

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Welfare Hall Management Committee

Meeting held on the 5th November 2018

Present: Councillor I.James(Chair)

Councillors S.Beynon,J.Bowen,Will Evans,H.Huelin,P.Parsons,C.Phillips,C.Richards,
R.V.Smith,W.Smith,J. Williams,P.Williams and R.Williams

(Welfare Hall, Loughor: 7.00pm – 7.25pm)

27. APOLOGIES

There were apologies for absence from Councillors A.Davis,
Wendy Evans,K.Roberts and D.Walters

28. DECLARATIONS OF INTEREST

There were no declarations of interest.

29. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the
1st October 2018 be confirmed as a correct record.

30. MATTERS ARISING

There were no matters arising

31. REPORT OF THE CLERK

(a)Payments

It was **NOTED** that the following payments have been made by Direct
Debit-

Virgin Media	£70.80
NPower(Gas)	£ 66.72

It was **RESOLVED** that the following payments be approved

BT(cancellation charges)	£197.52
PPL PRS(Music Licence)	£202.32
Swansea Council (Premises Licence)	£180.00

Swansea Council (Personal Licence fees)	£340.00
Platinum Property Services(boiler repair)	£1,440.00
N.Livings (materials required for boiler platform)	£122.40
Swansea Council (Trade Waste)	£344.50

(b)BT

The Clerk's Report was **NOTED**

(c)Piano

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk contact the engineer referred to in the Report to arrange a site visit and inspection.

(d)Virgin Media

The Clerk's Report was **NOTED** and it was **FURTHER NOTED** that an Internet connection was now available in the Chamber.

(e)Works to the Hall-Frontage

The Clerk's Report and Addendum were **NOTED**

The Clerk's verbal update to the effect that one of the outstanding Contractors had stated he would arrange a site visit with the Caretaker on Tuesday the 6th November and that the other Contractor had stated he would deliver a written quotation on Wednesday the 7th November was **NOTED**.

(f)Licensing

The Clerk's Report was **NOTED**

It was **RESOLVED** that the Caretaker be authorised to attend an appropriate licensing course in January 2019 in order to be able to attain a Personal Licence

(g)Welfare Hall Receipts

The Clerk's Report was **NOTED**

32. URGENT ITEMS

The Clerk reported as follows-

(i)-Gas Cooker,Kitchen,Welfare Hall.

The Caretaker has received an enquiry from British Gas to service the cooker and has confirmed that some years previously British Gas had carried out a test on the cooker in which it had seemingly failed safety regulations.

As Members are aware only the hob of the cooker is used and not the ovens and hence the reason for the safety black and yellow tape.

It may be opportune to further test and service the cooker because next

week the Hall has been booked by the Bird Show who utilise the cooker for hot meals. In the circumstances it is proposed to contact the firm who recently carried out the service on the boiler namely Platinum Gas Services and who are registered Gas Safe Engineers to carry out such tests and service and preferably prior to the Bird Show. For the purposes of the Council's Financial Regulations the supply of gas is outside the Regulations and could also be classed as urgent and would not need to be tendered.

It was **RESOLVED** that the Clerk be authorised to instruct Platinum Gas Services to carry out an inspection and service.

(ii)-Alarm System-Welfare Hall

Reference is made to Paragraph (b) of the Clerk's Report. The Caretaker has informed the Clerk of an unintended consequence of the cancellation of the BT Contract. It would appear that the Hall's Alarm system which is supplied by O'Brien Security Systems is intrinsically linked to the BT telephone system. It will be necessary to upgrade the system. The Clerk has spoken to O'Brien systems who recommend a DigiAir installation-this is a wireless digital communicator with zero call costs. The Clerk believes that the costs are £40.00 connection and an annual fee of £30.00 plus VAT. It is suggested that Members approve this option; O'Briens have confirmed that the alarm if activated would still be routed to South Wales Police.

For the purposes of the Council's Financial Regulations the alarm could be deemed an extension to an existing contract and again would not need to be tendered.

It was **RESOLVED** that the Clerk be authorised to instruct O'Briens Security Systems to connect a DigiAir system.

Chair