

NOTICE OF MEETING

A meeting of the **WELFARE HALL MANAGEMENT COMMITTEE** will be held at the **Welfare Hall, Woodlands Road, Loughor on Monday next the 9th July 2018** commencing at 7.00pm for the transaction of the following business:-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their interest relates to and to signify whether their interest is such that they remain and vote / remain and not vote / withdraw).
3. To confirm the Minutes of the previous meeting held on 11th, June 2018 ([copy attached](#)).
4. To consider matters arising from the Minutes, if any.
5. To consider the Report of the Clerk ([copy attached](#)).
6. Any other matter which the Chairman determines to be urgent.

Would members please ensure that they sign the Attendance Register.

Dated this 3rd July, 2018

Nigel G Havard
Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Welfare Hall Management Committee

Meeting held on the 11th June 2018

Present: Councillor I. James (Chair)
Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, H. Huelin
P. Parsons, C. Phillips, C. Richards, W. Smith, and J. Williams

(Welfare Hall, Loughor: 7.00pm – 7.20pm)

1. APPOINTMENT OF CHAIR

It was **RESOLVED** that Councillor Ireen James be appointed Chair for the Municipal year 2018/2019

2. APPOINTMENT OF VICE CHAIR

It was **RESOLVED** that Councillor Ron Williams be appointed Vice Chair for the Municipal Year 2018/2019.

3. APOLOGIES

There were apologies for absence from Councillors A.Davis, K.Roberts, R.Smith, D.Walters, P.Williams and R.Williams

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the 30th April 2018 be confirmed as a correct record.

6. MATTERS ARISING

There were no matters arising.

7. REPORT OF THE CLERK

(a) Payments

It was **RESOLVED** that the following payments be approved;

Curry's Dyson V10 Cleaner £399.99

Welsh Water for period 18/11/17 to 02/05/18 £381.69

It was **NOTED** that the following payments had been made by Direct Debit-

NPower Electricity £ 362.79

BT £62.64

(b) Virgin Media

It was **NOTED** that, unfortunately, the telephone at the Hall was still not connected to the Virgin system notwithstanding that Virgin had now completed laying the fibre optic cable outside the Hall. The Clerk and Caretaker would continue to pursue enquiries with Virgin.

It was further **NOTED** that it was still not possible to receive an Internet Service in the Council Chamber and accordingly it was **RESOLVED** that the Clerk inquire into the price of boosters necessary to achieve such a service and report back.

(c) Works to the Hall

The Report of the Clerk and the additional comments of the Council's Consultant, Phil Johnson were **NOTED** and accordingly it was **RESOLVED** to pay the sum of £3,349.44(including VAT) to M.A.Hartley Roofing Contractors Ltd. in respect of additional scaffolding costs .

The Clerk's Report in respect of the leak to the flat roof area was **NOTED** (including the quotation received by the Clerk on the 11th June ,2018 from Hartleys in the sum of £3944.18(excluding VAT)) and taking into account Financial Regulation

11.1(a)(iv)it was **RESOLVED** to grant delegated powers to the Clerk in conjunction with the Mayor and Deputy Mayor to award a contract to M.A Hartley Roofing Contractors Ltd subject to a satisfactory Guarantee being offered.

The Clerk's Report in respect of the Boiler was **NOTED**

(d)Welfare Hall Receipts

The Clerks Report was **NOTED** and it was **RESOLVED** to transfer £10,000.00 from the main Town Council Account into the Welfare Hall Account

(e)Defibrillator outside Welfare Hall

The position was **NOTED**

8. URGENT ITEMS

There were no urgent items.

Chairman

Agenda Item 5

**LLWCHWR TOWN COUNCIL
WELFARE HALL MANAGEMENT COMMITTEE
Date 3rd July,2018
Report of the Clerk**

CONTENTS

1-Payments

The following payments need to be authorised

Hartson Fire Ltd -Inspection

£115.20

Virgin Media

£141.60

2-Virgin Media

A verbal update will be given by the Clerk at the Meeting

The Clerk has priced boosters for use in the Council Chamber.The price quoted by

Currys/PCWorld (with whom the Council has an account and so it will hopefully be possible to return the equipment if it is found not to be suitable)is £119.99 for a Netgear Nighthawk EX7000-100UKS WiFi Range Extender-AC 1900,Dual Band.Members may wish to authorise this acquisition.

3-Works to the Hall

The Clerk has been in contact with Phil Johnson the Council's Consultant who reports-
"The roof is complete and the majority of the scaffolding has been dismantled.

Additional scaffolding has been erected for the flat roof remedial works."

At the time of writing this report it is believed that the works to the flat roof will have commenced but the Clerk has requested an update report from Hartleys.

Notwithstanding Minute No.7(d) of the Meeting held on the 11th June,it is likely that two further payments will be due shortly to Hartleys namely £7,800.00 and VAT for main roof works and £3,944.18 and VAT for the flat roof;also salary payments will be due to the Caretaker.In order to meet these further costs it is recommended that say a sum of £15,000.00 be transferred from the main Town Council Account into the Welfare Hall Account.

In order to pay the Hartleys Account for the main roof works it would be advisable to receive a sign off that the works have been satisfactorily completed;the person who would appear best suited to carry out this task on behalf of the Council would be Phil Johnson and the Clerk has contacted him accordingly.The Clerk is currently awaiting his reply.

4-Future Bookings

A letter has been received from the Musicality Academy

" Good Afternoon,

I would like to enquire about hiring the hall in May 2019.

It would be for a small show for our younger pupils to perform and I would love them to experience the use of a stage. I am looking at **Friday 17th and Sat 18th May** (evenings)and would need access at some point that week to dress the stage and have a dress rehearsal. We could work around any clubs you have running. If of course clubs are willing to move, we would love to have the Wed - Sat for continuity.

Might this be possible?"

Members are requested whether they would want to keep any of those dates free for any Council Event eg Awards Evening or to grant permission for the booking.

5-Welfare Hall Receipts

The Committee may wish to note the current receipts for the Hall.

Dated this 3rd July,2018

Clerk to the Council

