

## NOTICE OF MEETING

A meeting of the **FUNCTIONS SUB-COMMITTEE** will be held at the Welfare Hall, Woodlands Road, Loughor on **MONDAY NEXT the 4<sup>th</sup> February 2019** at 8.30pm for the transaction of the following business:-

1. Apologies for absence
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the minutes of the Meeting held on the 14<sup>th</sup> January 2019 ([copy enclosed](#)).
4. To consider matters arising from the minutes, if any.
5. To consider the [Clerks Report](#).
6. To consider any other matters relating to current Council functions.

Dated this 29<sup>th</sup> January, 2019

**N G Havard**  
**Clerk to the Council**

### DISTRIBUTION

Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, K. Roberts, R. V. Smith, D. Walters, J. Williams, R. Williams and P. M. Williams.

**Would members please ensure that they sign the Attendance Register.**

**All other Members for Information only.**

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the meeting of the**

**FUNCTION SUB-COMMITTEE**  
**held on the 14<sup>th</sup> January,2019**

**PRESENT:** Councillor I.James(Chair)  
Councillors S.Beynon,J. Bowen,Will Evans,Wendy Evans, P.Parsons,  
C.Phillips, C.Richards ,R.V.Smith, W.Smith,J.Williams,  
P.Williams and R.Williams

(Welfare Hall, Loughor: 8.10 – 9.00 pm)

**36. APOLOGIES FOR ABSENCE**

There were no apologies for absence

**37. DECLARATIONS OF INTEREST**

There were no declarations of interests.

**38. MINUTES**

It was **RESOLVED** that the minutes of the meeting held on the 3<sup>rd</sup> December,2018 be confirmed as a correct record.

**39. MATTERS ARISING**

There were no matters arising

**40. CLERK'S REPORT**

(i) Cawl a Chan

The Clerk's Report was **NOTED** and the format of the Poster and Tickets were agreed.It was **RESOLVED** that:

a)the ticket price would be £3.00

b)final arrangements would be discussed at the February Meeting of the Sub-Committee

(ii) Annual Dinner 2019

The Clerk's Report was **NOTED** and it was **RESOLVED** that both the Checklist and the Guest list would be discussed at the February Meeting of the Sub-Committee

(iii) Awards Evening 2019

The Clerk's Report was **NOTED** and it was **RESOLVED** that at the next Meeting of the Sub Committee there would be a discussion as to suitable recipients

**41. OTHER COUNCIL FUNCTIONS**

It was **NOTED** that the Council had received several requests from St.Michael's Church for use of the Welfare Hall as follows-

- i) a fund raising Event on the 22<sup>nd</sup> February 2019 and
- ii) a Concert on the 16<sup>th</sup> March 2019

It was **RESOLVED** that as regards

- i) the normal hire fee for the Hall would be waived on the understanding that the Church Members and their guests would not be permitted to bring their own alcohol to the Event and strictly would be required to purchase alcohol from the Council's Bar at the standard tariff and further would be required to cover the costs of the Caretaker at £8.21 an hour for the duration of the Event and
- ii) the normal hire fee for the Hall would be waived on the understanding that no alcohol at all would be consumed at the Concert.

Chair

**Agenda Item 5.**

## **LLWCHWR TOWN COUNCIL**

**4<sup>th</sup> February, 2019**

### **REPORT OF THE CLERK**

1. Cawl a Chan 2019  
The Council has resolved to host a Cawl a Chan in the Welfare Hall on the 15th February 2019. The Committee may wish to confirm any final arrangements
2. Annual Dinner 2019  
The Council has resolved to host an Annual Dinner in the Welfare Hall on the 13th April 2019. An updated checklist based on last year's Event is attached and Members may wish to consider same.  
Also attached is the current Guest List which Members may also wish to consider
3. Awards Evening 2019

The Council has resolved to host an Awards Evening on the 3<sup>rd</sup> May 2019. The Committee may wish to give some thought to suitable recipients and also whether Members would require a Display eg West Street Gymnastics. The Clerk has received two nominations from Councillor Jeff Bowen and the details of the nominees are attached.

4. Other Council Functions

Members may wish to note that as regards the proposed bookings by St.Michael's

Church that-

- i-the fund raising event on the 22<sup>nd</sup> February has been cancelled and
- ii-the Concert on the 16<sup>th</sup> March 2019 has been confirmed

Dated this 27<sup>th</sup> January 2019

Clerk to the Council