

COUNCIL SUMMONS

You are hereby summoned to attend the ANNUAL MEETING of LLWCHWR TOWN COUNCIL to be held MONDAY NEXT the 14th MAY 2018 at the Welfare Hall, Loughor commencing at 7.15 p.m. for the transaction of the following business :-

1. Apologies for absence.
2. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed.)
3. The Mayor will ask for a nomination for the Office of Mayor of Llwehwr Town Council for the Municipal Year 2018/2019.
4. The nomination will be proposed by Councillor R. V. Smith and seconded by Councillor C. Richards.
5. The proposal being agreed, Councillor Ireen James will be invested with the Chain of Office of Mayor and make and sign the Declaration of Acceptance of Office and Peter James will be invested with the Chain of Office of Consort.
6. The Mayor, Councillor Ireen James will give her Inaugural Speech.
7. The Mayor, Councillor Ireen James will ask for a nomination for the Office of Deputy Mayor for the Municipal Year 2018/2019.
8. The nomination will be proposed by Councillor R. Williams and seconded by Councillor W. Smith.
9. The proposal being agreed, Councillor William Evans will be invested with the Chain of Office of Deputy Mayor and will make and sign the Declaration of Acceptance of Office.
10. The Mayor, Councillor Ireen James will call for a vote of thanks to be proposed to the outgoing Mayor, Councillor Cynthia Phillips.
11. The Mayor, Councillor Ireen James will then present a portrait, a

photographic album of her year in Office, and a medallion to the outgoing Mayor, Councillor Cynthia Phillips.

12. Councillor Cynthia Phillips will respond to the vote of thanks.
13. The Council will receive, for information, the Minutes of the Annual Meeting held on the 15th May 2017 (copy enclosed).
14. To confirm the Minutes of the Meeting of Council held on the 30th April 2018 (copy enclosed)
15. The Council will determine the amount of the Mayor's Allowance for 2018/2019.
16. The Council will determine the dates and times of Town Council meetings for the ensuing Municipal Year (a draft Schedule is enclosed for consideration).
17. The Council will appoint Members to serve on the following Committees:-
 - (a) The Welfare Hall Management Committee (currently all Members of the Council).
 - (b) Functions Sub-Committee (current Members – Councillors S. Beynon, J. Bowen, Wendy Evans, William Evans, I. James, P. Parsons, C. Phillips, C. Richards, K. Roberts, R. V. Smith, D. Walters, R. Williams and P. M. Williams).
 - (c) Budget Working Party (current Members – J Bowen, A. Davis, William Evans, C. Phillips, R. V. Smith, C Richards, and the Chairman of the Welfare Hall Management Committee).
 - (d) Joint Working Party with Town Trust (current Members – Wendy Evans, H. Huelin, C. Phillips, R. V. Smith, D. Walters, R. Williams and P. M. Williams).
(NB – The working Party has not met since 21st May 2003).
 - (e) Regalia and Plate Sub-Committee (current Members – J Bowen, William Evans, I James, P. Parsons, C. Phillips, C. Richards, K. Roberts, R. V. Smith, P. M. Williams and R. Williams).
 - (f) Newsletter and I T Sub-Committee (current Members – J Bowen, A. Davis, William Evans, I James, C Richards, K. Roberts, W. Smith, D. Walters, J. Williams and R. Williams).
 - (g) Electoral Review Sub-Committee (current members – J Bowen, Wendy Evans, William Evans, I James, C. Phillips, C Richards, R V Smith, P. M. Williams and R. Williams).
 - (h) Health and Safety and Working Practices Sub-Committee (current

members – J. Bowen, William Evans, C. Phillips, R. V. Smith, D. Walters, P. M. Williams and R. Williams).

- (i) Projects Sub-Committee (current members – A. Davis, Wendy Evans, William Evans, H. Huelin, P. Parsons, K. Roberts, C. Richards, R. V. Smith, W. Smith, D. Walters, J. Williams, P.M. Williams and R. Williams).
 - (j) Local Development Plan Sub-Committee (current members – J Bowen, Wendy Evans, William Evans, I. James, C. Phillips, C. Richards, R. V. Smith, W. Smith, D. Walters and P. M. Williams.)
 - (k) Ad Hoc Staff Pay and Performance Sub-Committee (current members S. Beynon, J Bowen, Wendy Evans, William Evans, H. Huelin, I James, C. Richards, P. M. Williams and R. Williams).
18. The Council will appoint Members to serve on the following :-
- (a) One Voice Wales Area Committee (current representative - Councillor Ireen James, C. Phillips and the Clerk). (The Council can send up to two representatives but there is only one vote per council).
 - (b) One Voice Wales Larger Councils Committee (current representative – Councillor Ireen James).
 - (c) Gorseinon and Llchwyr Lantern Parade (current representatives – Councillors J Bowen, I James, the Mayor, P M Williams and the Clerk).
(This is a sub-committee with Gorseinon Town Council and there should be three members only).
 - (d) Community and Town Councils Forum (current representatives – Councillors J Bowen, the Mayor and the Clerk)
19. The Council will appoint an Internal Auditor for the Municipal Year 2018/2019 (current Internal Auditor - Mr Lyn Llewelyn).
20. The Council will consider the Attendance of Members 2017/2018 (copy attached).
21. The Council will review and adopt its Annual Investment Strategy 2018/2019 and Financial Risk Assessment.
22. The Council will consider any other business which the Chairman determines to be urgent.

Dated this 9 May 2018

Clerk to the Council