

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Annual Meeting of
Llwchwr Town Council
held on 14 May 2018

PRESENT: Councillors S. Beynon, J. Bowen, William Evans, H. Huelin, I. James, P. Parsons, C. Phillips, C. Richards, R. V. Smith, W. Smith, D J Walters, J. Williams, P. M. Williams and R. Williams.

(Welfare Hall, Loughor : 7.15pm – 8.20pm.)

(Councillor C. Phillips Chairman)

1. APOLOGIES

There were apologies for absence from Councillors Wendy Evans, K. Roberts and A. Davis.

2. DECLARATIONS OF INTEREST

Councillor I. James declared a prejudicial interest in minute 11 and left the Meeting while the item was discussed.

3. ELECTION OF MAYOR FOR THE MUNICIPAL YEAR 2018/2019

The Mayor asked for nominations for the Office of Mayor. It was moved by Councillor R. V. Smith and seconded by Councillor C. Richards that Councillor I. James be elected Mayor for the Municipal Year 2018/2019.

The motion was unanimously carried.

Councillor I. James formally accepted and was duly installed and presented with the Chain of Office of Mayor, by the immediate past Mayor, Councillor C. Phillips.

Councillor I. James signed the Declaration of Acceptance of Office of Mayor of Llwythwr Town Council.

Mr Peter James was installed as Consort and presented with the Chain of Office of Consort by Mr. Anthony Phillips.

(Councillor I. James Chairman)

4. INAUGURAL SPEECH OF THE MAYOR

The Mayor, Councillor I. James, thanked Councillor R. V. Smith for proposing her and Councillor C. Richards for seconding the proposal. She thanked members for their

support in electing her to the Office of Mayor and that she was honoured and privileged to undertake the duties and responsibilities of the office. The Mayor looked forward to meeting as many of the community and for as busy a year as possible. The Mayor indicated that the two charitable institutions to be allocated funds would be the Town Trust in respect of the restoration of the Old Town Hall and Ty Llchwyr. She thanked the outgoing Mayor and Consort for their support during her year as Deputy.

5. ELECTION OF DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2018/2019

The Mayor, Councillor I. James asked for nominations for the Office of Deputy Mayor for the Municipal Year 2018/2019. It was moved by Councillor R. Williams and seconded by Councillor W. Smith that Councillor William Evans be elected as Deputy Mayor for the Municipal Year 2018/2019.

The motion was unanimously carried.

Councillor William Evans formally accepted and was installed and presented with the Chain of Office of Deputy Mayor, by the Mayor, Councillor I. James. The Mayor welcomed the Deputy and looked forward to working with him.

Councillor William Evans signed the Declaration of Acceptance of Office of Deputy Mayor of Llchwyr Town Council.

The Deputy Mayor said he was honoured to serve as Deputy and thanked members for their support.

6. PRESENTATION BY COUNCILLOR J BOWEN

Councillor J Bowen presented Councillor I. James with a copy of the Gideon's Bible.

Councillor I. James thanked Councillor J Bowen for the kind gift

7 VOTE OF THANKS TO THE OUTGOING MAYOR

The Mayor called upon Councillor R. V. Smith to propose a vote of thanks to the outgoing Mayor, Councillor C. Phillips. Councillor R. V. Smith said he had great pleasure in proposing a vote of thanks on behalf of the Council. Councillor Phillips had had a very busy year in office and had undertaken her duties diligently and professionally and had achieved a great deal in the community and raised a considerable amount for charity during the year in office particularly Loughor Inshore Rescue. She had represented the Council at a considerable number of events in the community and she and the Consort Mr. Anthony Phillips had both been fine ambassadors for the Council.

8. PRESENTATION TO THE IMMEDIATE PAST MAYOR

The Mayor presented the immediate past Mayor with a framed photograph of herself together with a Past Mayor's Badge and a photographic record of her year in office in appreciation of her work during her term of office and paid tribute to the manner in which she had undertaken her duties and

responsibilities as Mayor throughout the Municipal Year.

9. RESPONSE BY THE IMMEDIATE PAST MAYOR

The immediate Past Mayor, Councillor C.Phillips thanked Councillor R.V.Smith for the vote of thanks and his kind words. The year had passed very quickly and he was honoured to have served the community and had enjoyed her year in office. She thanked the Councillors and the Consort for their support. She had raised a considerable sum of money for charity and she extended her best wishes to the new Mayor for her year in office.

10. MINUTES

- (a) The minutes of the Annual Meeting of Council held on the 15th May 2017 were **NOTED** by the Council.
- (b) It was **RESOLVED** that the Minutes of the Meeting of Council held on the 30th April 2018 be confirmed as a correct record and further and for the avoidance of doubt Minute Number 190(k) thereof is hereby **RATIFIED** by this Annual Meeting of Council.

(Councillor I.James left the meeting while the following item was under discussion and the meeting was chaired by Councillor William Evans for this item).

11. MAYOR'S ALLOWANCE

It was **RESOLVED** that the Mayor's Allowance for 2018/2019 be £700.00.

12. DATES OF TOWN COUNCIL MEETINGS IN 2017/2018

It was **RESOLVED** that meetings of the Town Council in the 2018/2019 Municipal Year be held at 7.15pm on the following dates at the Welfare Hall, Loughor.

Monday 11 June 2018	Monday 5 November 2018	Monday 1 April 2019
Monday 9 July 2018	Monday 3 December 2018	Monday 29 April 2019
<i>August recess</i>	Monday 14 January 2019	Monday 13 May 2019 (Annual Meeting)
Monday 3 September 2018	Monday 4 February 2019	
Monday 1 October 2018	Monday 4 March 2019	

13. APPOINTMENT OF COMMITTEES

It was **RESOLVED** that

- (a) the Welfare Hall Management Committee shall comprise all members of the Council;
- (b) the Functions Sub-Committee shall comprise Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans,

I James, P. Parsons, C. Phillips, C. Richards, K. Roberts, R. V. Smith, D Walters J.Williams,R. Williams and P.M. Williams.

- (c) the Budget Working Party shall comprise Councillors J. Bowen, I.James, William Evans, C. Phillips, R V Smith, C. Richards and the Chairman of the Welfare Hall Management Committee.
- (d) the Joint Working Party with the Town Trust shall comprise Councillors Wendy Evans, H. Huelin, C. Phillips, R V Smith, D. Walters, R. Williams and P. M. Williams.
- (e) Regalia and Plate Sub-Committee shall comprise Councillors J. Bowen, William Evans, I. James, P. Parsons, C. Phillips, C Richards, K. Roberts, R. V. Smith, R. Williams and P. M. Williams.
- (f) Newsletter and IT Sub-Committee shall comprise Councillors J. Bowen, A. Davis, William Evans, I James, C Richards, K. Roberts, W. Smith, D. Walters, J Williams and R. Williams.
- (g) Electoral Review Sub-Committee shall comprise Councillors J. Bowen, Wendy Evans, William Evans, I James, C. Phillips, C Richards, R V Smith, P. M. Williams and R. Williams.
- (h) Health and Safety and Working Practices Sub-Committee shall comprise Councillors J. Bowen, William Evans,I.James, C Phillips, D. Walters, P. M. Williams and R. Williams.
- (i) Projects Sub-Committee membership shall comprise Councillors J.Bowen, Wendy Evans, William Evans, I.James, P. Parsons, K. Roberts, C Richards, W. Smith, D Walters, J. Williams, P. M. Williams and R. Williams.
- (j) Local Development Plan Sub-Committee shall comprise of Councillors J Bowen, Wendy Evans, William Evans, I James, C. Phillips, C Richards, R V Smith, W. Smith, D. Walters and P. M. Williams.
- (k) Ad Hoc Pay and Performance Sub-Committee shall comprise Councillors S. Beynon, J Bowen, Wendy Evans, William Evans, H. Huelin, I James, C Richards, P. M. Williams and R. Williams.

14. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES

It was **RESOLVED** that

- (a) the Council's representatives on the One Voice Wales Area Committee be Councillor I James and the Clerk.
- (b) the Council's representative on the One Voice Wales Larger Councils Committee be Councillor Ireen James.
- (c) the Council be represented at meetings of the Gorseinon and Llŵchwr Lantern Parade by Councillors J Bowen, I James, P. M. Williams and the Clerk.
- (d) the Council's be represented on the Community and Town Councils' Forum by Councillors J Bowen, the Mayor and the Clerk.

15. APPOINTMENT OF INTERNAL AUDITOR

It was **RESOLVED** that Mr Lyn Llewelyn be appointed internal auditor for the Municipal Year 2018/2019.

16. ATTENDANCE OF MEMBERS 2017/2018

It was **NOTED** that a list of attendances by members for the Municipal Year 2017/2018 was presented to Council.

17. ANNUAL INVESTMENT STRATEGY 2018/2019 AND FINANCIAL RISK ASSESSMENT

It was **RESOLVED** that the above strategy and the Financial Risk Assessment be adopted.

18 URGENT ITEMS

(i) A request has been received from the owner of a new business to the area requesting advertising space on the Council website and for the attendance of Councillors at an opening ceremony. It is inappropriate to support one particular business on the website. It is therefore **RESOLVED** that the Clerk be directed to notify the owner that advertising space will not be permitted but that the Mayor will attend such opening ceremony, if available, and the Clerk will also offer the owner the best wishes of the Council

The reason for urgency is that the opening ceremony is likely to be before the next Council Meeting in June

(ii) The Council **NOTES** the impending deadline of the introduction of the General Data Protection Regulation on the 25th May 2018 and in order for the Council to proceed with its implementation it is recommended that authority be delegated to the Clerk in consultation with either the Mayor or Deputy Mayor. The reason for urgency is the impending deadline noted above

Chairman

