

NOTICE OF MEETING

A meeting of the **FUNCTIONS SUB-COMMITTEE** will be held at the Welfare Hall, Woodlands Road, Loughor on **MONDAY NEXT the 5th February 2018** at 8.45pm for the transaction of the following business:-

1. Apologies for absence
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
3. To confirm the minutes of the Meeting held on the 15th January 2018 (copy enclosed).
4. To consider matters arising from the minutes, if any.
5. To consider the Clerks Report.
6. To consider any other matters relating to current Council functions.

Dated this 31 January 2018

A W Davies
Clerk to the Council

DISTRIBUTION

Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, K. Roberts, R. V. Smith, D. Walters, R. Williams and P. M. Williams.

Would members please ensure that they sign the Attendance Register.

All other Members for Information only.

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LLWCHWR TOWN COUNCIL

Minutes of the meeting of the

FUNCTION SUB-COMMITTEE

held on 15 January 2018

PRESENT: Councillor C. Phillips (Chairman)
Councillors J. Bowen, Wendy Evans, William Evans,
I. James, P. Parsons, R. V. Smith, W. Smith, D. Walters, P. Williams
and R. Williams.

(Welfare Hall, Loughor: 8.35 – 8.45 pm)

33. APOLOGIES FOR ABSENCE

There were apologies for absence from Councillors A. Davis, S. Beynon, C. Richards and K. Roberts.

34. DECLARATIONS OF INTEREST

There were no declarations of interests.

35. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the 4th December 2017 be confirmed as a correct record.

36. MATTERS ARISING

There were no matters arising.

37. CLERK'S REPORT

(a) Cawl a Chan

It was reported that the Council would hold a Cawl A Chan on Friday 16th February 2018 and the Loughor Town Band had confirmed they would be playing.

It was **RESOLVED** that the tickets would be £3.00 and would be needed for the next meeting.

(b) Annual Dinner

It was reported that the Council would hold its Annual Dinner on Friday 20th April 2018, the speaker would be the MP for Gower, the catering had been arranged and the Bus Pass Cowboys had been booked for the entertainment.

It was **RESOLVED** that the Clerk

- (i) present the draft guest list to the next meeting; and
- (ii) send an invitation to the Lord Mayor as soon as possible.

(c) Awards Evening 2017

It was **NOTED** that the Council would hold an Awards Evening on Friday 11 May 2018 and members were asked to consider suitable recipients.

(d) Other Council Functions

It was **NOTED** that there were no other functions at present.

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Chairman

Agenda Item 5.

LLWCHWR TOWN COUNCIL

5 February 2018

REPORT OF THE CLERK

1. Cawl a Chan 2018
The Council has resolved to hold a Cawl a Chan on Friday 16th February 2018. and the Loughor Town Band have confirmed that they will be playing at the function. Tickets for the function will be distributed at the meeting. Poster will have gone up in Council Notice boards.
2. Annual Dinner 2018
The Council has resolved to hold its Annual Dinner on Friday 20th April 2018 in the Welfare Hall. A draft guest list is attached and will need to be agreed. The Lord Maayor and Lady Mayoress have been invited and have accepted the invitation.
3. Awards Evening 2018
The Council has resolved to hold an Awards Evening on Friday 11 May 2018 in the Welfare Hall. The Annual Meeting of Council will be on the 14th May 2018. No action is required at present though thought will need to be given to suitable recipients.
4. Other Council Functions
There are currently no other plans in place.

Dated this 31 January 2018.

Clerk to the Council

LLWCHWR TOWN COUNCIL

WELFARE HALL MANAGEMENT COMMITTEE

5 February 2018

REPORT OF THE CLERK

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