

iii) the Caretaker be authorised to carry out a survey of the balcony
seating and if necessary carry out refurbishment works

(c) Receipts and Payments

The Clerk's Report was **NOTED**.

(d) Welfare Hall-Drainage Issues

The Clerk's Report and verbal update were **NOTED** and it was
RESOLVED that subject to the Caretaker reporting on the dyes
to be used in the drains that the Clerk be authorised to appoint an

environmental consultant as referred to in the Report.

- 32. URGENT ITEMS**
There were no urgent items.

Chair

LLWCHWR TOWN COUNCIL
WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES
Date 2nd December,2019
Report of the Clerk

CONTENTS

1-Payments

The following payments have been made by Direct Debit

Virgin Media (November)

£70.80

NPower(Electricity)

£126.83

The following payments need to be authorised-

Swansea Council-Premises Licence

£180.00

Welsh Water

£430.57

2-Repairs/Refurbishment to the Welfare Hall

Members will recall that in November's Meeting the following was agreed-
"Repairs/Refurbishment to the Welfare Hall

The Clerk's Report was **NOTED** and it was **RESOLVED** that-

- i) the Clerk be authorised to obtain quotations for the work necessary to refurbish/paint the reception area,toilets and the area underneath the balcony
- ii)the emergency stairs to the side of the Chambers be tidied and that the edge of the stairs be painted and
- iii)the Caretaker be authorised to carry out a survey of the balcony seating and if necessary carry out refurbishment works"

With regard to the above the Clerk can report as follows-

(i)two firms of Contractors have been approached and site visits are being arranged;the Clerk may be able to give a verbal update at the Meeting.In addition the Clerk and the Caretaker have discussed the matter and the Caretaker is arranging site visits/quotations by a local electrician,plumber,painter and carpenter.

ii)the Clerk and the Caretaker are discussing possible tape/paint solutions

iii)the Caretaker reports that he has inspected the chairs and is of the belief that the majority do not need refurbishment at the moment;it would seem that the chairs cannot be refurbished piecemeal-they would all have to be done.

3-Drainage Issues

The Caretaker is still awaiting an appropriate time to test the dyes in the drainage system.

4-Receipts and Payments-The current receipts and payments are attached.

Dated this 25th November,2019

Clerk to the Council

