

COUNCIL SUMMONS

You are hereby summoned to attend a meeting of the LLWCHWR TOWN COUNCIL to be held on Monday NEXT the 1st October 2018 at the Welfare Hall, Loughor, commencing at 7.15pm, for the transaction of the following business:-

1. Mayor's Announcements
2. Apologies for absence.
3. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed.)
4. To confirm the Minutes of the Meeting of Council held on the 3rd September 2018 (copy enclosed)
5. To consider matters arising from the Minutes, if any.
6. To receive the Minutes of the meeting of the Welfare Hall Management Committee held on the 3rd September 2018 (copy enclosed)
7. To receive the Minutes of the meeting of the Functions Sub-Committee held on the 3rd September (copy enclosed).
8. To receive the Minutes of the Lantern Parade Committee held on the 25th July, 2018
9. To receive a report on current policing activity.
10. To receive representatives from the Penyrheol School Student Voice.
11. To consider correspondence received, if any.
12. To receive reports from Members attending meetings/functions.
13. To consider the Report of the Clerk (copy enclosed).
14. To consider the Planning Report (copy enclosed).
15. Any other business which the Chairman determines to be urgent.
16. To consider passing a resolution to exclude the press and public during consideration of the next item of business due to the confidential nature of the matters to be considered.
17. To consider the Further Report of the Clerk (copy attached).

Would members please ensure that they sign the Attendance Register.

Dated this 24th September 2018

N.G.Havard
Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of

Llwhwr Town Council

held on 3rd September 2018

PRESENT: Councillor I.James (Chair)
Councillors S. Beynon, J.Bowen, Wendy Evans, William Evans,
P.Parsons, C.Phillips, C. Richards, R.Smith, W.Smith, D.Walters,
J.Williams, P.Williams and R.Williams

(Welfare Hall, Loughor: 7.20pm – 8.00pm.)

48. MAYORS ANNOUNCEMENTS

- (a) The Mayor informed the Council that she had attended the Tre-Uchaf Summer Concert on July 12th and it had been an enjoyable occasion.
- (b) On the 16th July the Mayor in company with Councillor Jeff Bowen had visited Pontybrenin Primary School (Welsh) to attend the end of Term Concert and distribute pens to the school leavers. Councillor Bowen had brought the Council Maces to the school; the pupils were very interested in the Maces and a trip to the Town Hall is to be organised.
- (c) On the 17th July and 18th July the Mayor attended the end of Term Concerts at respectively Pontybrenin Primary School (English) and Casllwchwr Primary School and distributed pens to the school leavers
- (d) On the 20th July the Mayor in company with Councillor Jeff Bowen had attended the end of Term Concert of Tre-Uchaf Primary School and distributed pens to the school leavers
- (e) The Mayor attended Loughor Regatta on the 21st July - an excellent day
- (f) On the 22nd July the Mayor attended a commemorative Service to Wilf Pitman at the Inshore Station. Councillor Bowen gave a lovely Service; afterwards the Boat was taken out with Mrs. Pitman and flowers laid.
- (g) The Mayor attended the Decky Memorial Tournament at Loughor Rugby Club on the 26th August - it rained very heavily and the players did well to compete. The Event raised approximately £2,500.00

49. APOLOGIES

There were apologies for absence from Councillors A.Davis, K.Roberts, and H.Huelin.

50. DECLARATIONS OF INTEREST

The following declarations of interest were made:-
Councillor J.Bowen declared an interest in Minute 58(e) and withdrew from the meeting while the matter was discussed
Councillor C.Richards declared an interest in minute 58(e)
Councillors C.Richards, R.Williams, J.Bowen, and William Evans, declared an interest in Minute 58(f)
Councillors I.James and D.Walters declared an interest in Minute 58(f) and withdrew from the meeting while the matter was discussed
Councillors William Evans and R.Smith declared an interest in Minute 58 (l)

51. MINUTES OF COUNCIL

- (i) It was **RESOLVED** that the minutes of the Meeting of Council held on the 9th July 2018 be confirmed as a correct record save that the Minutes should show that Councillor C.Phillips was present and

not Councillor C.Richards who had given her apologies.

52. MATTERS ARISING

There were no matters arising.

53. WELFARE HALL MANAGEMENT COMMITTEE

The Minutes of the Meeting of the Welfare Hall Management Committee held on the 9th July 2018 were noted.

54. FUNCTIONS SUB-COMMITTEE

The Minutes of the Meeting of the Functions Sub-Committee held on the 9th July 2018 were noted.

55. POLICE REPORT

There was no Police Report

56. CORRESPONDENCE

A letter had been received enquiring whether a memorial bench could be placed in the park area (known locally as "Globe Field") opposite the Welfare Hall. It was **RESOLVED** that the Clerk inform the applicant that the Council held no land interest in the property.

It was **FURTHER RESOLVED** that the Clerk be directed to make enquiries as to the ownership of the property and report back to Council.

57. MEMBERS REPORTS

There were no reports from Members

58. REPORT OF THE CLERK

(a) Police Matters

No Police Report had been received

(b) Accounts for Payment

It was **NOTED** that the following payments had been made by

Direct Debit

NPower electricity £300.49

Virgin Media £70.80

It was **RESOLVED** that the following payment be authorised

N Havard travelling £150.75

c) Council Grants-to be awarded by virtue of S.137 Local Government Act 1972

(i) Loughor RFC

It was **RESOLVED** that the application for funding be refused.

The Council's policy was re-affirmed namely that an organisation would receive only one grant funding per calendar year-there would not be grants to separate parts of the same organisation

(ii) Talking Books Wales

The Clerk's Report was **NOTED**

(iii) Casllwchwr Bowls

It was **RESOLVED** that the Clerk bring a further Report to Council

- (d) Penyrheol Comprehensive School-Student Voice
The Clerks report was **NOTED** and the Clerk was directed to contact the School with the comments and suggestions of Members
- (e) School Governor Vacancy-Casllwchwr Primary School
It was **RESOLVED** that Councillor Judith Williams be nominated for the position of School Governor.
- (f) Loughor Town Trust
It was **RESOLVED** that Mrs.Nia Walters be appointed as the new Trustee
- (g) Community and Town Council Forum
The Clerk's Report was **NOTED**
- (h) Charles Arnold-Baker Local Council Administration
It was **RESOLVED** that the Clerk be authorised to purchase the above book for the sum indicated.
- (i) Back Up to the Council Chamber
It was **RESOLVED** that the Clerk be authorised to purchase the external Hard Drive for the price indicated in the Report
- (j) Consultation on Draft Supplemental Planning Guidance-Wind and Solar Energy
The Clerk's Report was **NOTED**
- (k) Council Website/Photographs
The Clerk's Report was **NOTED** and it was **RESOLVED** that Councillor Judith Williams, the Council's Photographer and the Clerk meet to agree a Protocol and any necessary forms.
- (l) Remuneration Panel for Wales-Payments
The Clerk's Report was **NOTED**.
- (m) Plenary Powers during the Recess
The Clerk's Report was **NOTED**

59. PLANNING REPORT

The Clerk's Report was **NOTED**.

60. URGENT ITEMS

The Clerk reported that subsequent to the preparation of the Agenda he had received a request from the Clerk of Gorseinon Town Council concerning the Lantern Parade. Members were aware that the Town Council had made a budget provision of £2,500.00 as its contribution to the costs of the Parade. Gorseinon Town Council had now requested that contribution as preparations had commenced and costs accrued.

It was **RESOLVED** that the Clerk make the above payment immediately.

61. EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.

62. FURTHER REPORT OF THE CLERK

(a) Payments

It was **RESOLVED** that the payments referred to in the Report be authorised

(b) Receipts and Payments

The current receipts and payments of the Council were **NOTED**.

(c) Audit

The Clerk's Report and verbal update was **NOTED**

Chair

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Welfare Hall Management Committee

Meeting held on the 3rd September 2018

Present: Councillor I. James (Chair)
Councillors S. Beynon, J. Bowen, Wendy Evans, Will Evans,
P. Parsons, C. Phillips, C. Richards, R. Smith, W. Smith, D. Walters,
J. Williams, P. Williams and R. Williams.

(Welfare Hall, Loughor: 7.00pm – 7.15pm)

15. APOLOGIES

There were apologies for absence from Councillors A. Davis, H. Huelin and K. Roberts

16. DECLARATIONS OF INTEREST

There were no declarations of interest.

17. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the 9th July 2018 be confirmed as a correct record.

18. MATTERS ARISING

There were no matters arising

19 . REPORT OF THE CLERK

(a) Payments

It was **NOTED** that the following payments had been made by Direct

Debit-

N Power £658.07

Virgin Media £70.80

BT £ 65.30

(b)Virgin Media

The Clerk's Report as to the Contract with Virgin Media was **NOTED**.

It was **FURTHER NOTED** that not all Members could access the

Internet in the Council Chamber and accordingly it was **RESOLVED**

that the Council purchase the boosters referred to in the Clerk's Report of the 9th July, 2018 namely the Netgear Nighthawk Range Extender 1900
It was **FURTHER RESOLVED** to cancel the existing BT Contract

(c)Works to the Hall-Frontage

The Clerk's Report was **NOTED**

(d)Works to the Hall-Roofing

The Clerk's Report was **NOTED**

(e) Ladies Toilet

The Clerk's Report was **NOTED**

(f)Manhole Covers

The Clerk's Report was **NOTED**

(g)Welfare Hall-Electrics

The Clerk's Report was **NOTED**

(h)Welfare Hall Receipts

The Clerk's Report was **NOTED**

20. URGENT ITEMS

There were no urgent items

Chair
CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the meeting of the
FUNCTION SUB-COMMITTEE
held on 3rd September 2018

PRESENT: Councillor I.James(Chair)
Councillors S. Beynon, J. Bowen,Wendy Evans,Will Evans, P. Parsons,
C.Phillips, C.Richards ,R.V.Smith, W.Smith,D.Walters , J. Williams,R.Williams and P.M
Williams.

(Welfare Hall, Loughor: 8.00 – 8.15 pm)

13. APOLOGIES FOR ABSENCE

There were apologies for absence from Councillors A.Davis,H.Huelin
and K.Roberts

14. DECLARATIONS OF INTEREST

There were no declarations of interests.

15. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the 9th July
2018 be amended as follows but otherwise confirmed as a correct record-
Minute 12 (b) (ii) should read-

It was **NOTED** that currently there was insufficient publicity
regarding the Council's Events and Functions and
that Councillor Adam Davis had volunteered to forward material to
publications and organise press releases;Councillor Judith Williams
would remain responsible for uploading material to the website

16. MATTERS ARISING

There were no matters arising

17. CLERK'S REPORT

(a)Council Events

It was **RESOLVED** that the Council would hold the following
Events-

- (i) Cawl a Chan on Friday 15th February 2019(the Clerk was directed
to enquire of Loughor Town Band if they were available to play)
- (ii) Council's Annual Dinner on Saturday 13th April 2019
- (iii) Council's Annual Awards Evening on Friday 3rd May 2019

Chair

GORSEINON TOWN COUNCIL

And

LLWCHWR TOWN COUNCIL

Minutes of the Lantern Parade Committee Meeting held on the 25th July,2018

PRESENT Councillor Malcolm Curtice(Chair)

Councillors Jan Curtice,Ireen James,Pam Williams

John Millard,Nigel Havard,Peter James,Sgt.Phil Morris

1. APPOINTMENT OF CHAIR

It was **RESOLVED** that Councillor M.Curtice be appointed Chair

2. APOLOGIES FOR ABSENCE

There were apologies for absence from Councillors Pam Morgan and Jeff

Bowen

3. DECLARATIONS OF INTEREST

There were no declarations of interests

4. **EVENT DETAILS**

i) It was **RESOLVED**

a) that the **date** of the Parade be confirmed as Wednesday 28 November, 2018

b) that the **location** remain the same as last year
JM to write to Swansea Council (CCS) to seek permission to use car park and to contact the Rugby Club for permission to hold the fireworks display; MC also to contact Club.

c) that the **theme** remain the same as last year including the **name**
d) that the **budget** would be approximately the same as last year ie £5,500.00

but that PJ and Sgt. Morris would **advise** as to number of marshals required

(noted last year 25 plus a supervisor)

e) that the **insurance** of the Event would be covered by Gorseinon Town Council's public liability cover.

JM to write to Pendragon requesting full risk assessment in respect of the Firework display

f) that the Ty Newydd Centre be used as a **base** for Health & Safety, St. John's

Ambulance and some catering for those employed in the Event

g) that in respect of **road closures** JM would write to CCS Legal (noted last year this had cost up to £200.00)

h) that the arrangement in respect of the **barriers** would remain the same and that they would continue to be hired from respectively Miles Hire and Knight

Brenchley-JM and MC to contact

i) that **risk assessments** would continue to be monitored generally by PJ in accordance with the Purple Book

5. **PARADE**

It was **RESOLVED**

a) that the **timing** of the Parade remain the same as last year ie commence with 6.30pm, end in Bus Station, Lights on for Santa, Grotto, fireworks display

an expected finish of 8.30pm

b) that the **participants** include

i) Police 6 Officers and 2 Horses (at rear of Parade)

ii) Cariad - Sgt. Morris to check if in attendance and supplying motor cycle in front of Parade and car to rear

iii) Fun Fair - JM to inform Lewis Jones of date of Parade and MC to confirm with

Rugby Club if they will be allowed onto rugby ground.

will
 iv)Radio Tircoed-JM to inform Mike Lewis of date and confirmation they
 supply audio equipment and taped Christmas Carols.
 v)Pendragon JM to confirm details with Company;as last year firework
 display in middle of rugby ground.
 their
 vi)Bethel Chapel-note they supply coffee and cakes and that Event utilises
 electric supply in return for a small donation.
 vii)St.John's Ambulance-Noted MC already been in contact
 Griffiths
 viii)Mayor's Car-two Council Mayors JC & IJ;PM to liaise with Pat
 ix)Snowman-JM to contact
 x)Father and Mrs Christmas-noted respectively as Councillors K.Jones and
 S.Beynon
 xi)ASDA-JM to check if they wish to remain as a sponsor
 xii)Marshalls-JM to write to SafeStyle
 xiii)Christmas Lights switch on-Noted Gorseinon Town Council had
 entered into
 a 5 year contract with Lighthouse.
 poster
 xiv)Grotto-IJ already booked firm but to confirm their logo for use on
 Gorseinon
 xv)Panto Characters-JM to contact Penyrheol Theatre,Llaneli and
 College to see if they wish to participate
 xvi)Circus Eruption-agreed that they be invited again-JM to contact
 xvii)Bands-JM to contact Samba Tawe,ATC and Swansea pipeband but not
 Gorseinon Brass Band
 attend with
 xviii)RNLI-Cllr Jeff Bowen be requested to contact them-they usually
 Lifeboat and tractor
 xix)Fire Service-JC to contact
 xx)Crazy Town-JM/Cllr Kelly Roberts to contact
 Anthony Phillips
 xxi)Photographer-Noted Llchwyr no longer utilised Will Kirby but
 who would be in attendance.Noted Gorseinon Town Council will wish
 itself to
 clarify arrangements.Noted important a photographer be in attendance
 to
 cover Event.
 c)that **length** of Parade was about right
 d)that the **route** be confirmed as the same as last year
 e)that **security personnel** be requested to utilise another car park to free up
 space
 JM to organise
 managed more
 f) that the Parade be **divided** into 3 groups A,B,and C in order to be
 effectively and that Councillor Carlo Rabaiotti be approached to assume
 overall
 responsibility.Three other people need to be appointed to manage the
 separate
 groups A,B and C.

Confirmed MC be at entrance.Overseeing and in contact on intercom will be PJ,

Police and Marshalls.

6. ADVERTISING

It was **RESOLVED**

a)that Kingsbridge Printers be instructed to produce posters in same format as

last year.Noted some retailers including charity shops refusing to put up posters and accordingly more posters could be sent digitally.

b)that the Evening Post, Radio Tircoed and Swansea Sound be advised 3 weeks before the Event

c)that as last year 6 banners be produced;3 for each Council area.

d)the day before the Event motorists to be advised that car park would be closed

as well as a print drop of houses adjacent to rugby club advising as to the firework display.

e)that the day after the Event Penyrheol Environmental team be requested to clear up rugby ground-Cllr J.Bowen to organise

7. WORKSHOPS

It was **RESOLVED**

a)that on the two Friday evenings before the Event Llchwyr Town Council organise

lantern workshops at the Welfare Hall and similarly Gorseinon do the same on

each successive Saturday morning;the rates to be the same as last year.

8. DATE OF NEXT MEETING

Wednesday 5th September at 10.00am at Ty Newydd Centre.

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(Chair)

Agenda Item 13

LLWCHWR TOWN COUNCIL
Date 1st October 2018
REPORT OF THE CLERK

CONTENTS

- 1-Police Matters**
- 2-Accounts for Payment**
- 3-Council Grants**
- 4-Poppy Appeal-Remembrance Services**
- 5-City & County of Swansea Statement of Principles Gambling Act 2005(Gambling Policy)Review**
- 6-Photography Protocol**
- 7-Wildflower Planting**
- 8-Gorseinon Pop-Up Community Cafe**

Agenda Item 12

Date 1st October,2018
PLANNING REPORT

1-Planning Applications

At the time of writing this Report ,notification has been received of the following Planning applications upon which the observations of the Town Council are requested:-

(i)No.2018/1843-Kingsbridge Area 2

Gorseinon Campus,Belgrave Road,Gorseinon SA4 6RD

Mr.Phil Davies-First Floor extension to create a cafe area including link to existing first floor buildings and single storey infill extension and single storey extension to accommodate staircase and associated works (Variation of condition 4 of Planning Permission 2017/0836 granted 21st June 2017 to apply obscure film to the glazing instead of obscuring glass.

(ii)No.2018/1865-Upper Loughor Area 2

Land to the rear of 3 Belgrave Road,Gorseinon SA4 6RF

Miss Sharon Dennis-Detached dormer bungalow

(iii)No.2018/1903 Kingsbridge Area 2

20 Swansea Road,Gorseinon SA4 4HE

Mr R Smith-Single Storey rear extension

(iv)No.2018/1655 Upper Loughor Area 2

26 Waun Road,Loughor SA4 6QN

Mr Steve Proud-replacement rear balcony

(v)No.2018/1911 Upper Loughor Area 2

80,Waun Road,Loughor SA4 6QN

Mr Darrell Jones- detached storage outbuilding

(vi)No.2018/1925 Upper Loughor Area 2

6 Brynymor Road,Loughor SA4 6TD

Mr Phillip Hughes-Two storey rear extension,conversion of garage to living accommodation,addition of front door and fenestration alterations

(vii)No.2018/1965 Kingsbridge Area 2

96,Loughor Road,Gorseinon SA4 6AZ

Mr Mark Broom-Part first floor,part single storey rear extension and two rear roof lights to existing rear roof

(viii)No.2018/1972 Upper Loughor Area 2

104 Borough Road,Loughor SA4 6RY

Mr Steve Owen-First floor rear extension with juliett balcony,side and rear roof lights,front porch and front railings

(ix)No.2018/1978 Lower Loughor Area 2

38 Glanymor Park Drive,Loughor SA4 6UQ

Mrs Anne McFarlane-to lop 1 Pine tree and 1 Copper Beech tree covered by TPO527

Dated this 1st October,2018

Clerk to the Council

Agenda Item 17

LLWCHWR TOWN COUNCIL

Date 24th September 2018

FURTHER REPORT OF THE CLERK

CONTENTS

1-Payments

2-Receipts and Payments

3-Globe Field

