

## COUNCIL SUMMONS

**You are hereby summoned to attend a meeting of the LLWCHWR TOWN COUNCIL to be held on Monday NEXT the 15<sup>th</sup> January 2018 at the Welfare Hall, Loughor, commencing at 7.15pm, for the transaction of the following business:-**

1. Mayor's Announcements
2. Apologies for absence.
3. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed.)
4. To confirm the Minutes of the Meeting of Council held on the 4<sup>th</sup> December 2017 (attached)
5. To consider matters arising from the Minutes, if any.
6. To receive the Minutes of the meeting of the Welfare Hall Management Committee held on the 4<sup>th</sup> December 2017 (attached with the papers for the Welfare Hall Management Committee Meeting of the 15<sup>th</sup> January 2018).
7. To receive the Minutes of the meeting of the Functions Sub-Committee held on the 6<sup>th</sup> November 2017 (attached).
8. To receive a report on current policing activity.
9. To Receive a presentation by Tony Quinn regarding the Second Free Confidential Debt Counselling Centre to open in Swansea.
10. To consider correspondence received, if any.
11. To receive reports from Members attending meetings/functions.
12. To consider the Report of the Clerk (attached).
13. To consider the Planning Report (attached).
14. Any other business which the Chairman determines to be urgent.
15. To consider passing a resolution to exclude the press and public during consideration of the next item of business due to the confidential nature of the matters to be considered.
  
16. To consider the Further Report of the Clerk (attached).

**Would members please ensure that they sign the Attendance Register.**

Dated this 10 January 2018

Clerk to the Council

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Meeting of**

**Llwchwr Town Council**

**held on 4 December 2017**

**PRESENT:** Councillor C. Phillips (Chairman)  
Councillors J. Bowen, Wendy Evans, William Evans, H. Huelin,  
I. James, C. Richards, P. Parsons, K. Roberts, R. V. Smith, W. Smith,  
J. Williams, P. Williams and R. Williams.

(Welfare Hall, Loughor: 7.15pm – 8.20pm.)

**96. MAYORS ANNOUNCEMENTS**

The Mayor reported that she had attended a number of functions including the Remembrance Services on the 12<sup>th</sup> November; Tre Uchaf Primary School Open Day on the 22<sup>nd</sup> November; Mr and Mrs Hargreaves 70<sup>th</sup> Wedding Anniversary; St John Carol Service on the 2<sup>nd</sup> December and also the Lantern Parade on the 29<sup>th</sup> November which was extremely good.

**97. APOLOGIES**

There were apologies for absence from Councillor S. Beynon.

**98. DECLARATIONS OF INTEREST**

There were no declarations of interest

**99. MINUTES OF COUNCIL**

It was **RESOLVED** that the minutes of the Meeting of Council held on the 6<sup>th</sup> November 2017 be confirmed as a correct record.

**100. MATTERS ARISING**

There were no matters arising.

**101. WELFARE HALL MANAGEMENT COMMITTEE**

The Minutes of the Meeting of the Welfare Hall Management Committee held on the 6<sup>th</sup> November 2017 were noted.

**102. FUNCTIONS SUB-COMMITTEE**

The Minutes of the Meeting of the Functions Sub-Committee held on the 2<sup>nd</sup> October 2017 were noted.

**103. LANTERN PARADE COMMITTEE**

The Minutes of the Lantern Parade Committee Meetings held on the 1<sup>st</sup> February 2017; 24<sup>th</sup> August 2017; 5<sup>th</sup> October 2017; and 2<sup>nd</sup> November 2017 were noted

**104. POLICE REPORT**

The Mayor welcomed Sergeant Morris to the meeting. Sergeant Morris indicated that the crime figures were extremely low and there were no problems to report. The Lantern Parade had gone without any incident as usual.

The Mayor thanked the officer for his report.

**105. WORKWAYS PLUS PROJECT**

The Mayor welcomed Angela Law to the meeting. Angela reported that she was a Mentor for the above project which aimed to help people back into work through jobs, training or volunteering. She held drop in sessions in Gorseinon to help to raise awareness. The project was aimed at the over 25's and currently has exceeded its targets.

The Mayor thanked Angela for her presentation.

**106. CORRESPONDENCE**

(a) Community Council Precepts 2018/2019

It was reported that the Council was required to set its budget and notify the City and County of Swansea of its Precept by the 31<sup>st</sup> January 2018.

It was **NOTED** that the Clerk would present a draft budget to the January Meeting of Council.

(b) Petition to the Welsh Assembly – Access Certificate

It was reported that there was a petition being raised on behalf of the Disabled to improve premises across Wales to make them more Disabled friendly.

It was **RESOLVED** that details be sent to members for them to decide whether or not to take action.

**107. MEMBERS REPORTS**

It was **NOTED** that many members had attended the Lantern Parade on the 29<sup>th</sup> November 2017.

**108. REPORT OF THE CLERK**

(a) Police Matters

It was **NOTED** that there were no matters to report.

(b) Accounts for Payment

It was **RESOLVED** that the following payments be authorised

A W Davies - postage for this meeting -	£7.80
A W Davies – SLCC Membership -	£208.00
A W Davies – Mayor’s Christmas Cards -	£100.00
Vaughtons – Refurbishing Council Chains -	£2767.20
A W Davies – Stamps -	£53.76

- (c) Anti- Litter Campaign in Loughor  
It was **NOTED** that there was nothing to report in relation to Loughor but a campaign was being organised by Gower College students to undertake a litter pick on Mondays from the 9<sup>th</sup> January 2018.
- (d) Council Grants
- (i) Gorseinon and Loughor Cage Bird Society  
It was **RESOLVED** that a grant of £200.00 be awarded.
  - (ii) Cancer Information and Support Services  
It was **NOTED** that the above organisation were seeking financial assistance.
  - (iii) Welsh Hearts  
It was **NOTED** that the above organisation were seeking financial assistance.
- (e) Local Development Plan  
It was **NOTED** that there was nothing to report.
- (f) Christmas Competition for the House with the best Exterior Christmas Decorations  
It was reported that the Council traditionally held the above competition.  
It was **RESOLVED** that the prizes be awarded on the 20<sup>th</sup> December 2017.
- (g) Loughor Rovers Loan  
It was **NOTED** that a repayment of £250.00 had been received.
- (h) Meeting of Council  
It was reported that the meeting scheduled for the 2<sup>nd</sup> April 2018 would be on Easter Monday.  
It was **RESOLVED** that the Meeting be changed from the 2<sup>nd</sup> April to the 9<sup>th</sup> April 2018.
- (i) Website Links  
It was reported that from time to time the Council was approached regarding links being placed on the website.  
It was **RESOLVED** that authority be delegated to the Clerk in consultation with Councillors K. Roberts and J. Williams to determine requests to place links on the Website

## 109. PLANNING REPORT

- (i) The Council considered the following planning applications upon which the observations of the Town Council had been requested.
- (a) It was **RESOLVED** that there would be no objection to the following:-
- (i) No.2017/2328 – 9 Clos Melin Mynach, Gorseinon – Mr J Williams - Proposed single storey rear extension (application for a certificate of Proposed Lawful Development);

(b) It was **RESOLVED** that in relation to the following application there would be an objection to the felling of a horse chestnut tree unless a properly qualified officer advised differently:-

(i) No.2017/2347 – 4 Claire Court, Loughor – Mr D Llewellyn

**110. URGENT ITEMS**

There were no urgent items.

**111. EXCLUSION OF THE PRESS AND PUBLIC**

It was **RESOLVED** that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.

**112. FURTHER REPORT OF THE CLERK**

(a) Payments

It was **RESOLVED** that the following payments be authorised

(i) A W D – salary (November) -	£1964.83
(ii) A W D – office expenses (November) -	£83.33
(iii) HMRC – Town Council PAYE/NI (November) -	£772.48
(iv) NL – Wages (November) -	£989.91
(v) HMRC – Welfare Hall PAYE/NI (November) -	£20.91
(vi) Smart Pension – Pension Payment -	£19.40

(b) Receipts and Payments

The current receipts and payments of the Council were **NOTED**.

(c) Works to the Welfare Hall

It was **NOTED** that the scaffolding had been erected and the old render removed and the pine end would be re-rendered and re-roofing completed when the weather was favourable.

(d) Mr A W Davies – Clerk to the Council

It was reported that the Clerk was to retire and that he would need to be replaced. His period of notice would end on the 31 March 2018.

It was **RESOLVED** that

- (i) the Clerk would terminate his employment on the 30<sup>th</sup> April 2018 or such other later date as may be agreed;
- (ii) the Ad Hoc Pay and Performance Sub-Committee be authorised to take such action as is necessary to agree a contract of employment, advertise the vacancy and short list candidates;
- (iii) the appointment be made by Council;
- (iv) Councillor R V Smith be co-opted onto the Committee; and
- (v) the Committee to meet as soon as practicable.

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Welfare Hall Management Committee**

**Meeting held on the 4 December 2017**

**Present:** Councillor I. James (Chairman)  
Councillors J. Bowen, Wendy Evans, William Evans, H. Huelin, P. Parsons,  
C. Phillips, C. Richards, K. Roberts, R. V. Smith, W. Smith, J. Williams,  
P. Williams and R. Williams.

(Welfare Hall, Loughor: 7.00pm – 7.15pm)

**32. APOLOGIES**

There were apologies for absence from Councillor S. Beynon.

**33. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**34. MINUTES**

It was **RESOLVED** that the minutes of the meeting held on the 6<sup>th</sup> November 2017 be confirmed as a correct record.

**35. MATTERS ARISING**

There were no matters arising.

**36. REPORT OF THE CLERK**

(a) Payments

It was **RESOLVED** that the following payment be approved.

Petzbedz Ltd – Wooden Plinths and t and g Sheets -	£211.20
A W Davies – Toilet seats and cable ties -	£34.56
Lloyds Bank Commercial Finance – Algebra Supplies -	£32.39
Dwr Cymru – Water Charges -	£688.34

(b) Welfare Hall Receipts

The receipts for the Welfare Hall were **NOTED**.

(c) B T – Telephone Charges

It was **NOTED** that the telephone charges for the last quarter amounted to £60.70 and would be paid by direct debit.

(d) N Power – Electricity Charges

It was **NOTED** that the electricity charges for the last quarter amounted to £423.50 but due to a credit of £309.03 were reduced to £114.47.

(e) Rodent Infestation

It was reported that there had been sightings of rats in the vicinity of the Hall but not in the Hall itself.

It was **NOTED** that the Clerk had arranged for the Environmental Health to carry out a series of treatments at a cost of £186.00.

(f) Charity Commission Annual Return 2017

It was **NOTED** that the Clerk had completed the Annual Return for the Charity Commission.

**37.**

**URGENT ITEMS**

There were no urgent items.

Chairman

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the meeting of the**

**FUNCTION SUB-COMMITTEE**

**held on 6 November 2017**

**PRESENT:** Councillor C. Phillips (Chairman)  
Councillors S. Beynon, J. Bowen, H. Huelin, I. James, P. Parsons,  
K. Roberts, R. V. Smith, W. Smith, D. Walters, J. Williams, P. Williams  
and R. Williams.

(Welfare Hall, Loughor: 8.00 – 8.15 pm)

**23. APOLOGIES FOR ABSENCE**

There were apologies for absence from Councillors Wendy Evans,  
William Evans and C. Richards.

**24. DECLARATIONS OF INTEREST**

There were no declarations of interests.

**25. MINUTES**

It was **RESOLVED** that the minutes of the meeting held on the 2<sup>nd</sup> October  
2017 be confirmed as a correct record.

**26. MATTERS ARISING**

There were no matters arising.

**27. CLERK'S REPORT**

(a) Cawl a Chan

It was **NOTED** that the Council would hold a Cawl A Chan on Friday  
16<sup>th</sup> February 2018 and the Loughor Town Band had confirmed they  
would be playing.

(b) Annual Dinner

It was **NOTED** that the Council would hold its Annual Dinner on  
Friday 20<sup>th</sup> April 2018.

(c) Awards Evening 2017

It was **NOTED** that the Council would hold an Awards Evening on  
Friday 11 May 2018 and members were asked to pass the names of



recipients to the Clerk.

(d) Cheese and Wine Evening

It was **NOTED** that the Cheese and Wine Evening in the Welfare Hall was of necessity cancelled but would be rescheduled for the new year.

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Chairman

**LLWCHWR TOWN COUNCIL**

**15 January 2018**

**REPORT OF THE CLERK**

1. Police Matters

There are no matters to report.

2. Accounts for Payment

A W Davies - postage for this meeting -	£TBA
Royal British Legion – Wreaths -	£100.00
S Rees – Stage Payment for rendering Hall -	£700.00
Clarity Copiers Ltd – Copier Charges -	£28.60

3. Council Grants

(i) Welsh Ambulance Service Branch

The above organisation which is part of the GMB Union is seeking donations to support ambulance staff. They are looking for support for staff suffering from PTSD; putting together Christmas Hampers for staff working over Christmas; also for support for ambulance service staff awards which will be held in West Wales next year. The Council has not had such a request in the past.

(ii) Llangollen International Musical Festival 2018

The above organisation is seeking financial assistance for the event which is being held in July 2018. The Council has not supported them in the past.

(iii) Urdd National Eisteddfod 2018

The above organisation is seeking financial support for the event which is to be held in Brecknock and Radnor. The Council has not supported it in the past but where there has been a request locally for support the Council has previously supported the local organisation.

(iv) Casllwchwr Ladies Bowls Club

The above club has recently been established and will be based in Parc Williams in 2018. They approached the men's bowls teams to see if there would be any objection to a Ladies Team at the park and they have been welcomed by the two men's teams. The members of the Ladies Team have been playing for many years and want to keep interest in the sport alive and to promote the health and social benefits. They have been accepted into the Carmarthenshire County Ladies Bowls League and will soon have details of they have to compete against. The furthest they will need to travel will be Llandeilo and Gwaun Cae Gurwen which they will reach by car. They are seeking

financial support towards the cost of transport and the cost of expenditure they will encounter as a new club

4. Anti-Litter Campaign in Loughor  
There is nothing to report at this time.
5. Local Development Plan  
There is nothing further to report at this time.
6. Christmas Competition for the House with the best Exterior Christmas Decorations  
The winners of the Competition were as follows:-  
Garden Village – Mr and Mrs Patterson, 7 Clos Melyn Mynach;  
Kingsbridge - Mr and Mrs Steward, 2 Harding Close;  
Upper Loughor – Mr and Mrs Griffiths, 53 Waun Road, Loughor;  
Lower Loughor – Mr and Mrs Butler, 30 Taliesin Place, Loughor.  
The winners cheques were presented by the Mayor on the 20<sup>th</sup> December 2017.
7. Appropriate Sum under Section 137 of the Local Government Act 1972  
The Council may wish to note that the appropriate sum for 2018/19 has been set at £7.86.
8. Lantern Parade Fireworks Display  
A letter has been received from Gorseinon Cricket Club seeking to clarify who gave consent to use the Cricket and Rugby pitch for the fireworks display. It has been suggested that there was damage to the field and they do not want the fireworks display to continue. The event is organised by the Lantern Parade Committee which is a joint committee of the two councils and it is recommended that the letter is referred to the committee.
9. One Voice Wales Training Courses  
The latest list of Courses provided by One Voice Wales for members is attached. It is suggested that if any member wishes to attend a particular course then they contact the Clerk.
10. Buckingham Palace Garden Parties  
Each year One Voice Wales seeks nominations to go into the draw for the Garden Parties. The invitation is to the outgoing Mayor and to be eligible to go into the draw for a place the Mayor would have to be available for each of three dates. These are 15 May 2018; 31 May 2018; and 5 June 2018. The successful person may take a guest. It is recommended that the current Mayor be authorised to apply to be considered attend.
11. Planning Law in Wales  
The Law Commission has been invited by the Welsh Government to review planning law in Wales with a view to having a statutory Planning Code in Wales by bringing together all existing legislation. There is an extensive

consultation paper out for consideration. Attached to this report is a Summary of the Consultation Paper for members. The consultation paper and the codification of planning legislation is a complex and technical exercise. Unless there are any particular issues members wish to pursue further it is recommended that the consultation be noted. The Clerk has been advised that there is a planning law event in Cardiff on the 6<sup>th</sup> February. The cost would be free though the Clerk would incur travelling costs. It is recommended that the Clerk be authorised to attend if a place is available.

12. Damage to Mayoress/Consort's Chain of Office

The Council may recall that the above chain of office was damaged when the Mayor's Consort fell injuring his head. The Clerk was instructed to make of the Council's Insurance. The Claim was made, accepted and a cheque in the sum of £180.00 has been received.

Dated this 10 January 2018

Clerk to the Council

**LLWCHWR TOWN COUNCIL**

**15 January 2018**

**PLANNING REPORT**

1. **Planning Applications**

At the time of writing this report, notification has been received of the following planning applications upon which the observations of the Town Council have been requested:-

- (i) No.2017/1081 – Duemas Technology Ltd, Victoria Road, Gowerton – Mr J Bartlett - Proposed car sales hard standing, single storey sales office building, erection of 2.4m galvanised steel palisade fencing and entrance gates
- (ii) No.2017/2418 – Land off Pengry Road, Loughor – Mrs Smith  
Proposed detached dwelling and detached garage (Variation of conditions 2 and 3 of planning permission 2014/1240 granted 9 March 2015 to extend the time to submit the reserved matters for a further 3 years and to commence works by a further 5 years)
- (iii) No. 2017/2470 – 4 Swansea Road, Gorseinon – Mr N James  
Proposed single storey rear extension
- (iv) No. 2017/2690 – 48 Culfor Road, Loughor – Mr P Davies  
Proposed rear dormer (application for a certificate of lawful development)

Dated this 10 January 2018

Clerk to the Council

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**Agenda Item 16.**

**Not for Publication due to the Confidential Nature of the Report**

**LLWCHWR TOWN COUNCIL**

**15 January 2018**

**FURTHER REPORT OF THE CLERK**

**CONTENTS**

1. Payments
2. Receipts and Payment
3. Works to the Welfare Hall
4. Council Budget and Precept 2018/19