

NOTICE OF MEETING

A meeting of the **WELFARE HALL MANAGEMENT COMMITTEE** will be held at the **Welfare Hall, Woodlands Road, Loughor on Monday next the 4th February 2019** commencing at 7.00pm for the transaction of the following business:-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their interest relates to and to signify whether their interest is such that they remain and vote / remain and not vote / withdraw).
3. To confirm the Minutes of the previous meeting held on 14th January 2019 ([copy attached](#)).
4. To consider matters arising from the Minutes, if any.
5. To consider the Report of the Clerk ([copy attached](#)).
- 6 Any other matter which the Chairman determines to be urgent.

Would members please ensure that they sign the Attendance Register.

Dated this 27th January,2019

Nigel G Havard
Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Welfare Hall Management Committee

Meeting held on the 14th January,2019

Present: Councillor I.James(Chair)

Councillors S.Beynon,J. Bowen,A.Davis,Will Evans,Wendy Evans,
P.Parsons, C.Phillips, C.Richards ,R.V.Smith, W.Smith,
J.Williams, P.Williams and R.Williams

(Welfare Hall, Loughor: 7.10pm – 7.20pm)

39. APOLOGIES

There were no apologies for absence.

40. DECLARATIONS OF INTEREST

There were no declarations of interest.

41. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the 3rd December 2018 be confirmed as a correct record.

42. MATTERS ARISING

There were no matters arising

43. REPORT OF THE CLERK

(a)Payments

It was **NOTED** that the following payments have been made by Direct Debit-

Virgin Media	£70.80
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It was **RESOLVED** that the following payments be approved

O'Brien Security(Digi Air and annual intruder maintenance)	£324.00
O'BrienSecurity(annual maintenance fire alarm)	£240.00
BT(further cancellation charges)	£62.76
Licensing course fee	£340.00
NPower(Gas)	£1,212.68

(b)Alarm

The Clerk's Report was **NOTED**

(c)Licensing

The Clerk's Report was **NOTED**

(d)Former Police Office

The Clerk's Report was **NOTED.**

The Clerk also reported that the lock to the Office had been changed by Neners ,Locksmiths at a total cost of £90.54 and the new keys given to the Caretaker.

It was **RESOLVED** that-

- i)the Clerk would arrange a site visit of the Premises for Members and
- ii) the payment to Neners be authorised.

(e)Boiler

The Clerk's Report was **NOTED**

(g)Works to the Hall-Frontage

The Clerk's Report was **NOTED**

(h)Welfare Hall Receipts

The Clerk's Report was **NOTED**

44. URGENT ITEMS

There were no urgent items.

Chair

Agenda Item 5

**LLWCHWR TOWN COUNCIL
WELFARE HALL MANAGEMENT COMMITTEE
Date 4th February,2019
Report of the Clerk**

CONTENTS

1-Payments

The following payments have been made by Direct Debit

Virgin Media	£70.80
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The following payments need to be authorised

Mike Cole Signwriter	£30.00
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2-Alarm

O'Brien Security have confirmed that they will be carrying out the annual maintenance and monitoring of the intruder alarm system as well as the annual maintenance of the fire alarm system on the 7th February 2019.

3-Licensing

The Caretaker has attended the licensing course and is currently awaiting the results;hopefully thereafter he will be able to apply to Swansea Council for his personal Licence.

4-Former Police Office

Following the site visit arranged for the 4th February Members views are sought for the future use of the Premises.

5-Boiler

The main boiler has now been serviced by the Worcester Engineer. The Clerk has contacted Platinum Gas Services once again to carry out the service to the cooker and combi boiler-Platinum have stated that they will contact the Caretaker in the week commencing 4th February

6-Works to the Hall-Frontage

The Clerk has attempted several times to contact Aled Jones in the Highways department of Swansea Council to arrange a site visit with the Council's preferred Contractor in order to discuss the dropped kerb, levels and drainage but has so far been unsuccessful. The Clerk will attempt to contact Mr. Jones in the days leading up to the Meeting and will give a verbal update.

7-Receipts and Payments-The current receipts and payments are attached.

Dated this 27th January, 2019

Clerk to the Council