

## **COUNCIL SUMMONS**

**You are hereby summoned to attend a meeting of the LLWCHWR TOWN COUNCIL to be held on Monday NEXT the 14<sup>th</sup> January,2019 at the Welfare Hall, Loughor, commencing at 7.15pm, for the transaction of the following business:-**

1. Mayor's Announcements
2. Apologies for absence.
3. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed.)
4. To confirm the Minutes of the Meeting of Council held on the 3<sup>rd</sup> December 2018 (copy enclosed)
5. To consider matters arising from the Minutes, if any.
6. To receive the Minutes of the meeting of the Welfare Hall Management Committee held on the 3<sup>rd</sup> December 2018 .(copy enclosed)
7. To receive the Minutes of the meeting of the Functions Sub-Committee held on the 3<sup>rd</sup> December 2018 (copy enclosed).
8. To receive the Minutes of the Budget Working Party Sub-Committee held on the 7<sup>th</sup> January,2019.
9. To receive a report on current policing activity.
10. To consider correspondence received, if any.
11. To receive reports from Members attending meetings/functions.
12. To consider the Report of the Clerk (copy enclosed).
13. To consider the Planning Report (copy enclosed).
14. Any other business which the Chairman determines to be urgent.
15. To consider passing a resolution to exclude the press and public during consideration of the next item of business due to the confidential nature of the matters to be considered.
16. To consider the Further Report of the Clerk (copy attached).

**Would members please ensure that they sign the Attendance Register.**

Dated this 7<sup>th</sup> January,2019

N.G.Havard  
Clerk to the Council

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Meeting of**

**Llwchwr Town Council**

**held on the 3<sup>rd</sup> December 2018**

**PRESENT:** Councillor I.James(Chair)

Councillors S.Beynon,J. Bowen,Will Evans,Wendy Evans,H.Huelin,  
P.Parsons, C.Phillips, C.Richards ,R.V.Smith, W.Smith,D.Walters,  
P.Williams and R.Williams

(Welfare Hall, Loughor: 7.30pm – 8.10pm.)

## **96. MAYORS ANNOUNCEMENTS**

(a)The Mayor informed the Council that she had attended two Services on Remembrance Sunday the 11<sup>th</sup> November.In the morning she had attended St.David's Church followed by wreath laying at the Loughor War Memorial;in the afternoon she had attended the Service and wreath laying at the War Memorial inside Kingsbridge Cemetery .On both occasions unfortunately no bugler had been available and a request has now been placed for next year.

The first Service had been made more poignant due to the fact that the Brownies had painted the names of 67 Veterans onto pebbles to be placed around the Memorial .It is intended that when the Ceremonial Bench is installed in Globe Field that the names of the 67 Veterans be read out in a Ceremony of Dedication .

The Deputy Mayor had attended a Service at St.Catherine's Church Gorseinon-a bugler had been present but no flagbearer.

(b)On the 12<sup>th</sup> November the Mayor had presented an Award to Tudor Evans,a resident of Hengoed Court,upon his attaining the age of 90 years.The Mayor and Mr.Evans conversed in Welsh.

In the evening the Mayor attended a rehearsal of the West Street Gymnastics Centre who were preparing for a forthcoming Championship.

(c)On the 16<sup>th</sup> November the Mayor attended Ty Llchwyr to see a Demonstration by Welsh Wood Crafts who also gave a donation as well as carrying out work in the garden.

(d)On the 23rd November the Mayor attended the Light Up Loughor Event at St.David's Church;there was a lovely crowd.Father Christmas was there as well as a Fancy Dress Competition.

(e)On Wednesday the 28<sup>th</sup> November it was the Lantern Parade;the procession and fireworks went very well despite the weather.The Grotto was installed in Ty Newydd-100 children came to see Father and Mother Christmas

(f)On Sunday the 2<sup>nd</sup> December was the St.John Ambulance Annual Carol Service at St.David's Church which the Mayor thoroughly enjoyed.

## **97. APOLOGIES**

There were apologies for absence from Councillors A.Davis, K.Roberts,and J.Williams

**98. DECLARATIONS OF INTEREST**

The following declaration of interest was made:-  
Councillor I.James declared an interest in Minute 105(iii)  
and withdrew from the meeting while the matter was discussed  
Councillor S.Beynon declared an interest in Minute 105(iii)  
and withdrew from the meeting while the matter was discussed  
Councillor R.Smith declared an interest in Minute 107(c)(i)

**99. MINUTES OF COUNCIL**

It was **RESOLVED** that the minutes of the Meeting of Council held on the 5<sup>th</sup> November 2018 be confirmed as a correct record.

**100. MATTERS ARISING**

There were no matters arising.

**101. WELFARE HALL MANAGEMENT COMMITTEE**

The Minutes of the Meeting of the Welfare Hall Management Committee held on the 5<sup>th</sup> November 2018 were noted.

**102. FUNCTIONS SUB-COMMITTEE**

The Minutes of the Meeting of the Functions Sub-Committee held on the 5<sup>th</sup> November 2018 were noted.

**103. LANTERN PARADE COMMITTEE**

The Minutes of the Lantern Parade Committee held on the 3<sup>rd</sup> October 2018 were noted

**104. POLICE REPORT**

There was no Police Report and Sergeant Phil Morris was not in attendance.

**105. CORRESPONDENCE**

Three items were discussed-

- (i) a letter had been received from the Loughor Events Committee thanking Members for their help and support in the planning and delivery of the Light Up Loughor Event.
- (ii) a letter had been received from Tonia Antoniazzi MP informing Members of her up to date constituency office opening hours and operating procedures
- (iii) a letter had been received from the Gorseinon and Llchwyr Twinning Association requesting a grant towards entertaining and dining costs in respect of a proposed visit next year by visitors from Ploermel

It was **RESOLVED** to approve a Grant of £200.00 to the Gorseinon and Llchwyr Twinning Association

The power to award the Grant is Section 19 of the Local Government (Miscellaneous Provisions) Act 1976

**106. MEMBERS REPORTS**

There were no Members Reports

**107. REPORT OF THE CLERK**

(a) Police Matters

No Police Report had been received

(b) Accounts for Payment

It was **RESOLVED** that the following payments be authorised-

SLCC Membership fee	£196.00
United –Office sundries	£73.13
One Voice Wales-training fee	£40.00
Welsh Office Audit fee	£366.90
Christmas Cards	£100.00

(c) Grants payable by virtue of S.19 Local Government (Miscellaneous Provisions) Act 1976

(i) Gorseinon Dance to Health Group

The Clerk's Report was **NOTED** and it was **RESOLVED** to make a Grant in the sum of £200.00 provided that such monies were not to be used towards wages or salaries but to be utilised for hire charges of the hall.

(ii) Casllwchwr Short Mat Bowls Club

The Clerk's Report was **NOTED** and it was **RESOLVED** to make a Grant in the sum of £200.00

(d) Former Gorseinon Business Park, West Street

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk inform Swansea Council and/or its Agents that although the Council welcomed new houses being constructed on the site it believed such housing should be social housing and further would request of Swansea Council as owners of the land that they consider themselves making a direct provision of social housing rather than dispose of the site to a developer.

(e) Christmas Competition for the House with the best Exterior Christmas Decorations

The Clerk's Report was **NOTED** and it was **RESOLVED** to make four awards of £30.00 each to the best decorated houses in Garden Village, Kingsbridge, Upper Loughor and Lower Loughor

(f) Citizens Advice

The Clerk's Report was **NOTED**

(g) Public Path Diversion Order-LC46 at Heol Pentre Bach

The Clerk's Report was **NOTED**

(h) Appropriate Sum under Section 137 Local Government Act 1972

The Clerk's Report was **NOTED**

(i) Loughor Rovers AFC

The Clerk's Report was **NOTED** and it was **RESOLVED** to offer the Club a further loan of £2,000.00 for the purposes and on the terms referred to in the Report.

## 108. PLANNING REPORT

1- The Council considered the following planning applications upon which the observations of the Town Council had been requested

(i) 2018/1965 Kingsbridge - Area 2

96 Loughor Road, Gorseinon, Swansea, SA4 6AZ

Mr Mark Broom- Part first floor, part single storey rear extension and two rear roof lights to existing rear roof.

It was **RESOLVED** that there would be no objection

(ii) 2018/2351 Lower Loughor - Area 2 LPA Referrals

Llanelli Wellness And Life Science Village, Land At Delta Lakes, Llanelli

Mr Julian Edwards - Wellness and life science development including:

community health hub (institute of life science, wellness education centre and clinical delivery centre) of up to 16,500 sqm (Use Classes; D1 non-residential institution, B1 (b) business research and development, and C2 residential institution). life science business centre (office space in the research and development sector) of up to 10,000 sqm (Use Class B1 (b) business research and development and B2 light industrial). wellness hub (visitor centre and corporate, community, leisure and sporting facilities) of up to 11,000 sqm (Use Class D2 assembly and leisure). assisted living (nursing care, residential care, extra care housing and clinical rehabilitation facilities) of up to 370 beds/units and 7,500 sqm (Use Classes; C2 residential institution, C3(a) and C3(b) residential). associated outdoor recreation area, leisure and therapy spaces; landscaping and public realm; energy and utilities infrastructure; access and parking on land at Delta Lakes, Llanelli (Referral from Carmarthenshire County Council)

It was **RESOLVED** that the Council would not object to the following Application provided that there had been an impact study on the Site on any possible increased traffic.

(iii) 2018/2409 Lower Loughor Area 2

38 Glanymor Park Drive, Loughor, Swansea SA4 6UQ

Mrs. Anne McFarlane- to fell 4 Pine trees covered by TPO527

It was **RESOLVED** that the Council would object to the Application for the following reason-

The trees are long standing and mature-unless a professional tree surgeon certifies that the trees are either diseased or dangerous then they should remain.

(iv)2018/2278 Upper Loughor Area 2  
105A Glebe Road,Loughor,Swansea SA4 6SR  
Mr. & Mrs.Ubhee-

Incorporation of land into residential curtilage and retention and completion of single storey rear extension to form a plant room, removal of railings and increase in height of enclosure around existing rear balcony and addition of second floor window to East elevation and rear boundary wall

It was **RESOLVED** that the Council would not object to the following  
Application provided that it had no adverse impact on the neighbouring property

**109. URGENT ITEMS**

There were no urgent items.

**110. EXCLUSION OF THE PRESS AND PUBLIC**

It was **RESOLVED** that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.

**111. FURTHER REPORT OF THE CLERK**

(a) Payments

It was **RESOLVED** that the payments referred to in the Report be authorised

(b) Receipts and Payments

The current receipts and payments of the Council were **NOTED**.

(c) Globe Field

(i) Acquisition for Car park

The Clerk's Report was **NOTED**

(ii) Tree Lights

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk contact the Electrical Contractors to obtain costings

(d) Insurance Claim

The Clerk's Report was **NOTED**

(e) Vision ICT

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk proceed as discussed

(f) Police Office,Welfare Hall

The Clerk's Report was **NOTED** and it was **RESOLVED** that-

(i)the Council wish to formally occupy the Premises for either its own

purposes or that of the Community  
(ii) appropriate Notice to vacate the Premises be given to the Police as soon as practicable instructing a Solicitor if necessary

(g) Works to the Welfare Hall-Frontage

The Clerk's Report was **NOTED** and it was **RESOLVED** that-

- (i) notwithstanding that the Council had only received two quotations, that because of the length of time that has elapsed since going out for quotations and the effort the Council has made in attempting to obtain three quotations, that the Council will proceed to select a preferred Contractor
- (ii) Contractor A be selected as the preferred Contractor

Chair

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Welfare Hall Management Committee**

**Meeting held on the 3<sup>rd</sup> December 2018**

**Present:** Councillor I. James (Chair)

Councillors S. Beynon, J. Bowen, Will Evans, Wendy Evans, H. Huelin, P. Parsons, C. Phillips, C. Richards, R. V. Smith, W. Smith, D. Walters, P. Williams and R. Williams

(Welfare Hall, Loughor: 7.15pm – 7.30pm)

**33. APOLOGIES**

There were apologies for absence from Councillors A. Davis, K. Roberts and J. Williams.

**34. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**35. MINUTES**

It was **RESOLVED** that the minutes of the meeting held on the 5<sup>th</sup> November 2018 be confirmed as a correct record.

**36. MATTERS ARISING**

There were no matters arising

**37. REPORT OF THE CLERK**

**(a) Payments**

It was **NOTED** that the following payments have been made by Direct Debit-

Virgin Media	£70.80
NPower(Electrcity)	£405.35

It was **RESOLVED** that the following payments be approved

N Havard extension leads	£19.98
PPL PRS(Music Licence) (balance of fee)	£40.44
Welsh Water	£430.84
Mike Young –Electrician(faulty light in kitchen)	£216.00
BT-(further cancellation charges)	£61.36
Music Repair Services-Piano repair	£154.75

**(b) Alarm**

The Clerk's Report was **NOTED**

**(c) Licensing**

The Clerk's Report was **NOTED**

**(d) Piano**

The Clerk's Report was **NOTED**

**(e) Boiler**

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk instruct the Manufacturers Worcester to carry out a Service.

**(f) Cooker**

The Clerk's Report was **NOTED**

**(g) Works to the Hall-Frontage**

The Clerk's Report was **NOTED**

**(h) Welfare Hall Receipts**

The Clerk's Report was **NOTED** and it was **RESOLVED** to transfer the sum of £15,000.00 from the main Town Council Account to the Welfare Hall Management Account

**38. URGENT ITEMS**



There were no urgent items.

Chair  
CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the meeting of the  
FUNCTION SUB-COMMITTEE  
held on the 3<sup>rd</sup> December 2018

**PRESENT:** Councillor I.James(Chair)  
Councillors S.Beynon,J. Bowen,Will Evans,Wendy Evans,H.Huelin,  
P.Parsons, C.Phillips, C.Richards ,R.V.Smith, W.Smith,D.Walters,  
P.Williams and R.Williams

(Welfare Hall, Loughor: 8.10 – 8.15 pm)

**30. APOLOGIES FOR ABSENCE**

There were apologies for absence from Councillors A.Davis,  
K.Roberts,and J.Williams

**31. DECLARATIONS OF INTEREST**

There were no declarations of interests.

**32. MINUTES**

It was **RESOLVED** that the minutes of the meeting held on the  
5<sup>th</sup> November,2018 be confirmed as a correct record.

**33. MATTERS ARISING**

There were no matters arising

**34. CLERK'S REPORT**

(i) Cawl a Chan

The Clerk's Report was **NOTED** and it was agreed that the  
Committee would discuss at its January Meeting the issue of ticket  
prices and other arrangements.

(ii) Annual Dinner 2019

The Clerk's Report was **NOTED** and it was agreed that the VIP  
Invitations to the M.P.,A.M.,Swansea's Lord Mayor and Gorseinon's  
Mayor would be sent out in January 2019.

(iii) Awards Evening 2019

The Clerk's Report was **NOTED**

**35. OTHER COUNCIL FUNCTIONS**

The Mayor confirmed that next Saturday the 8<sup>th</sup> December there would be  
a Coffee and Cakes Function at the Town Hall.Father Christmas would be  
attending.The entrance fee was £3.00 for adults and children free.

The Event was on between 11.00 am to 1.00 pm.

Chair

**CYNGOR TREF LLWCHWR**  
**LLWCHWR TOWN COUNCIL**

**Minutes of the meeting of the**  
**BUDGET WORKING PARTY SUB COMMITTEE**  
**held on 7<sup>th</sup> January 2019**

**PRESENT:** Councillors J.Bowen, William Evans, I. James,C.Phillips,C.Richards  
and R.Smith.

(Welfare Hall, Loughor: 7.00 p.m. – 7.45 p.m.)

1. **APPOINTMENT OF CHAIRMAN**  
Councillor C.Richards was appointed Chair
2. **APOLOGIES FOR ABSENCE**  
There were no apologies for absence .
3. **DECLARATIONS OF INTEREST**  
There were no declarations of interest.
4. **EXCLUSION OF THE PRESS AND PUBLIC**  
It was **RESOLVED** that the press and public would not be excluded from  
the meeting during the discussion of the next item.
5. **THE REPORT OF THE CLERK**  
**Agenda Item 12**

**LLWCHWR TOWN COUNCIL**  
**FULL COUNCIL**  
**Date 7<sup>th</sup> January 2019**  
**Report of the Clerk**

**CONTENTS**

**1-Police Matters**

No report has been received.

**2-Accounts for Payment**

Vision ICT-

Website hosting and support March 2019 to February 2020

Extra Hand Platinum Package

Total including VAT

£1,104.00

**3-Grants-payable by virtue of S.19 Local Government(Miscellaneous Provisions) Act 1976**

**(i)Casllwchwr Ladies Bowls Club**

The Clerk has received a letter from the Club Secretary to the following effect-

“Last year Llwwchwr Town Council kindly awarded our newly formed club a Grant Award to help purchase some of the equipment which the Club would need to go forward.

The amount awarded was greatly appreciated and helped hugely towards the cost of the Club set up

This year the club would like to purchase a set of four bowls gatherers-the total cost Including delivery is £200.00”

The Club received a Grant of £200.00 last February.  
Members are requested as to whether the Council wishes to award a further grant  
(ii) Marie Curie-the following letter has been received



Gofal a chfnogaeth  
drwy salwch terfynol

Care and support  
through terminal illness

Marie Curie  
Unit 2 Uys Aur  
Llanelli Gate  
LLANELLI  
SA14 8LQ  
01554 759071

2nd January 2019

Dear Mr Havard

**Please support your Marie Curie Nurses in Swansea**

It is that time of year again when I am writing to ask you to support the wonderful work being done by Marie Curie Nurses in Swansea.

Marie Curie Nurses help people living with a terminal illness and their families at the time they need it most. Our care enables people to stay in the familiar surroundings of their own homes with their loved ones as their illness progresses.

Last year alone Marie Curie provided over 11,000 hours of care for people right here in Swansea, costing over £68,000, and this year our services are growing. However, the demand for our services increases each year and for every family we help, there is another that we can't.

Your help will enable us to continue to provide more care and support to people with living with a terminal illness and their families in your local communities. It is important to make you aware that all of our services are free to those who need them. However they aren't free to run so your support is vital as it costs the charity:

- £180 to provide a full nine hour Marie Curie nursing shift.
- £20 for one hour of Marie Curie nursing care in a patient's home.
- £5 for bereavement booklets to support 20 children.

We would sincerely appreciate any support you can give us to help us fund the work of the amazing Marie Curie Nurses we have right here in Swansea. Please consider making a donation to fund a nurse for one shift. You can't put a price on the difference it can make to a family in need.

Yours sincerely



Sue Collier  
Office Volunteer  
South West Wales

Rydym yma i bobl sy'n byw gydag unrhyw aflechydd marwol, a'u teuluoedd. Cynigwn ofal, arweiniad a chfnogaeth arbenigol er mwyn eu helpu i wneud yn fawr o'r amser sydd ganddynt ar ôl.

We're here for people living with any terminal illness, and their families. We offer expert care, guidance and support to help them get the most from the time they have left.

(iii) St. Michael's Church, Loughor

The Clerk has received the following request for funding-  
I am writing on behalf of St Michael's Church, Loughor, to ask if the Llŵchwr Town Council would consider giving a grant towards our Restoration Fund for the church.

As you are aware, the church is a very important building in Loughor, and is a land-mark which can be seen for many miles where it stands on the site of the old Roman Fort. The present building is Victorian, built in 1884 and now requires extensive work with re-pointing and treatments to stop the dampness in the building. When the dampness has been remedied, the building will need total re-decoration. The target for the fund-raising is £45,000.

Due to the age of the building, maintenance is ongoing and the remedial work will be done in stages to allow the stone work to dry properly and is likely to take 2 to 3 years from when the project starts to completion.

Yours sincerely,

Ken Grayson (St. Michael's PCC member)

It is believed that the Church has not received any funding previously from the Council  
4-Proposed 20 Residential Dwellings(Affordable) with new amenity space at  
land off Heol Pentre Bach Gorseinon Swansea

The following letter has been received from JCR Planning and Members are requested as to whether they would wish to make any comments or representations-



PLANNING & DEVELOPMENT CONSULTANCY | YMGYNGHORIAETH CYNILLUNIO A DATBLYGU

Our Ref / Fy nghyf: 0476.b

Date / Dyddiad: 21<sup>st</sup> December 2018

Mr Tony Davies  
Llwchwr Town Council  
4 Lady Margaret Villas  
Sketty  
Swansea  
SA2 0RX

Dear Mr Davies,

Re: **Proposed 20 Residential Dwellings (Affordable) with new amenity space at land off Heol Pentre Bach, Gorseinon, Swansea**

We write to advise that JCR Planning Ltd. has been instructed by V & C Properties Ltd to undertake a Pre-Application Consultation process in respect of the above development. Due to the site area and scale of the proposal in question, the proposed development constitutes a "major" development, whereby the recently introduced Welsh Government pre-application consultation procedures (PAC) apply (*The Town and Country Planning (Development Management Procedure)(Wales)(Amendment) Order 2016*)(the Order). As a result, please find enclosed the required Notice to this effect.

Members of the public, statutory bodies, and other third-parties, have therefore a minimum period of 28 days within which to make representations in respect of the proposed development, **by not later than 21<sup>st</sup> January 2019**. At the end of this period, all representations will be carefully considered by JCR Planning prior to finalising the formal planning application. All representations received will be included within the pre-application consultation report that will accompany the submitted planning application. Any representations that you may wish to make within the stipulated time period, should be submitted in writing to –

**JCR Planning Ltd., Unit 2, Cross Hands Business Workshops, Heol Parc Mawr, Cross Hands, Carmarthenshire, SA14 6RE, or preferably, by e-mail to [info@jcrplanning.com](mailto:info@jcrplanning.com).**

Copies of the proposed application documentation are available for inspection at our website at [www.jcrplanning.com/consultations](http://www.jcrplanning.com/consultations) or at Gorseinon Library.

We trust that the above is clear, but should this not be the case, please do not hesitate to contact us immediately.

Yours sincerely

  
Jason D Evans  
Director

Unit 2, Cross Hands Business Workshops, Heol Parc Mawr, Cross Hands, Carmarthenshire SA14 6RE  
Tel: 01554 527111 | e-mail: [info@jcrplanning.com](mailto:info@jcrplanning.com) | [www.jcrplanning.com](http://www.jcrplanning.com)

JCR PLANNING LIMITED | CHARTERED TOWN PLANNERS

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## 5-Hanging Basket Scheme

The following Quotation has been received from Swansea Council and Members are requested to confirm whether they wish to proceed as outlined below

“From: ALAN HUGHES  
HORTICULTURAL SERVICES OFFICER  
SPECIALIST PARKS SECTION  
[alan.hughes@swansea.gov.uk](mailto:alan.hughes@swansea.gov.uk)

To: Anthony Davies (Clerk)  
Llwchwr Town Council

02/01/2019  
01792 297486

Date:

Quotation Ref.13  
Re:Llwchwr

I have the pleasure in submitting the following quotation which I trust you will find acceptable.

- To supply and maintain the following.
- 33 x Lamppost baskets @ £97.00 = £3,201.00 Inclusive of Vat
- 3 x Base units @ £155.00 = £465.00 Inclusive Vat
- 13 x Troughs @ £97.00 = £1,261.00 Inclusive Vat

**Total £4,927.00 Inclusive Vat”**

### 6-Sustainable Drainage(SuDS) Statutory Guidance

The Clerk has received guidance for local authorities on the implementation of Schedule 3 to the Flood and Water Management Act 2010, the mandatory use of SuDS on new developments and approval and adoption by the SuDS approving body (the SAB)

The Guidance, issued by the Welsh Government, amounts in total to some 100 pages and is of a technical nature. It is believed that the new requirements will directly affect the Unitary Authorities but the Clerk has sought advice from OneVoiceWales as to whether there are direct repercussions for Town and Community Councils.

The Clerk sets out below a Summary of the provisions but if Members require sight of the full Guidance then this can, of course, be provided.

### **Summary**

Sustainable development in Wales is established in our legislation. The Well-being of Future Generations (Wales) Act 2015 requires all public bodies in Wales “to work towards the goal of “*A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change*”.

We need to give more thought to the long-term, working better with people communities, and each other, to prevent problems before they arise. Under section 6 of the Environment (Wales) Act 2016 public bodies in Wales have a duty to maintain and enhance biodiversity and promote the resilience of eco-systems – meeting this duty is vital to ensure long-term viability and climate change adaptation.

**From 7<sup>th</sup> January 2019, all new developments of more than 1 dwelling house or where the construction area is 100 square meters or more, will require sustainable drainage systems (SuDS) for surface water. The SuDS must be designed and built in accordance with Statutory SuDS Standards<sup>1</sup> published by the Welsh Ministers and SuDS Schemes must be approved by the local authority acting in its SuDS Approving Body (SAB) role, before construction work begins.**

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<sup>1</sup> Statutory SuDS Standards for designing, constructing, operating and maintaining surface water drainage systems, available at;  
<https://gov.wales/topics/environmentcountryside/epq/flooding/drainage/?lang=en>

Implementing SuDS compliant with the [Statutory SuDS Standards](#) for all new developments, will directly contribute to delivering:

- Well-being Goals for cohesive, resilient and healthier communities, consistent with duties on public bodies under the [Well-being of Future Generations \(Wales\) Act 2015](#) (external link) <sup>2</sup>;
- Sustainable development, consistent with duties on planning authorities under the [Planning \(Wales\) Act 2015](#) (external link); and
- Biodiversity enhancement, consistent with duties on public bodies under the [Environment \(Wales\) Act 2016](#) (external link).

## What is a SAB?

Schedule 3 to the Flood and Water Management Act 2010 (the 2010 Act) establishes SABs in local authorities. The legislation gives those bodies statutory responsibility for approving and in specified circumstances, adopting the approved drainage systems.

The SAB is established to:

- Evaluate and approve drainage applications for new developments where construction work has drainage implications, and
- Adopt and maintain SuDS schemes, subject to the conditions and exemptions specified in the 2010 Act<sup>3</sup>.

## 7-Welsh Government-Town and Community Council Update

The Welsh Government has forwarded more detail about its next steps in implementing its policy approach for the community and town council sector.

The Statement is set out below for Members information; Members are also requested as to whether they would wish to raise any queries with the Welsh Government at this stage

The former Cabinet Secretary for Local Government and Public Services recently issued a Written Statement setting out the Welsh Government's policy approach for the Community and Town Council sector, a statement of ambition which recognises the diversity of the sector and the communities they serve:

<https://beta.gov.wales/written-statement-future-role-community-and-town-council-sector-wales>

This update sets out in more detail the next steps in implementing the policy approach. The policy approach is informed by the cross-party Independent Review Panel's work findings and the majority of their recommendations are being taken forward in some way.

The Welsh Government will not be issuing a detailed response to the Review – the former Cabinet Secretary was clear that he sees this as a start of a conversation about how an expanded role for community councils can be achieved and we want to explore this with you rather than predetermine what the Welsh Government position should be.

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<sup>2</sup> Guide to the Well-being of Future Generations (Wales) Act 2015, available at; <https://gov.wales/docs/dsjlg/publications/150623-guide-to-the-fg-act-en.pdf>

<sup>3</sup> See paragraphs 17, 18 and 19 of Schedule 3 to the 2010 Act.

What we have done instead is identify a set of actions that the Welsh Government intends to take over the remainder of this Assembly term; a table of these actions is attached.

The emphasis of the approach is one of encouraging and enabling the sector to develop, and providing an element of choice for you to decide how far and how quickly your council may decide to move forward, particularly around the role your council may wish to play in commissioning and delivering services.

There is action which we can, and will, take immediately to strengthen and support community councils.

During the remainder of this financial year we will consult with One Voice Wales on improving access to core training for councillors, and consider how a core package of training could be delivered.

We also intend to conduct a survey to understand more about how you use social and digital mediums to engage your communities, and what scope there might be to support you to expand in this area.

We are mindful that improving relationships between community and town councils and principal councils was a key finding of the Review Panel's report, particularly on areas of common ground such as how services are sustained and funded. We have already started work with One Voice Wales and the Welsh Local Government Association to consider what practical action we can take together in 2019 to address this. There is also longer term work required to ensure relationships continue to build over time – we will engage with you on how this can be achieved.

The remainder of the actions which are identified as for immediate action in the table will be taken forward in 2019-20, for example:

- We will be expanding the bursary scheme for smaller councils to subsidise training for both councillors and clerks;

- We will be continuing to support the formation of new joint arrangements for service delivery – and encourage you to put forward a bid. Details of the grant will be issued to community and town councils in February 2019, for bids by 31 March 2019.

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Alongside this we want to begin a conversation with you about the way forward for areas falling under “Further Consideration”. These areas are more complex than those identified for “Immediate Actions”, and we have no fixed view on them now. We will undertake early exploratory work and begin consultation with the sector during 2019. Some of the issues identified by the Review Panel merit further consideration and consultation on how to proceed. For example, further consideration is required as to whether a clearer distinction between what communities councils are responsible for and what principal councils are responsible for would help clarify the role of the sector; and whether additional, proportionate, intervention and support arrangements should be put in place.

The Review Panel recommended Welsh Government legislate in number of areas. With the exception of introducing a duty on community and town councils to report annually we do not intend to legislate at this time. Our preference is to support the sector to achieve the desired outcomes without introducing new duties through imposed legislative change.

This means, for example, that we will not look to legislate for a comprehensive review of community and town boundaries to address changes in localities at this time. Instead we intend to use existing powers to ensure local authorities conduct Community Reviews on a regular basis. We will also continue the conversation with you about whether a more fundamental review is needed.

Other areas we know are of particular interest to you that we want to explore further before taking action include the merits of retaining “dual hatted “ councillors and to test



with you the recommendation that councillors should not be able to be co-opted for more than one term, consecutively.

The Review Panel's work has raised expectations within the sector – and we welcome this. It is important that we now maintain momentum, but do so in a way that ensures we deliver the right outcomes.

We are sharing how we intend to support you in 2019-20, and how we want to work with you to explore the more complex areas requiring “ further consideration”, but it is ultimately for you to raise visibility, improve engagement, and determine what service delivery role you could/should play in your local area.

Hopefully, this update has helped clarify and confirm for you the next steps Welsh Government intends to take to implement its policy to support the sector.

If you have any queries about this update please email: [LGPartnerships@gov.wales](mailto:LGPartnerships@gov.wales)

The Welsh Government also produced an Action Plan as set out below-

## **Community and Town Councils - Welsh Government Areas for Action**

1

### **Theme**

**Clarifying the role of the sector**

### **Immediate Action**

- Undertake a campaign to:
  - o confirm important role of sector;
  - o raise awareness of the work of community council (including in areas which don't have them);
- Encourage community councils to reflect on what is required locally, in terms of the kinds of services they could deliver.
- Raise awareness of the benefits of establishing new community and town councils.

### **Increasing democracy and participation**

- Use existing powers to ensure Community Reviews are conducted on a regular basis.
- Establish better understanding of use of social media by community and town councils to engage their community; and facilitate sharing of good practice.
- Undertake a campaign to encourage more people to stand for election.

### **Building capacity**

- Provide access to the general power of competence to eligible community councils (through the Local Government and Elections Bill).
- Call on community councils to prepare for the

introduction of GPoC by working towards the satisfying the three eligibility criteria.

- Support the establishment of joint delivery arrangements
- Provide guidance, and share good practice, on different delivery models.
- Raise awareness of existing sources of funding.

### **Building capability**

- Identify core training for councillors and consider the practicalities of introducing a core package of training.
- Continue to provide a bursary scheme for councillors and clerks to undertake training.
- Encourage an increase in the number of qualified clerk - as a condition for exercise of GPoC, and through support to undertake training.

### **Improving relationships**

- Facilitate work to strengthen key relationships between community councils and principal councils.
- Add a representative from community and town councils in the area to the list of required 'invited participants' on Public Services Boards

### **Improving accountability**

- Require community and town councils to publish an annual report
- Continue to encourage community councils to follow a cycle of "engage, plan, undertake and report".
- Explore how digital mechanisms to engage, meet and share information are used, and could be used more extensively, by the sector.

Members may wish to note that the Welsh Government response is an Agenda item for the Swansea Area Committee Meeting of One VoiceWales to be held on the 21<sup>st</sup> January,2019.

### 8-Community/Town Council Review Group

The Clerk has received the following e mail from Democratic Services of Swansea Council-  
“Dear Community / Town Council Clerk

You may be aware that the Community / Town Councils Forum agreed to establish a “Community / Town Council Charter Review Group” to undertake a review of the Charter between the City and County of Swansea and the Community / Town Councils within its boundaries.

The membership of the Review Group is shown at the end of this email. I’d like to thank each of them for working on this Review Group. The Group met on 3 occasions (23.10.2018, 13.11.2018 & 04.12.2018). The Review Group has now concluded its work and will present its suggested changes formally to the Community / Town Councils meeting scheduled for 5.00pm on 28 January 2019.

However, to aid you all, I attach 2 documents. The “Working Version” document sets out a tracked changes version of the document. Basically, it’s the current version of the Charter with the suggested changes of the Review Group outlined.

The second document “Clean Version” sets out the proposed new version as suggested by the Review Group. This is simply a document showing what the Review Group’s suggested Charter would look like.

We will discuss this at the next Forum and if agreed, it will be circulated to all C/T Councils and the City and County of Swansea to approve and sign up to.

Thanks

#### **Community / Town Council Charter Review Group**

Huw Evans – Head of Democratic Services, City and County of Swansea  
Cllr David H Hopkins – Delivery Cabinet Member, City and County of Swansea  
Community Cllr Matthew Bailey – Clydach Community Council  
Town Cllr Jane Harris – Pontarddulais Town Council  
Community Cllr Dale Ponting – Ilston Community Council  
Community Cllr Helen Mitchell – Mumbles Community Council  
Community Cllr Carrie Townsend-Jones – Mumbles Community Council  
Charlotte Toft – Clerk to Ilston Community Council

The Clean Version is attached (the Clerk will bring the Working Version to the Meeting if Members wish to see it)and Members are requested as to whether they wish to forward any comments to the Forum meeting to be held on the 28<sup>th</sup> January

### 9-Reunite Foundation

The Clerk has received the following e mail from the above organization and Members may wish to note the contents

I hope you are well, I am writing to you to ask if you would consider supporting our non-profit as one of our executive board members.

The "Reunite Foundation" is a UK based voluntary organisation that helps reunite family and loved ones for local hospitals, councils, parishes and people in the community in need of our services. If you have a moment, perhaps you could look over our website, [www.reunite.org.uk](http://www.reunite.org.uk) . We are certainly an asset to the community. We are looking for new

board members and are not seeking any donations, nor is there any work involved other than to promote the excellent work we do whenever you could spare some time and perhaps a couple of phone calls or emails a month.

We do have a quite a few volunteers from around the country which is made of local councillors, parish clerks, Mayors and the renowned British artist, Ivor Davies MBE and Jeffrey O Kelly the creator of "Dr Snuggles" and Co-Creator of "Bob the Builder" who are board members.

I hope you can join our executive board and I look forward to hearing from you,

Regards

Michael Sweet

The Reunite Foundation

Mobile is 07379328691 - Landline is 020 7097 3974

**Dated this 7<sup>th</sup> January,2019**

**Clerk to the Council**

**LLWCHWR TOWN COUNCIL**

**Date 7<sup>th</sup> January,2019**

**PLANNING REPORT**

1-Planning Applications

At the time of writing this Report ,notification has been received of the following Planning applications upon which the observations of the Town Council are requested:-

(i) 2018/2447 Kingsbridge - Area 2

16 Loughor Road, Gorseinon, Swansea, SA4 6AY

Mr Graeme Tulip- Part two storey, part single storey side/rear extension  
w/e 30<sup>th</sup> Nov

(ii) 2018/2567 Kingsbridge - Area 2

14 Penrhos, Gorseinon, Swansea, SA4 4PA

Mr Steven Raikes- Part two storey part single storey side/rear extension  
w/e7 dec

(iii) 2018/2509 Lower Loughor - Area 2

80 Castle Street, Loughor, Swansea, SA4 6TS

Mr Martin Taylor- Change of use from public house and restaurant and first floor self contained flat to 3 no. two bed linked dwellings including demolition of the existing single storey rear wing, alterations to fenestration and three front canopies

(iv) 2018/2590 Upper Loughor - Area 2

173 Alexandra Road, Gorseinon, Swansea, SA4 4PE

Mr P Rees- Conversion of laundrette to one residential dwelling, fenestration alteration and installation of a door to the rear elevation  
w/e 21 dec

- (v) 2018/2640 Upper Loughor - Area 2  
19 Heol Cae Tynewydd, Loughor, Swansea, SA4 6PW  
Sheila New- Single storey rear extension and addition of window to ground floor side elevation  
w/e21dec

**Agenda Item 16**

**LLWCHWR TOWN COUNCIL**  
**Date 7<sup>th</sup> January, 2019**  
**FURTHER REPORT OF THE CLERK**

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