

NOTICE OF MEETING

A meeting of the **WELFARE HALL MANAGEMENT COMMITTEE** will be held at the **Welfare Hall, Woodlands Road, Loughor on Monday next the 1st April 2019** commencing at 7.00pm for the transaction of the following business:-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their interest relates to and to signify whether their interest is such that they remain and vote / remain and not vote / withdraw).
3. To confirm the Minutes of the previous meeting held on 4th March 2019 ([copy attached](#)).
4. To consider matters arising from the Minutes, if any.
5. To consider the Report of the Clerk ([copy attached](#)).
- 6 Any other matter which the Chairman determines to be urgent.

Would members please ensure that they sign the Attendance Register.

Dated this 23rd March, 2019

Nigel G Havard
Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Welfare Hall Management Committee

Meeting held on the 4th March, 2019

Present: Councillor I. James (Chair)

Councillors S.Beynon, J. Bowen, Will Evans, Wendy Evans, P.Parsons,
C.Phillips, C.Richards, R.V.Smith, W.Smith, D.Walters, J.Williams,
P.Williams and R.Williams

(Welfare Hall, Loughor: 7.10pm – 7.17pm)

51. APOLOGIES

There were apologies for absence from Councillors A.Davis,
H.Huelin, and K.Roberts.

52. DECLARATIONS OF INTEREST

There were no declarations of interest.

53. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the
4th February 2019 be confirmed as a correct record.

54. MATTERS ARISING

There were no matters arising

55. REPORT OF THE CLERK

(a) Payments

It was **NOTED** that the following payment has been made by Direct
Debit-

Virgin Media	£70.80
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It was **RESOLVED** that the following payments be approved

NPower Electricity	£422.21
Swansea Council-dropped kerb application	£92.00
M.Cole Signwriter-additional name on Board	£10.00

(b) Alarm

The Clerk's Report was **NOTED**

(c) Licensing

The Clerk's Report was **NOTED**

(d) Former Police Office

The Clerk's Report was **NOTED**

The Mayor informed the Meeting that she had met with the officials of
the Gorseinon Community Car Scheme who could be interested in
occupying the Office.

It was **RESOLVED** that –

(i) the Clerk approach the above officials for an in-principle decision

from the Scheme that they did wish to so occupy and if so
(ii) the Clerk to bring back a further Report with a recommendation for such occupation.

(e)Boiler

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Company referred to in the Report be offered one more opportunity only to effect the service otherwise another Company would need to be appointed.

(f)Works to the Hall-Frontage

The Clerk's Report and verbal Update were **NOTED** and it was **RESOLVED** that-

- (i) the additional expenditure of £250.00 be approved and
- (ii) the top of the brick pillars be finished with a pyramid design

(g)VAT

The Clerk's Report and verbal Update were **NOTED** and it was **RESOLVED** that-

- (i) the Clerk seek the advice of OVW and
- (ii) the payment of £6.00 photocopying charges be authorised.

(h)Ladies Toilet

The Clerk's Report and verbal Update were **NOTED** and it was **RESOLVED** that the Caretaker be requested to carry out the painting.

(i)Kitchen

The Clerk's Report and verbal Update were **NOTED**

(j)Signwriter

The Clerk's Report was **NOTED**

(k)Welfare Hall Receipts

The Clerk's Report was **NOTED**

56. URGENT ITEMS

There were no urgent items.

LLWCHWR TOWN COUNCIL
WELFARE HALL MANAGEMENT COMMITTEE

Date 1st April,2019

REPORT OF THE CLERK

CONTENTS

- 1-Payments
- 2-Lift
- 3-Former Police Office
- 4-Boiler
- 5-Works to the Hall-Frontage
- 6-Receipts and Payments

Agenda Item 5

LLWCHWR TOWN COUNCIL
WELFARE HALL MANAGEMENT COMMITTEE

Date 1st April,2019

Report of the Clerk

CONTENTS

1-Payments

The following payments have been made by Direct Debit

Virgin Media £72.90

The following payments need to be authorised

Mike Young –Electrician (incl VAT) £114.00

Platinum Property Services (incl VAT) £156.00

Liftech (incl VAT)

£183.60

2-Lift

The Clerk has received a reminder from Liftech that a service and safety check is due on the Portable TSL 1000 lift (by the stage);the Clerk will arrange.

3-Former Police Office

As Members will be aware it has been decided to grant a Licence to Gorseinon Car Scheme to utilise the above premises;unfortunately as the Welfare Hall is the endowment of the Charity permission is required from the Charity Commissioners to do so.The Clerk has written to the Commissioners but has yet to receive a reply.

4-Boiler

Platinum Property Services have carried out the service to the cooker and combi boiler.No defects were reported and the equipment is safe to use.

5-Works to the Hall-Frontage

As Members will be aware the Works including the installation of the Gates have been carried out by the Contractor and signed off by means of a site visit by the Mayor and Deputy Mayor on the 22nd March.The Contractor also agreed-

- i)to offer a 3 month guarantee for any remedial works that may be required to the Gates and
- ii)to supply and fit two concrete bases on the top of the pillars.The Caretaker has been able to procure from a local resident two pyramid tops to fit onto the bases and the Contractor has agreed to fit these as well.The cost of the pyramid stones is £150.00 and Members are requested to approve payment.

The dropped kerb works still,of course,remain to be commenced and in this regard the Clerk sets out below the latest e mail from Swansea Council

“We have undertaken the survey and measurements – we will forward the quotation to you asap.

Many thanks,

Aled Jones

Swyddog Trwyddedu a Gorfodi Stryd
Streetworks Licensing & Enforcement Officer”

The Clerk may be able to give a verbal update at the Meeting.

6-Receipts and Payments-The current receipts and payments are attached.

It is proposed to transfer £15,000.00 from the main Town Council Account into the Welfare Hall Account to cover the Works to the frontage.

Dated this 23rd March,2019

Clerk to the Council