

NOTICE OF MEETING

A meeting of the **FUNCTIONS SUB-COMMITTEE** will be held at the Welfare Hall, Woodlands Road, Loughor on **MONDAY NEXT the 4th March 2019** at 8.30pm for the transaction of the following business:-

1. Apologies for absence
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the minutes of the Meeting held on the 4th February 2019 ([copy enclosed](#)).
4. To consider matters arising from the minutes, if any.
5. To consider the [Clerks Report](#).
6. To consider any other matters relating to current Council functions.

Dated this 22nd February,2019

N G Havard
Clerk to the Council

DISTRIBUTION

Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, K. Roberts, R. V. Smith, D. Walters, J. Williams, R. Williams and P. M. Williams.

Would members please ensure that they sign the Attendance Register.

All other Members for Information only.

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LLWCHWR TOWN COUNCIL

Minutes of the meeting of the
FUNCTION SUB-COMMITTEE
held on the 4th February,2019

PRESENT: Councillor I.James(Chair)
Councillors S.Beynon,J. Bowen,Will Evans, P.Parsons, C.Phillips,K.Roberts,
,R.V.Smith, W.Smith,J.Williams,
P.Williams and R.Williams

(Welfare Hall, Loughor: 7.55 – 8.20 pm)

42. APOLOGIES FOR ABSENCE

There were apologies for absence from Councillors A.Davis,Wendy Evans, H.Huelin,C.Richards and D.Walters

43. DECLARATIONS OF INTEREST

There were no declarations of interests.

44 . MINUTES

It was **RESOLVED** that the minutes of the meeting held on the 14th January,2019 be confirmed as a correct record.

45. MATTERS ARISING

There were no matters arising

46. CLERK'S REPORT

(i) Cawl a Chan

The Clerk's Report was **NOTED**

The Mayor confirmed that the meat and vegetables had been ordered but requested of Members confirmation of tickets sold and requested Members to contribute raffle prizes

(ii) Annual Dinner 2019

The Clerk's Report was **NOTED** and the Guest List agreed.

In respect of the Checklist it was agreed that-

- a)set up of the Hall would be the previous Thursday evening with clearing up scheduled for the Sunday to prepare for Bowls on Monday
- b)no Reception in Chamber
- c)no Guest Speaker;Councillor Jeff Bowen will be MC
- d)the Mayor will be arranging the entertainment
- e)Councillor Judith Williams and husband Michael will be in charge of the Bar.
- f)prizes required for the raffle
- g)it should be standard practice for Council staff not to be absent on holiday on the occasion of Council Events.

(iii) Awards Evening 2019

The Clerk's Report was **NOTED** and it was **RESOLVED** to accept the two Nominations

47. OTHER COUNCIL FUNCTIONS

The Clerk's Report was **NOTED**

Chair

Agenda Item 5.

LLWCHWR TOWN COUNCIL

4th March,2019

REPORT OF THE CLERK

1. Cawl a Chan 2019

The above function was held on Friday the 15th February 2019. It was a very successful and enjoyable evening well supported by the community; the Loughor Town Band were excellent.

The raffle raised £255.00 (a 45% increase from last year) which has been paid into the Mayor's Account.

Ticket money has currently raised £236.00 which has been paid into the main Town Council Account

Purchases/Ingredients amounted to-

| | |
|---|---------|
| -alcohol measuring cups | £6.49 |
| -alcohol/soft drinks(for Cawl a Chan, Annual Dinner and Awards Evening) | £411.21 |
| -butcher(T.Hughes) | £50.00 |
| -bread rolls | £13.80 |
| -vegetables and lamb(amount donated to Mayor's Account by Councillor Christine Richards | £51.48 |

Bar Takings (paid into main Town Council Account) £179.50

2. Annual Dinner 2019

The Council has resolved to host an Annual Dinner in the Welfare Hall on the 13th April 2019. A final Guests Invitation List (save for the two representatives of the WRVS) is attached-the invitations will be sent out shortly.

3. Awards Evening 2019

The Council has resolved to host an Awards Evening on the 3rd May 2019. The Committee may wish to give some thought to suitable recipients and also whether Members would require a Display eg West Street Gymnastics.

The Clerk has received a further nomination from Councillor Jeff Bowen and the details are attached.

4. Other Council Functions

There are currently no other plans in place

Dated this 22nd February 2019

Clerk to the Council