

NOTICE OF MEETING

A meeting of the **WELFARE HALL MANAGEMENT COMMITTEE** will be held at the **Welfare Hall, Woodlands Road, Loughor on Monday next the 4th March 2019** commencing at 7.00pm for the transaction of the following business:-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their interest relates to and to signify whether their interest is such that they remain and vote / remain and not vote / withdraw).
3. To confirm the Minutes of the previous meeting held on 4th February 2019 ([copy attached](#)).
4. To consider matters arising from the Minutes, if any.
5. To consider the Report of the Clerk ([copy attached](#)).
- 6 Any other matter which the Chairman determines to be urgent.

Would members please ensure that they sign the Attendance Register.

Dated this 22nd February, 2019

Nigel G Havard
Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Welfare Hall Management Committee

Meeting held on the 4th February, 2019

Present: Councillor I. James (Chair)

Councillors S. Beynon, J. Bowen, Will Evans, P. Parsons, C. Phillips, K. Roberts, R. V. Smith,
W. Smith, J. Williams,
P. Williams and R. Williams

(Welfare Hall, Loughor: 7.05pm – 7.15pm)

45. APOLOGIES

There were apologies for absence from Councillors A.Davis,Wendy Evans, H.Huelin,C.Richards and D.Walters

46. DECLARATIONS OF INTEREST

There were no declarations of interest.

47. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the 14th January 2019 be confirmed as a correct record.

48. MATTERS ARISING

There were no matters arising

49. REPORT OF THE CLERK

(a)Payments

It was **NOTED** that the following payment has been made by Direct Debit-

Virgin Media £70.80

It was **RESOLVED** that the following payment be approved

Mike Cole Signwriter £30.00

(b)Alarm

The Clerk's Report was **NOTED**

(c)Licensing

The Clerk's Report was **NOTED**

(d)Former Police Office

The Clerk's Report was **NOTED** and it was **RESOLVED** that the matter be placed on the Agenda for the March Meeting.

(e)Boiler

The Clerk's Report was **NOTED**

(f)Works to the Hall-Frontage

The Clerk's Report and verbal Update were **NOTED**

(g)Welfare Hall Receipts

The Clerk's Report was **NOTED**

50. URGENT ITEMS

There were no urgent items.

Chair

Agenda Item 5

**LLWCHWR TOWN COUNCIL
WELFARE HALL MANAGEMENT COMMITTEE
Date 4th March,2019
Report of the Clerk**

CONTENTS

1-Payments

The following payments have been made by Direct Debit

Virgin Media	£70.80
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The following payments need to be authorised

NPower-electricity	£422.21
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Swansea Council-dropped kerb application	£92.00
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M.Cole-Signwriter -additional name on Board	£10.00
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2-Alarm

O'Brien Security have now carried out the annual maintenance and monitoring of the intruder alarm system as well as the annual maintenance of the fire alarm system

3-Licensing

The Caretaker's application for his Personal Licence is now with Swansea Council-there is a potential return time of 4 weeks.

4-Former Police Office

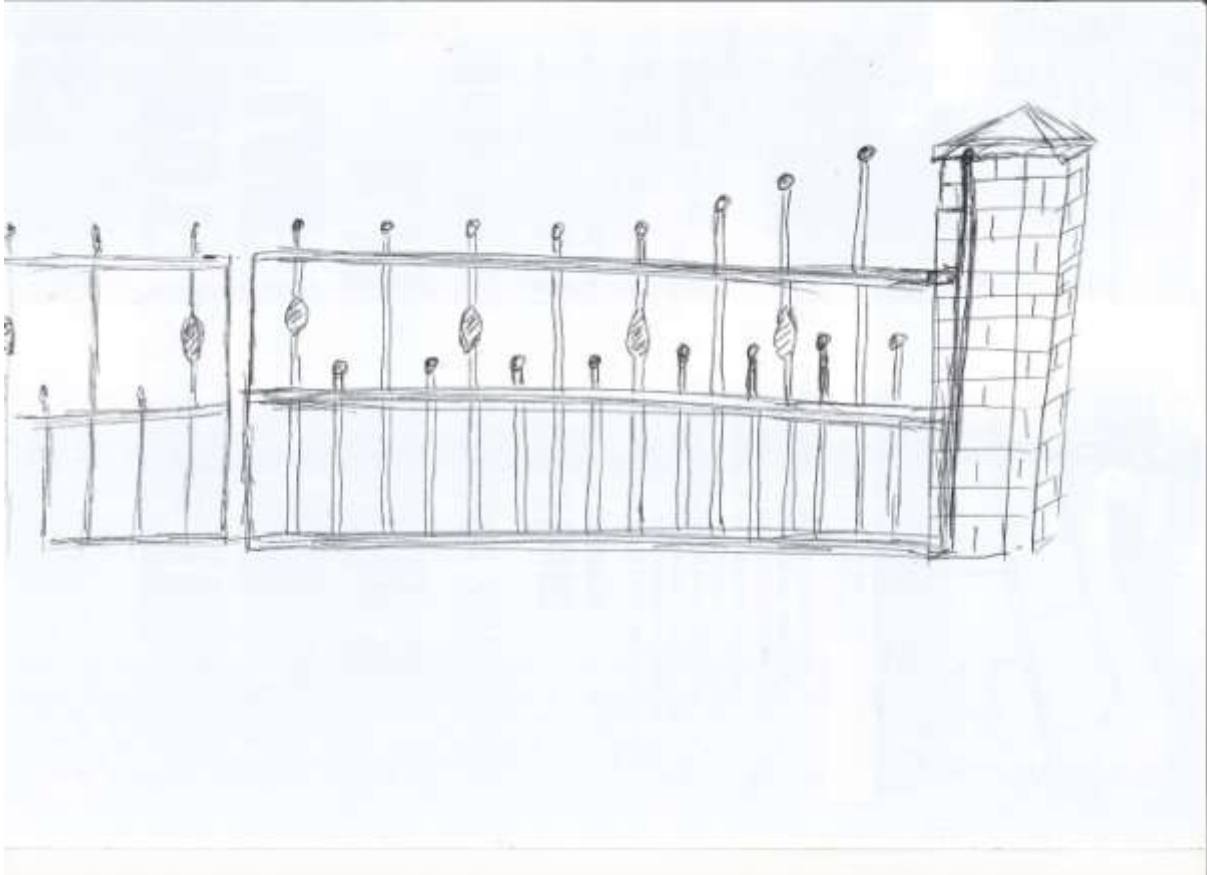
Following the site visit on the 4th February Members views are sought for the future use of the Premises.

5-Boiler

Platinum Gas Services have still not carried out the service to the cooker and combi boiler-the Clerk will pursue the matter.

6-Works to the Hall-Frontage

The Clerk has received the Contract for these Works signed by the Contractor-there was one variation namely an increase in the cost of the Gates.This was occasioned by the Council requiring additional amounts of material leading upwards from the level tops of the gates towards the pillars-as shown by the enclosed sketch plan prepared by the Caretaker.The additional amount of material amounts to £250.0 thus bringing the total Contract price(exclusive of VAT and the dropped kerb works) to £9,185.00.The Contractor wished to and in fact did commence works on the 18th February and it was therefore necessary for the Mayor and the Deputy Mayor to approve the additional £250.00 expenditure as an urgent item.Members are requested to ratify this decision.The Works are expected to take up to 3 weeks to complete.



7-VAT

Members should be aware that as in previous years the Clerk has written to HMRC to claim back the VAT in respect of purchases concerning the Welfare Hall.

The Inland Revenue have replied stating-

“I refer to VAT 126 claim for Welfare Hall Management Committee for £574.56.

Section 33 of the VAT Act 1994 allows the repayment of VAT for non business activities for eligible bodies.

As per Notice 749 Local Authorities and Similar Bodies Section 4.2 village hall management committees are not eligible bodies therefore your claim for £574.56 has been rejected in full.”

The Clerk followed exactly the same procedure as the previous Clerk in claiming back VAT and it is difficult to understand why the Claim has been rejected this year whilst in previous years it has been paid. The key point seems to be that HMRC are now adamant that the Welfare Hall Management Committee is not an eligible body. The Clerk has sought the advice of OVW who have confirmed that they will refer the matter to their technical department in London but first require as much evidence as possible as to the title and other possible endowment documents concerning the Welfare Hall as a Charity. The Clerk has to hand the Lease from the Council to the Police of the Office and a Charitable Scheme dated 1992. However the Clerk believes that there may be further documents of interest in the Archives in the Civic Centre and will be arranging to inspect these shortly.

8-Ladies Toilet

The Caretaker has confirmed that the plastering work to the toilet has now been completed but that the ceiling area does now need re-painting. The Caretaker is willing to carry out this work.

Members views are sought generally.

9-Kitchen

The Caretaker has reported a potential safety issue with one of the sockets in the kitchen which has been used principally to heat up the urn-the socket has been scorched and the Caretaker will be contacting the Council's Electrician to arrange an inspection and repairs.It is possible that the urn itself may need replacing.

The Clerk will give a verbal update at the Meeting.

10-Signwriter

The Signwriter has now added two more Mayoral names to the Board in the Chamber

11-Receipts and Payments-The current receipts and payments are attached.

Dated this 22nd February,2019

Clerk to the Council