

COUNCIL SUMMONS

You are hereby summoned to attend a meeting of the LLWCHWR TOWN COUNCIL to be held on Monday NEXT the 9th April 2018 at the Welfare Hall, Loughor, commencing at 7.15pm, for the transaction of the following business:-

1. Mayor's Announcements
2. Apologies for absence.
3. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed.)
4. To confirm the Minutes of the Meeting of Council held on the 5th March 2018 (copy enclosed)
5. To consider matters arising from the Minutes, if any.
6. To receive and if appropriate confirm the Minutes of the meeting of the Appointments Committee held on the 23rd March 2018.
7. To consider any matters arising from the Minutes.
8. To receive and if appropriate confirm, the Minutes of the meeting of the Appointments Committee held on the 27th March 2018.
9. To consider any matters arising from the Minutes.
10. To receive the Minutes of the meeting of the Welfare Hall Management Committee held on the 5th March 2018 (copy enclosed with the papers for the Welfare Hall Management Committee Meeting of the 9th April 2018).
11. To receive the Minutes of the meeting of the Functions Sub-Committee held on the 5th February 2018 (copy enclosed).
12. To consider the appointment of a Mayor Elect for the Municipal Year 2018/2019.
13. To consider the appointment of a Deputy Mayor Elect for the Municipal Year 2018/2019.
14. To receive a report on current policing activity.
15. To consider correspondence received, if any.
16. To receive reports from Members attending meetings/functions.
17. To consider the Report of the Clerk (copy enclosed).
18. To consider the Planning Report (copy enclosed).
19. Any other business which the Chairman determines to be urgent.
20. To consider passing a resolution to exclude the press and public during consideration of the next item of business due to the confidential nature of the matters to be considered.
21. To consider the Further Report of the Clerk (copy attached).

Would members please ensure that they sign the Attendance Register.

Dated this 4 April 2018

Clerk to the Council

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of
Llwchwr Town Council
held on 5 March 2018

PRESENT: Councillor C. Phillips (Chairman)
Councillors S. Beynon, A. Davis, Wendy Evans, William Evans,
I. James, P. Parsons, R. V. Smith, W. Smith, D. Walters, J. Williams,
P. Williams and R. Williams.

(Welfare Hall, Loughor: 7.15m – 8.15pm.)

146. MAYORS ANNOUNCEMENTS

The Mayor reported that Councillor Peter Parsons wife had passed away and all present stood in silence as a mark of respect for the family.
The Mayor had no other announcements to make.

147. APOLOGIES

There were apologies for absence from Councillors J. Bowen, H. Huelin, C. Richards and K. Roberts.

148. DECLARATIONS OF INTEREST

There were no declarations of interest

149. MINUTES OF COUNCIL

It was **RESOLVED** that the minutes of the Meeting of Council held on the 5th February 2018 be confirmed as a correct record.

150. MATTERS ARISING

There were no matters arising.

151. AD HOC PAY AND PERFORMANCE SUB-COMMITTEE

It was **RESOLVED** that the minutes of the Meeting of the Ad Hoc Pay and Performance Sub-Committee held on the 12th February 2018 be confirmed as a correct record.

152. WELFARE HALL MANAGEMENT COMMITTEE

The Minutes of the Meeting of the Welfare Hall Management Committee held on the 5th February 2018 were noted.

153. FUNCTIONS SUB-COMMITTEE

The Minutes of the Meeting of the Functions Sub-Committee held on the 15th January 2018 were noted.

154. POLICE REPORT

The Mayor welcomed Sergeant Morris to the meeting. Sergeant Morris explained the current crime statistics for the area which remained relatively low. Members outlined their concerns to the officer.
The Mayor thanked the officer for his report.

155. CORRESPONDENCE

(i) Heart of Wales Line

It was reported that the official opening of the southern section of the Heart of Wales Line Trail was being held on the 27th march 2018.

It was **RESOLVED** that the Mayor and Consort be authorised to attend.

(ii) Discretionary Rate Relief Scheme

It was **NOTED** that Discretionary Rate Relief had been approved for the period up to 31 March 2019.

156. MEMBERS REPORTS

It was **NOTED** that the Mayor had attended the One Voice Wales course on Understanding the Law which had been very interesting.

(At this point the Mayor requested Councillor A Davis not to spend all his time on the phone and he left the meeting).

157. REPORT OF THE CLERK

(a) Police Matters

It was **NOTED** that there were no matters to report.

(b) Accounts for Payment

It was **RESOLVED** that the following payments be authorised

A W Davies - postage for this meeting -	£7.80
T Hughes – Meat for Cawl a Chan -	£48.90
A W Davies – Bar supplies -	£75.63
S. Beynon – Rolls for Cawl -	£9.00
S. Beynon – Napkins -	£4.49
One Voice Wales – Membership Fee -	£1296.00
One Voice Wales – Course Fee -	£40.00
A W Davies – Postage for Ad Hoc meeting -	£9.80
Clarity Copiers Ltd – Copier Charges -	£38.60
Rialtas Business Solutions Ltd – Software Maintenance -	£139.20

(c) Anti- Litter Campaign in Loughor

It was **NOTED** that there was nothing to report.

(d) Council Grants

(i) 1st Llchwyr Guide Unit

It was **RESOLVED** that the group be awarded a grant of £100.00

(e) Local Development Plan

It was **NOTED** that there was nothing to report.

- (f) Proposed Work on Common Land – Informal Consultation
 It was reported that the City and County of Swansea were consulting on a proposal to carry out works to extend the pedestrian and cyclist access between Kingsbridge and Gowerton.
 It was **RESOLVED** that the Council had no objection to the proposal.
- (g) Local Community Advisory Service
 It was **NOTED** that the Clerk had attended a seminar on the 13th February which had been very informative.
- (h) Precept Payment Dates
 It was **NOTED** that the Precept Payment dates would be 30 April 2018; 31 August 2018; and 28 December 2018.
- (i) Smart Pension
 It was **NOTED** that the February payment in the sum of £9.70 had been paid by Direct Debit.
- (j) New Data Protection Laws
 It was reported that new Data Protection provisions were coming into force in May and that One Voice Wales had been working with NALC to provide a toolkit to comply with the law. The toolkit had been received.
 It was **NOTED** that the Clerk would provide a more detailed report to the next Council meeting.
- (k) Independent Remuneration Panel for Wales – Annual Report
 It was reported that the Annual Report was introducing a requirement to make payments to members. This was a requirement on councils and not an option. Individual members could decide not to accept the payments.
 It was **RESOLVED** that matter be determined at the Annual Meeting of Council.

158. PLANNING REPORT

- (i) The Council considered the following planning applications upon which the observations of the Town Council had been requested.
- (a) It was **RESOLVED** that there would be no objection to the following:-
- (i) No.2018/0142 – 23 Bryn Road, Loughor – Ms S Hopkins
 Proposed single storey rear extension;
 - (ii) No.2018/0127 – Kingsbridge Inn, Swansea Road, Gorseinon – EI Group Plc - Proposed channel stabilization, bank regarding fence realignment;
 - (iii) No. 2018/0169 – 22 Marlborough Road, Gorseinon – Mr D Cunnah - Proposed single storey extension (application for a certificate of proposed lawful development);
 - (iv) No. 2018/0210 – Sewage Works, Victoria Road, Gowereton – Dwr Cymru – Proposed development and engineering works including the installation and construction of various plant and facilities associated with the operation of the waste water treatment

- works (Certificate of proposed lawful development);
 - (v) No. 2018/0231 – 10 Lon Brydwen, Loughor – Mr M Williams
Proposed two storey side extension;
 - (vi) No 2018/0277 – 12 Glanymor Road, Loughor – Mr D Brown
Proposed single storey rear extension and side porch;
 - (vii) No. 2018/0331 – 35a Bryn Road, Loughor – Mr S Young
Proposed retention and completion of detached outbuilding.
- (ii) Planning Appeals
It was **NOTED** that planning application 2017/2154 – 14 Swansea Road was the subject of an appeal.

159. URGENT ITEMS

There were no urgent items.

160. EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.

161. FURTHER REPORT OF THE CLERK

(a) Payments

It was **RESOLVED** that the following payments be authorised

(i) A W D – salary (February) -	£1964.83
(ii) A W D – office expenses (February) -	£83.33
(iii) HMRC – Town Council PAYE/NI (February) -	£772.48
(iv) NL – Wages (February) -	£931.51
(v) HMRC – Welfare Hall PAYE/NI (February) -	£79.31

(b) Receipts and Payments

The current receipts and payments of the Council were **NOTED**.

(c) Annual Leave

It was **NOTED** that the Clerk would be on annual leave from the 13th March to the 20th March 2018.

(d) Insurance Claim

It was **NOTED** that the claim involving Mrs Griffiths may proceed to court and Mr Livings could be required to give evidence. .

Chairman

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Appontment Committee Meeting
held on 23rd March 2018

PRESENT Councillor C.Richards (Chairman)
Councillors S. Beynon, William Evans, I. James and
R. V. Smith

(6.00pm – 6.35pm)

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interests

3. EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.

4. REPORT OF THE CLERK

The Clerk reported that the Council had established the Appointments Committee to Short List Candidates, undertake interviews and make an appointment if appropriate. The committee considered the applications which had been received.

It was **RESOLVED** that the following be invited for interview on Tuesday 27th March 2018 at 6.00 pm in the Welfare Hall.

- (i) Mark Parkinson;
- (ii) Nigel Havard; and
- (iii) Mrs Caswell.

Chairman

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Appointment Committee Meeting
held on 27th March 2018

PRESENT Councillor C. Richards (Chairman)
Councillors S. Beynon, William Evans, I. James and
R. V. Smith

(6.00pm – 8.10pm)

5. APOLOGIES FOR ABSENCE

There were no apologies for absence.

6. DECLARATIONS OF INTEREST

There were no declarations of interests

7. EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.

8. REPORT OF THE CLERK

The Clerk reported that the Council had established the Appointments Committee to Short List Candidates, undertake interviews and make an appointment if appropriate. The committee proceeded to interview Mrs Caswell, Mr Havard and Mr Parkinson.

It was **RESOLVED** that the post be offered to Mr Havard who duly accepted the offer.

Chairman

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the meeting of the

FUNCTION SUB-COMMITTEE

held on 5 February 2018

PRESENT: Councillor C. Phillips (Chairman)
Councillors S. Beynon, Wendy Evans, William Evans,
I. James, H. Huelin, C. Richards, K. Roberts, R. V. Smith, W. Smith,
J. Williams, P. Williams and R. Williams.

(Welfare Hall, Loughor: 8.35 – 9.00 pm)

38. APOLOGIES FOR ABSENCE

There were apologies for absence from Councillors A. Davis, J. Bowen, P. Parsons and D. Walters.

39. DECLARATIONS OF INTEREST

There were no declarations of interests.

40. MINUTES

It was **RESOLVED** that the minutes of the meeting held on the 15th January 2018 be confirmed as a correct record.

41. MATTERS ARISING

There were no matters arising.

42. CLERK'S REPORT

(a) Cawl a Chan

It was reported that the Council would hold a Cawl A Chan on Friday 16th February 2018 and the Loughor Town Band had confirmed they would be playing.

It was **NOTED** that the tickets had been distributed, posters had been put up, raffle prizes were required and numbers of tickets sold would need to be collated and the hall would need to be opened at 11.30 on the Thursday before and 10.30 on the day itself.

(b) Annual Dinner

It was reported that the Lord Mayor and Lady Mayoress would be attending.

It was **RESOLVED** that the guest list as amended be accepted and the Clerk send out invitations.

(c) Awards Evening 2017

It was **NOTED** that the Council would hold an Awards Evening on Friday 11 May 2018 and members were asked to consider suitable recipients.

(d) Other Council Functions

It was **NOTED** that there were no other functions at present.

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Chairman

LLWCHWR TOWN COUNCIL

9 April 2018

REPORT OF THE CLERK

1. Police Matters

There are no matters to report.

2. Accounts for Payment

A W Davies - postage for this meeting -	£TBA
Swan CD – Removing Malware and reinstalling Norton -	£50.00
A W Davies – Step Ladder -	£84.99
A W Davies – Council Glassware -	£560.00
A W Davies – Postage for meeting 23.03.18 and stamps -	£56.00
A W Davies – Ink for Printer Cartridge -	£55.00
A W Davies – Postage Chain of Office -	£29.60
City and County of Swansea – Election Costs (May 2017) -	£315.00
Lloyds Financial Services Ltd – Stationery supplies -	£97.47
Cariad – Two Defibrillators -	£2600.00
Stuart Rees – Balance of costs of rendering the Hall -	£2500.00

3. Council Grants

(i) 1st Loughor Brownies and 2nd Llchwyr Guides

A request for financial support has been received from the above in respect of the above organisations. Both groups are going on a trip to a PGL centre to take part in outdoor activities to promote independence, teamwork and cooperation along with social skills. In the past they have been able to obtain lottery funding but due to a change in eligibility this is no longer available. Not all their members are in a financial position to afford the full cost of the trip. They want to keep the trip open to all their members and have undertaken fundraising but would seek any financial support the council could give. The Council has supported them in the past giving the Brownies £100.00 in 2002/03; £200.00 in 2011/12; £100.00 in 2013/14; and the 2nd Llchwyr Guides £200.00 in 2013/14;

(ii) Age Cymru Swansea Bay

The above organisation is an independent charity which operates across Swansea Bay, Neath Port Talbot and Bridgend. They are seeking financial support to help provide support to older people. The Council has not supported the organisation in the past.

(iii) Cariad

The above organisation has supported several fire stations across mid and west Wales in fundraising to purchase a suitable vehicle that can be utilised to assist the Welsh Ambulance Service attending emergency medical calls. They have recently purchased two Land Rover Discovery medical response vehicles to be located at Reynoldston Fire Station and

Crymych Fire Station. Cariad would like to start the same initiative within Gorseinon and the surrounding communities. The cost of the vehicle would be £21000.00 and it would be fully equipped and utilised by the local fire station and community first responders to attend emergency medical calls. At present Gorseinon is not listed as a co-responder station in which fire fighters are automatically sent to medical emergencies under the direction of the ambulance service. However this can be addressed under this initiative. Cariad are seeking financial support for the initiative.

(iv) Letter of Thanks

A letter of thanks has been received from the Penyrheol Amateur Boxing Club for the grant awarded by the Council.

4. Anti-Litter Campaign in Loughor

There is nothing to report at this time.

5. Local Development Plan

There is nothing further to report at this time.

6. Presentation on the Review of the Electoral Arrangements for the City and County of Swansea

The Local Democracy and Boundary Commission will be undertaking a review of the electoral arrangements for the City and County of Swansea to consider formulation proposals for future arrangements. Before the review begins the Commission would like to invite the Chair or a representative to a presentation which will explain the review process and answer any questions. The presentation is at the Guildhall on the 3 May 2018 at 17.30 pm. It is recommended that the Council be represented.

7. One Voice Wales/SLCC Joint Event – 16 May 2018

The above event is being held in the Metropole Hotel in Llandrindod Wells. The cost of the event is £75.00 plus VAT. It is a very important event and it is recommended that the Clerk attend if he is available.

8. Abergelli Power Station Public Consultation

Following the consultation period in relation to the Power Station the company have issued the results of the exercise. They did receive concerns relating to safeguarding air quality and these concerns would be addressed as part of the final Development Consent Order application to be submitted to the Planning Inspectorate. They will keep updating on progress but in the mean time can be contacted on info@abergellipower.co.uk;

9. Smart Pension

The Council may wish to note that the March payment in the sum of £9.70 has been paid by Direct Debit.

10. The Thomas and Elizabeth Williams Scholarship Fund

The above fund is based in the USA and is controlled by the Trustee which is

the Pittsburgh National Bank. In Swansea it is administered by the City and County of Swansea. Correspondence has been received from a Mr Peter Bowen who wants to change the scheme. The Clerk has attached copies of the correspondence for the information of members which is self explanatory. In the past the concerns have been the extent of eligibility which would could reduce the level of funds for students while the current proposal would seem to envisage the fund being widely available.

11. Welsh Government Taskforce on Unadopted Roads

A letter relating to the above matter has been received from DR D Lloyd AM. A copy of the letter is attached and it is recommended that it be noted.

12. Council Newsletter 2017/18

The Clerk has been working on the Newsletter and hopes to send it to the printers shortly. Last year members wanted it delivered in Loughor by the Centurion Lifeguard Club, in Garden Village by the Garden Village Football Club and in Kingsbridge and Upper Loughor by the ATC. The Council may wish to consider whether the same arrangements apply this year.

Dated this 4 April 2018

Clerk to the Council

LLWCHWR TOWN COUNCIL

9 April 2018

PLANNING REPORT

1. Planning Applications

At the time of writing this report, notification has been received of the following planning applications upon which the observations of the Town Council have been requested:-

- (i) No.2018/0416 – 34 Pantycelyn, Gorseinon – Mr and Mrs Turner –
Proposed single storey rear extension;
- (ii) No.2018/0376 – Land adjacent to 85 Bryn Road, Loughor - Mr M Durrant
Proposed one pair of semi-detached dwellings;
- (iii) No. 2018/0623 – 90 Belgrave Road, Gorseinon – Mr K Leddy
Proposed two storey rear extension;
- (iv) No.2017/2223 – 28-30Pengry Road, Loughor – Miss Jena Evans
Proposed variation of condition 6 and 12 of planning permission
2009/0273 to allow the requirements of the conditions to be
Considered post commencement of works and beneficial occupation of
the development;
- (v) 2018/0557 – Kingsbridge Centre, Swansea Road, Gorseinon – Mr C
Lloyd - Proposed subdivision of unit to provide new car sales, fenestration
alterations and addition of car park bays;
- (vi) 2018/0621 – Gorseinon Campus, Belgrave Road – Mr P Harris
Proposed installation of new sprinkler tank and pump house kiosk on a
reinforced concrete raft (Application for a certificate of proposed lawful
development);
- (vii) 2018/0676 – 88 Loughor Road, Gorseinon – Mr P Benbow
Proposed two storey part single storey rear extension.

Dated this 4 April 2018

Clerk to the Council

Agenda Item 17.

LLWCHWR TOWN COUNCIL

9 April 2018

REPORT OF THE CLERK

CONTENTS

1. Police Matters.
2. Accounts for Payment
3. Council Grants
4. Anti-Litter Campaign in Loughor
5. Local Development Plan
6. Presentation on the Review of Electoral Arrangements for the City and County of Swansea
7. One Voice Wales/SLCC Joint Event – 16 May 2018
8. Abergelli Power Station – Public Consultation
9. Smart Pension
10. The Thomas and Elizabeth Williams Scholarship Fund
11. Welsh Government Taskforce on Unadopted Roads
12. Council Newsletter 2017/18